

*January 5, 2005
7:00 PM*

The Pastor Jeffrey O'Vell, from the Wesleyan Church of Orchard Park, gave the invocation.

Preceding the Organizational Meeting of the Town of Orchard Park, held on January 5, 2005, at the Orchard Park Municipal Center, 4295 South Buffalo Street, Orchard Park, New York.

The following Elected Official was sworn in:

State Supreme Court Justice Donna Siwek, presided over and administered the oath of office to Deborah Chimes, while her husband Brian Kimball, held the Bible.

Judge Chimes Mother and Father, Mr. & Mrs. Henry Chimes, her in-laws, Mr. & Mrs. Irv Kimball, and her children, Lauren and Alexander were in attendance.

Supervisor Toni Cudney and Councilmembers, Nancy Ackerman, Stanley Jemiolo, Jr., David Kaczor and John Mills congratulated Judge Chimes on her re-appointment.



TOWN BOARD ORGANIZATIONAL MEETING

Orchard Park Municipal Center, 4295 S. Buffalo Street

Organizational Meeting

Date: January 5, 2005

John Mills Councilman	David Kaczor Councilman	Toni Cudney Supervisor	Stanley Jemiolo, Jr. Councilman	Nancy Ackerman Councilwoman
Samuel McCune Police Chief				Janis Colarusso Town Clerk
Ronald Geitter Highway Superintendent		Town Board & Principal Officers		Leonard Berkowitz Town Attorney
Wayne Bieler Town Engineer				Andrew Geist Building Inspector

I Swearing In of Elected Officials: Town Justice Debra Chimes

II Invocation: Pastor Jeffrey O'Veil, Wesleyan Church of Orchard Park

III Supervisor Call To Order:

- Pledge of Allegiance
- Roll Call
- Fire Safety Notification: *"Fire Exits are located at the rear in the Board Room and at the doorway to our left. If notified, please move in a calm and orderly fashion to the nearest exit."*

IV Official Undertaking / Chapter 25

V Supervisor's Office:

Budget Director / Chapter 103
Deputy Town Attorney / Chapter 20
Secretary to the Supervisor
Town Prosecutor / Chapter 20
Accountants / Chapter 116
Insurance Brokers Committee
Standing Committees & Liaison Assignments

VI Special Improvement Districts:

Crew Chief of Special Improvements Districts / Chapter 20
Clerk of Special Improvement Districts / Chapter 20

VII Town Clerk's Office:

Deputy Town Clerk & Deputy Registrar of Vital Statistics/Chapter 30 & Public Health Law 4122
Deputy Town Clerk & 2 Sub Registrars of Vital Statistics/Chapter 30 & Public Health Law 4122
Records Access Officer(s)
Records Advisory Board / NYS SARA

VIII Tax Receiver's Office:

Deputy Receiver of Taxes & Assessments
Part-time Clerk for Receiver of Taxes / Chapter 20

IX Superintendent of Highways:

Deputy Superintendent of Highways / Chapter 32

X Town Board:

Court Clerk(s)
Maintenance Crew Chief
Recreation Specialist
Dog Control Officer / Chapter 114 Ag & Markets
Part-time Deputy Dog Control Officers / Chapter 114 Ag & Markets
Affirmative Action Officer
Americans with Disability Act Coordinator
Bingo Inspector / Chapter 19 Executive Law
Fire Wardens / Chapter 29
Disaster Coordinator
Assistant Disaster Coordinator
Town Historian / Chapter 20
Grant Writer & Consultant
Marriage Officer(s) / Chapter 11 Domestic Relations
Recreation Director / Chapter 20
Wage Scale for Non-Union Employees
Paydays for Town Employees
Mileage Rate
Official Depositories & Daily Deposits
Daily Bank and/or Petty Cash / Chapter 64
Association of Towns Conference in New York
Delegate & Alternate Delegate to the Association of Town Conference
Purchase Orders/Highway Superintendent & Sewer & Water Department
Purchase Orders for Department Heads
Supervisor's Annual Report
Claims against Town / Chapter 118
Designate Official Newspaper / Chapter 64
Scheduling Town Board Meetings & Work Sessions / Chapter 62
Adopt Employees Rules & Regulations, and
Police Department Rules, Orders & Regulations / Chapter 154
Adopt Speed and other Traffic Regulations / Chapter 64
Water, Sewer and Road Specifications

XI Committees, Clerks & Secretaries:

