

A Meeting of the Town Board of the Town of Orchard Park, Erie County, New York, was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park, New York on the 3rd day of January 2018 at 7:00 PM, the meeting was called to order by