Appoint one member to the Zoning Board of Appeals – 5 year term / Chapter 267, and
appoint Chairperson for Zoning Board of Appeals
appoint Secretary for Zoning Board of Appeals
Appoint Part-time Planning Coordinator
Appoint one member to the Planning Board – 7 year term / Chapter 271, and
appoint Chairperson for Planning Board
appoint Secretary for Planning Board
Appointments to the Conservation Board – 2 year term / Chapter 20, and
appoint Chairperson to the Conservation Board, and
appoint Secretary to the Conservation Board
Appointments to the Public Safety Committee – 1 year term / Chapter 20, and
appoint Chairperson to the Public Safety Committee, and
appoint Secretary to the Public Safety Committee
Appointments to the Economic Development Committee – 1 year term / Chapter 20
Appointments to the Ethics Board – 5 year term / Chapter 20, and
appoint Chairperson to the Ethics Board
appoint Secretary to the Ethics Board
Appoint one member to the Recreation Commission – 7 year term, and
appoint Chairperson to the Recreation Commission
Appointments to the Youth Board – 1 year term / Chapter 20, and
appoint Part-time Youth Board Director
Appointment to the Library Board – 5 year term / Chapter 20

XII Adjournment



The Organizational Meeting of the Town Board of the Town of Orchard Park, Erie County, New York was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, on the 5th day of January 2005, at 6:30 PM (local time), the advertised time, and there were

PRESENT AT ROLL CALL:	Toni Cudney	Supervisor
	Nancy Ackerman	Councilwoman
	Stanley Jemiolo, Jr.	Councilman
	David Kaczor	Councilman
	John Mills	Councilman
	Janis Colarusso	Town Clerk

Pastor Jeffrey O'Vell, from the Wesleyan Church of Orchard Park, opened the 2004 Organizational Meeting and the 1st Meeting of the Year with the invocation.

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Supervisor, Town Clerk, Receiver of Taxes, Justice of the Peace, and Town Superintendent of Highways, before entering upon the duties of his or her office, shall execute and file in the Office of the Clerk of the County of Erie, an *official undertaking*, conditioned for the faithful performance of his or her duties, in the sum of Fifty Thousand Dollars (\$50,000.00).

The resolution was unanimously adopted.

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint the Supervisor as the *Budget Director* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

3) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Michael Wolf to the position *Deputy Town Attorney* for the Town of Orchard Park, at the salary stipulated in the budget, for the Year 2005.

The resolution was unanimously adopted.

4) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Roberta Buczkowski to the position of *Secretary to the Supervisor* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

5) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Nancy Hart to the position of *Town Prosecutor* for the Town of Orchard Park, at the salary stipulated in the budget, for the Year 2005.

The resolution was unanimously adopted.

6) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that Drescher & Malecki, LLC, is hereby retained as *Accountants* for the Town of Orchard Park for the Year 2005, and be it further

RESOLVED, that the Town Board is hereby authorized to direct the Supervisor to sign the *Agreement with Drescher & Malecki, LLC*, as Accountants for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

7) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the following are hereby appointed to the *Insurance Brokers Committee* for the Town of Orchard Park for the Year 2005: Richard Gernold, Donald Litwin, Thomas Michaels, Herman Sapio, Raymond Stromecki and Lorraine Biryła, and be it further

RESOLVED, that each member of the Insurance Brokers Committee file a copy of their Insurance Brokers License with the Town Clerk within thirty (30) days of appointment, and be it further

RESOLVED, that Donald Litwin is hereby designated *Chairman of the Insurance Brokers Committee* for the Year 2005.

The resolution was unanimously adopted.

8) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the following *standing committee assignments* and liaison assignments are hereby approved for the Year 2005, and that the first Town Board Member named for said committee shall be Chairman.

Standing Committee Assignments:

Building & Grounds: Councilman Jemiolo & Councilwoman Ackerman

Cable TV: Councilman Kaczor & Councilman Mills

Dare: Councilwoman Ackerman & Councilman Mills

Economic Development & Planning: Supervisor Cudney & Councilman Kaczor

Ethics Committee: Councilwoman Ackerman & Councilman Jemiolo

Highway: Councilman Jemiolo & Councilman Kaczor

Insurance: Supervisor Cudney & Councilman Jemiolo

Library: Councilwoman Ackerman & Supervisor Cudney

Parks & Recreation: Councilman Jemiolo & Councilman Kaczor

Personnel: Supervisor Cudney & Councilman Jemiolo

Police: Supervisor Cudney & Councilman Mills
Purchasing: Supervisor Cudney & Councilman Kaczor
Refuse/Recycling: Councilwoman Ackerman, Supervisor Cudney & Councilman Mills
Safety & Training: Councilman Jemiolo & Councilman Kaczor
Sewer Management: Supervisor Cudney & Councilman Jemiolo
Street Lighting: Councilman Mills & Councilwoman Ackerman
Tree Planting: Supervisor Cudney & Councilwoman Ackerman
Youth: Councilwoman Ackerman & Councilman Mills

Liaison Assignments:

Conservation Board: Councilwoman Ackerman
Board of Ethics: Councilwoman Ackerman
Library Board: Councilwoman Ackerman
Planning Board: Councilman Jemiolo
Public Safety Committee: Councilman Mills
Recreation Commission: Councilman Kaczor & Councilman Mills
Tree Conservancy: Councilwoman Ackerman
Village Board: Councilman Mills
Zoning Board of Appeals: Councilman Kaczor
Historic Preservation: Councilman Kaczor

The resolution was unanimously adopted.

9) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Richard Buss to the position of *Crew Chief of the Special Improvement Districts* in the Town of Orchard Park for all Water Districts and extensions thereof and all Sanitary Sewer Districts and Extensions thereof for the Year 2005, and be it further

RESOLVED, that Janis Colarusso is hereby appointed *Clerk of all Special Improvement Districts* for the Town of Orchard Park, for the Year 2005.

The resolution was unanimously adopted.

10) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Kathleen A. Swarbrick as *1st Deputy Town Clerk & Deputy Registrar of Vital Statistics*, Marie C. Carruthers as *2nd Deputy Town Clerk & Sub-Registrar of Vital Statistics* and Lois Vigneron as *Sub-Registrar of Vital Statistics*, as requested by the Town Clerk, for the Year 2005.

The resolution was unanimously adopted.

11) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that each Department Head, elected and/or appointed, shall be the *Records Access Officer* for their particular department, under the direction of the Records Management Officer/Town Clerk for the Year 2005.

The resolution was unanimously adopted.

12) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the *Records Advisory Board* shall appoint and consist of the Town Supervisor, Town Attorney, Town Clerk and Town Historian in accordance with the State Archives and Records Management Administration (SARA) for the Year 2005.

The resolution was unanimously adopted.

13) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Mary Perram as *Deputy Receiver of Taxes and Assessment*, and Janet Holdridge to *Part-time Clerk to the Receiver of Taxes*, as requested by the Receiver of Taxes, for the Year 2005.

The resolution was unanimously adopted.

14) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Ernest Matthews as *Deputy Superintendent of Highways*, as requested by the Superintendent of Highways, for the Year 2005.

The resolution was unanimously adopted.

15) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Gloria McFadden & Sharon Zajdel to the positions of *Clerks to the Town Justice*, as requested by the Town Justices, for the Year 2005, and be it further

RESOLVED, that the Town Board does hereby appoint Gloria McFadden as matron to the Orchard Park Police Department for the Year 2005.

The resolution was unanimously adopted.

16) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Tad Beale as *Maintenance Crew Chief* for the Orchard Park Municipal Center for the Year 2005.

The resolution was unanimously adopted.

17) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Anna Willems as *Recreation Specialist/Senior Director* for the Orchard Park Senior Center for the Year 2005.

The resolution was unanimously adopted.

18) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Dennis Buczkowski as *Dog Control Officer* for the Town of Orchard Park for the Year 2005, and be it further

RESOLVED, that the appointment of Robert Praczkajlo & Anthony Paolini as *Part-Time Deputy Dog Control Officer* is hereby approved for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

19) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Councilman David Kaczor as the *Affirmative Action Officer* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

20) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Councilwoman Nan Ackerman as the *Americans with Disability Act Coordinator* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

21) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jacqueline Kaczor as the *Bingo Inspector* for the Town of Orchard Park for the Year 2005.

Supervisor Cudney	Aye
Councilwoman Ackerman	Aye
Councilman Jemiolo	Aye
Councilman Kaczor	Recused
Councilman Mills	Aye

The resolution was duly adopted.

22) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that all Town Board Members are hereby appointed *Fire Wardens* (without badges) for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

23) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board does hereby appoint Police Officer William Hanrahan as *Disaster Coordinator* for the Town of Orchard Park for the Year 2005, and be it further

RESOLVED, that Kurt Buranich is hereby appointed as *Assistant Disaster Coordinator* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

24) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Suzanne Kulp as *Town Historian* for the Town of Orchard Park for the Year 2005.

Supervisor Cudney thanked Suzanne Kulp for all her help with putting together the Bicentennial Book for the Town of Orchard Park, which dates back to Pre-World War I. She stated Sue has graciously donated all the money from that book to the budget line for the Historian Fund.

The resolution was unanimously adopted.

25) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign the Agreement with Lucy Curley & Co., as *Grant Writer & Consultant* for the Town of Orchard Park, for the Year 2005.

The resolution was unanimously adopted.

26) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Toni M. Cudney and 1st Deputy Town Clerk Kathleen A. Swarbrick, as *Marriage Officer's* for the Town of Orchard Park for the Year 2005, as recommended by the Town Clerk.

Supervisor Cudney	Recused
Councilwoman Ackerman	Aye
Councilman Jemiolo	Aye
Councilman Kaczor	Aye
Councilman Mills	Aye

The resolution was duly adopted.

27) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board does hereby appoint Edward Leak as *Recreation Director* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

28) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that all salaries as set forth in the *Wage Scale* for non-union employees whose salaries are included in the General Fund, Part Town Fund and Special Districts Fund are hereby adopted for the Year 2005, and be it further, a copy of set forth Wage Scale shall be attached to these minutes.

The resolution was unanimously adopted.

29) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that all *paydays* for the Town of Orchard Park Employees, including Elected Officials, be and are hereby established on a biweekly basis, and be it further

RESOLVED, that biweekly payrolls be and are hereby authorized to begin on January 7, 2005.

The resolution was unanimously adopted.

30) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby establish the *mileage rate* of \$.375 per mile for the Town Personnel when their private vehicles are used for official business for the Year 2005.

The resolution was unanimously adopted.

31) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town of Orchard Park *official depositories* for all funds for the Year 2005 are hereby authorized as follows: J.P. Morgan Chase, Key Bank, Fleet Bank & Evans National Bank, and be it further

RESOLVED, that all Town Offices & Department Heads are directed to make *daily deposits* in designated depositories on all monies received.

The resolution was unanimously adopted.

32) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board does hereby authorize the following *Daily Bank and/or Petty Cash Funds* for the Year 2005:

\$ 300.00	Town Clerk
\$ 400.00	Receiver of Taxes
\$ 100.00	Police Department
\$ 200.00	Town Justice
\$ 30.00	Recreation Department

The resolution was unanimously adopted.

33) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board is hereby authorizing the following personnel to attend the *Association of Towns Conference in New York City, February 20 - 23, 2005*; Town Board Members, Town Clerk, Town Attorney, Deputy Town Attorney, Town Engineer, Town Justice (2), Receiver of Taxes, and the Chief of Police, and be it further

RESOLVED, that any Town Employee attending a conference authorized by the Town Board be allowed an expense account of not more that \$65.00 per day, not including travel or housing.

The resolution was unanimously adopted.

34) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board is hereby designating Councilman Mills as, *Delegate* and the Town Attorney as, *Alternate Delegate*, to the *2005 Association of Towns Conference* at New York City, at Town Expense.

The resolution was unanimously adopted.

35) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR CUDNEY, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to make purchases, pursuant to the procurement policy as adopted by the Town Board, and subject to review or according to permissible legislation for the Year 2005, and be it further

RESOLVED, that the Sewer and Water Department is hereby authorized to make purchases for equipment, tools and supplies to the extent of \$ 250.00 without prior authorization from the Town Board, subject to review or according to permissible legislation for the Year 2005.

The resolution was unanimously adopted.

36) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby direct all Departments Heads (except the Highway Superintendent and the Sewer & Water Department) to use *Purchase Orders*, supplied by the Supervisor, on all purchases \$100.00 and over for the Year 2005.

The resolution was unanimously adopted.

37) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the filing of the *Supervisor's Annual Report*, with the Town Clerk, is hereby directed within sixty (60) days following the close of the Year 2005, and be it further

RESOLVED, that the Town Clerk is hereby directed to publish due notice of the filing of the Supervisor's Annual Report within ten (10) days in the official newspaper for the Town of Orchard Park.

The resolution was unanimously adopted.

38) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that all *claims* against the Town in the Year 2005, are hereby authorized only if made on the certified form stipulated under Section #118 of the Town Law and properly signed by the claimant and authorized by the individual Department Head.

The resolution was unanimously adopted.

39) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby designate the Southtowns Citizen the *Official Newspaper* for the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

40) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the *Town Board Meetings* for the Year 2005 are hereby scheduled at 7:00 P.M. for the first (1) and third (3) Wednesdays of each month, and all *Work Sessions* prior to the Town Board Meetings are hereby scheduled at 6:00 PM, and be it further

RESOLVED, that the *Town Board Work Sessions* for the second (2), fourth (4) Wednesday and possibly fifth (5) Wednesday of each month, will be at 6:00 P.M., at the Orchard Park Municipal Center, in the Supervisor's Conference Room, for the Year 2005, unless otherwise notified.

The resolution was unanimously adopted.

41) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Employees Rules & Regulations and the Police Department Rules, Orders & Regulations*, subject to review and advice of Counsel for the Year 2005, and be it further

RESOLVED, that the Department Heads and/or Employees shall not change rules without the authorization of the Town Board.

The resolution was unanimously adopted.

42) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby adopt all orders in the matter of *Speed and other Traffic Regulations* in the Town of Orchard Park for the Year 2004, and be it further

RESOLVED, these orders of Speed and other Traffic Regulations are filed in the Town Clerk's Office.

The resolution was unanimously adopted.

43) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Water, Sewer and Road Specifications* as now adopted by the Town Board for the Year 2005.

The resolution was unanimously adopted.

44) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Remy Orffeo to the *Zoning Board of Appeals* for a five (5) year term ending December 31, 2009, and be it further

RESOLVED, that Remy Orffeo is hereby designated *Chairman of the Zoning Board of Appeals* for the year 2005, and be it further

RESOLVED, that Rose Seivert is hereby appointed *Secretary for the Zoning Board* for the Year 2005.

The resolution was unanimously adopted.

45) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Sarah des Jardins to *Part-time Planning Coordinator* for the Year 2005.

The resolution was unanimously adopted.

46) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN JEMIOLO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Philip Murray to the *Planning Board* for a seven (7) year term ending December 31, 2011, and be it further

RESOLVED, that the Town Board does hereby designate Lorraine Biryła as *Chairperson of the Planning Board* for the Year 2005, and be it further

RESOLVED, that Rose Seivert is hereby appointed *Secretary for the Planning Board* for the Year 2005.

The resolution was unanimously adopted.

47) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Anne Bergantz, James Loesch, Frank Newton and George Schichtel to the *Conservation Board* for the Town of Orchard Park, for a two (2) year term ending December 31, 2006, and be it further

RESOLVED, that the Town Board does hereby designate James Loesch as *Chairman of the Conservation Board* for the Year 2005, and be it further

RESOLVED, that Ruth Herod-Zak is hereby appointed *Secretary for the Conservation Board* for the Year 2005.

The resolution was unanimously adopted.

48) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Public Safety Committee* for the Year 2005: Robert Henning, John Dunning, Robert Simpson, James Story, William Szewc, Erin Ryan and Margaret Stebick, and be it further

RESOLVED, that the Town Board does hereby designates William Szewc as *Chairman of the Public Safety Committee* for the Year 2005, and be it further

RESOLVED, that Justine LeFauve is hereby appointed *Secretary for the Public Safety Committee* for the Year 2005.

The resolution was unanimously adopted.

49) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR CUDNEY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby designates the following to the Orchard Park *Economic Development Committee* for the Year 2005: William Manley, Edward Starosielec, Michael Capriotto and Jack Bertsch.

The resolution was unanimously adopted.

50) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN KACZOR, TO WIT:

RESOLVED, that the Town Board does hereby appoint Michael Merritt, for a five (5) year term ending December 31, 2009, to the *Board of Ethics* for the Town of Orchard Park, and be it further

RESOLVED, that Dennis Jewell is hereby designated *Chairman of the Board of Ethics* for the Year 2005, and be it further

RESOLVED, that Justine LeFauve is hereby appointed *Secretary for the Board of Ethics* for the Year 2005.

Councilman Mills and Supervisor Cudney thanked Former Town Engineer Michael Merritt for joining the committee and welcomed him back to the Town.

The resolution was unanimously adopted.

51) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN KACZOR, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MILLS, TO WIT:

RESOLVED, that the Town Board does hereby appoint Wendy Backman to the *Recreation Commission* for the Town of Orchard Park for a seven-(7) year term ending December 31, 2011, and be it further

RESOLVED, that Audrey Ramage is hereby designated *Chairperson of the Recreation Commission* for the Year 2005.

The resolution was unanimously adopted.

52) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MILLS, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILWOMAN ACKERMAN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Youth Board* of the Town of Orchard Park for the Year 2005: Sam McCune, Joan Hall, William Gehen, David Rebmann, Philip Murray, Tom Buranich, Robert Farwell and Joseph Salazar, and be it further

RESOLVED, that Thomas McGinty is hereby appointed *Director (part-time) of the Youth Bureau* of the Town of Orchard Park for the Year 2005.

The resolution was unanimously adopted.

53) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILWOMAN ACKERMAN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN JEMIOLO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Edward Pace to the *Library Board* for a five (5) year term ending December 31, 2009.

The resolution was unanimously adopted.

On motion by Supervisor Cudney, seconded by Councilwoman Ackerman, the *2005 Organizational Meeting* for the Town of Orchard Park was adjourned at 7:04 PM (local time).

Respectfully submitted,



**Janis A. Colarusso
Town Clerk of Orchard Park**

TOWN OF ORCHARD PARK
S.E.A. HIGHWAY/WATER & SEWER 2005 @ 2004 RATES
EFFECTIVE 01/01/2005 Pending CSEA Contract

CS

[]

2080 hrs / 260 days

JOB LEVEL	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	POSITIONS INCLUDED
<u>1</u>	17.40 36,185	18.13 37,706	18.85 39,206	19.58 40,727	19.87 41,327	20.22 42,055	Laborers - all departments
<u>2</u>	17.71 36,828	18.44 38,349	19.16 39,849	19.89 41,370	20.20 42,012	20.53 42,698	Truck Drivers
<u>3</u>	17.84 37,106	18.58 38,649	19.30 40,149	20.03 41,670	20.35 42,334	20.69 43,041	Light Equipment Operators
<u>4</u>	18.47 38,413	19.20 39,934	19.92 41,434	20.65 42,955	20.97 43,619	21.29 44,283	Heavy Equipment Operators
<u>5</u>	18.75 38,992	19.48 40,513	20.20 42,012	20.93 43,534	21.25 44,198	21.58 44,883	Mechanic - all departments

[Redacted]

2000 hrs 150 days

POSTIONS OR LEAD	2000	2001	2002	2003	2004	2005	2006
Electrician	19.11	19.28	19.58	19.98	20.48	21.08	21.78
Electrician - Lead	41.05	42.27	43.57	44.97	46.47	48.07	49.77
Electrician - Jr	20.18	20.78	21.38	22.08	22.78	23.48	24.18
Electrician - Sr	42.98	44.17	45.37	46.57	47.77	48.97	50.17
Light Equipment Operators	20.18	20.78	21.38	22.08	22.78	23.48	24.18
Light Equipment Operators - Lead	43.04	44.24	45.44	46.64	47.84	49.04	50.24
Water Equipment Operators	21.18	21.78	22.38	23.08	23.78	24.48	25.18
Water Equipment Operators - Lead	44.24	45.44	46.64	47.84	49.04	50.24	51.44
Maintenance - All Departments	21.18	21.78	22.38	23.08	23.78	24.48	25.18
Maintenance - All Departments - Lead	44.24	45.44	46.64	47.84	49.04	50.24	51.44

2005 SALARY SCHEDULE, C.S.E.A. - WHITE COLLAR UNION
 APPENDIX "D" EFFECTIVE 01/01/2005

2080 hours / 260 days

3.0%

POSITIONS INCLUDED	RANGE	A	B	C	D	E
Cleaner Attendant I	0001	10.88	11.27	11.67	12.06	12.45
Cleaner Attendant II	0002	11.30	11.70	12.11	12.52	12.96
Clerk, Clerk Typist, Police Clerk, Public Safety Dispatcher	0003	11.70	12.09	12.52	12.96	13.37
Assessment Clerk	0004	13.38	13.89	14.44	14.97	15.51
Assistant Maintenance Worker	0005	13.99	14.57	15.18	15.78	16.37
	0006	15.09	15.89	16.73	17.67	18.24
Engineer Assistant, Asst. Code Enforcement Officer-Level 1	0007	15.49	16.29	17.16	17.92	18.67
Construction Inspector	0008	16.08	16.90	17.79	18.54	19.30
Real Property Appraiser Assistant Code Enforcement Officer-Level 2 Senior Engineer Assistant Maintenance Worker Office Manager	0009	18.55	19.04	19.53	20.01	20.53
	0010	18.73	19.59	20.47	21.32	22.20
Principal Engineer Assistant, Code Enforcement Officer	0011	20.17	21.09	22.01	22.95	23.90
Junior Engineer	0012	21.00	21.90	22.79	23.74	24.71
Assistant Civil Engineer	0013	21.84	22.70	23.58	24.53	25.53

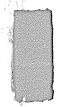
*Employees shall move to the next step in their job range pay group effective the start of the next pay period following their own anniversary date of employment.

*An employee moving from one job title to another job title shall receive the net higher hourly rate in the new job title's pay group that would give the employee an hourly rate increase. The effective date of starting in the next job title would now become the anniversary date for movements in steps in that pay group.

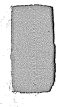
*Employees shall receive \$150.00 dollars additional stipend, not added to hourly rate, minus appropriate taxes, in the first pay check in December 2004.

CONFIDENTIAL

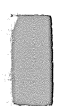
CONFIDENTIAL



Year	Q1	Q2	Q3	Q4	Total	Notes
1991	10.1	10.2	10.3	10.4	41.0	...
1992	10.5	10.6	10.7	10.8	42.6	...
1993	10.9	11.0	11.1	11.2	44.2	...
1994	11.3	11.4	11.5	11.6	45.8	...
1995	11.7	11.8	11.9	12.0	47.4	...
1996	12.1	12.2	12.3	12.4	49.0	...
1997	12.5	12.6	12.7	12.8	50.6	...
1998	13.1	13.2	13.3	13.4	52.0	...
1999	13.5	13.6	13.7	13.8	53.6	...
2000	14.1	14.2	14.3	14.4	55.0	...
2001	14.5	14.6	14.7	14.8	56.6	...
2002	15.1	15.2	15.3	15.4	57.0	...
2003	15.5	15.6	15.7	15.8	58.6	...
2004	16.1	16.2	16.3	16.4	61.0	...
2005	16.5	16.6	16.7	16.8	62.6	...
2006	17.1	17.2	17.3	17.4	64.0	...
2007	17.5	17.6	17.7	17.8	65.6	...
2008	18.1	18.2	18.3	18.4	67.0	...
2009	18.5	18.6	18.7	18.8	68.6	...
2010	19.1	19.2	19.3	19.4	70.0	...
2011	19.5	19.6	19.7	19.8	71.6	...
2012	20.1	20.2	20.3	20.4	73.0	...
2013	20.5	20.6	20.7	20.8	74.6	...
2014	21.1	21.2	21.3	21.4	75.0	...
2015	21.5	21.6	21.7	21.8	76.6	...
2016	22.1	22.2	22.3	22.4	77.0	...
2017	22.5	22.6	22.7	22.8	78.6	...
2018	23.1	23.2	23.3	23.4	80.0	...
2019	23.5	23.6	23.7	23.8	81.6	...
2020	24.1	24.2	24.3	24.4	83.0	...
2021	24.5	24.6	24.7	24.8	84.6	...
2022	25.1	25.2	25.3	25.4	85.0	...
2023	25.5	25.6	25.7	25.8	86.6	...
2024	26.1	26.2	26.3	26.4	88.0	...
2025	26.5	26.6	26.7	26.8	89.6	...
2026	27.1	27.2	27.3	27.4	91.0	...
2027	27.5	27.6	27.7	27.8	92.6	...
2028	28.1	28.2	28.3	28.4	94.0	...
2029	28.5	28.6	28.7	28.8	95.6	...
2030	29.1	29.2	29.3	29.4	97.0	...



CONFIDENTIAL



TOWN OF ORCHARD PARK
 MASTER WAGE PLAN - 2005 RATES
 FULL-TIME AND REGULAR PART-TIME: NON-UNION

NU

2080 hours / 260 days

POSITIONS INCLUDED	RANGE	A	B	C	D	E
Part-time Clerk, Clerk-Typist I	0100	8.09				
Part-time Clerk, Clerk-Typist II	0101	9.33				
Part-time Cleaner Attendant I	0102	10.83	11.22	11.61	12.00	12.39
		22,526	23,338	24,149	24,960	25,771
Recreation Specialist	0103	11.25	11.65	12.06	12.44	12.88
		23,400	24,232	25,085	25,875	26,790
Part-time Clerk, Clerk, Clerk-Typist III	0104	11.65	12.04	12.45	12.88	13.31
		24,232	25,043	25,896	26,790	27,685
Sr. Clerk, Account Clerk P/T, Secretary to the Supervisor, 2nd Deputy Town Clerk	0200	11.75	12.17	12.60	13.02	13.41
		24,440	25,314	26,208	27,082	27,893
Payroll Clerk, Senior Secretary to the Supervisor, Senior Clerk Typist, Clerk to the Town Justice	0300	12.78	13.28	13.75	14.22	14.70
		26,582	27,622	28,600	29,578	30,576
1st Deputy Town Clerk, Deputy Receiver of Taxes, Senior Payroll Clerk, Secretary to the Chief of Police	0400	13.42	13.96	14.51	15.05	15.57
		27,914	29,037	30,181	31,304	32,386
Head Bookkeeper/Office Manager, Senior Payroll Manager, Senior Recreation Specialist	0500	14.24	15.61	17.05	18.46	19.84
		29,619	32,469	35,464	38,397	41,267
Assistant to the Assessor	0550	18.31	19.09	19.83	20.55	21.31
		38,085	39,707	41,246	42,744	44,325
Working Foreman (Crew Chief), Sr Office Mgr/Head Bookkeeper, Compost Site Crew Chief	0600	19.75	20.52	21.26	21.98	22.74
		41,080	42,682	44,221	45,718	47,299
	0700	20.25	20.96	21.72	22.46	23.22
		42,120	43,597	45,178	46,717	48,298
	0800	20.66	21.42	22.17	22.93	23.66
		42,973	44,554	46,114	47,694	49,213
General Crew Chief, Computer Support Technician Junior Engineer, Maintenance Crew Chief	0900	20.89	21.76	22.64	23.58	24.53
		43,451	45,261	47,091	49,046	51,022
Director of Recreation II (salaried), Dog Control Officer	0925	45,768	47,582	49,416	51,425	53,519
Assessor, Supervising Code Enforcement Officer	0950	48,560	50,642	52,730	54,816	57,212
Water & Sewer Crew Chief, Deputy Highway Superintendent	1000	24.56	25.53	26.56	27.62	28.73
		51,085	53,102	55,245	57,450	59,758
GIS Analyst, Network Coordinator	1050	49,280	52,466	55,271	58,838	62,024
Assistant Municipal Town Engineer	1100	53,700	56,217	58,733	61,255	63,769
*Assistant Police Chief	1200					79,825
Police Chief, Town Engineer	1300	67,910	71,176	73,363	76,054	81,885

Longevity - Each 4 full-time years or part-time full-time equivalent = \$450.00
 Increment - Adjustment on anniversary date of 1 full year service (or equivalent).
 Regular part-time hours totaling 2,080 shall equal one year of service.

*Subject to Section 207 of General Municipal Law.

**Deemed White Collar titles as of 01/01/2004 through Memorandum of Agreement with CSEA & Town of Orchard Park



2005 POLICE PAYROLL SCHEDULE
As Per PBA Contract

PB & LT

3%

<u>SS#</u>	<u>NAME</u>	<u>START DATE</u>	<u>SALARY</u>	<u>BIWKLY</u>	<u>DAILY</u> Biweekly	<u>DAILY</u> 3B-VP HI	<u>HRLY</u>
	PB - + 3% as per 2005 Contract	<u>PB</u>					
	DT - 4.25% over STEP E	STEP A=	48,245.00	1,855.60	185.56	185.56	23.19
	LT - 17% over STEP E	STEP B=	51,207.00	1,969.50	196.95	196.95	24.62
	LT/DT - 21.25% over STEP E (DT%+LT%)	*STEP B=	53,378.00	2,053.00	205.30	205.30	25.66
	AC - Range 1200, Step E of NU Schedule	STEP C=	54,169.00	2,083.40	208.34	208.34	26.04
	PC - Range 1300, Step E of NU Schedule	*STEP C=	55,598.00	2,138.40	213.84	213.84	26.73
		STEP D=	56,932.00	2,189.70	218.97	218.97	27.37
		*STEP D=	57,131.00	2,197.30	219.73	219.73	27.47
		STEP E=	60,094.00	2,311.30	231.13	231.13	28.89
		*STEP E=	60,094.00	2,311.30	231.13	231.13	28.89
	daily for Biweekly calcs = salary / 260 days	<u>DT</u>					
	daily Buy-Back = 8 hours * hourly rate	STEP F=	62,648.00	2,409.50	240.95	240.95	30.12
	hourly = salary / 2080 (as per contract)	<u>LT</u>					
	biwkly = daily * 10	STEP G=	70,310.00	2,704.20	270.42	270.42	33.80
		<u>LT/DT</u>					
		STEP H=	72,864.00	2,802.50	280.25	280.25	35.03
	*Non-Equalized Scale: Expires 08/05/2006	<u>AC</u>					
		STEP I=	79,825.00	3,070.20	307.02	307.02	38.38
		<u>PC</u>					
		STEPJ=	81,885.00	3,149.40	314.94	314.94	39.37

NAME	ADDRESS	PHONE	REGISTRATION NO.	CLASSIFICATION	EXPIRES
JOHN W.
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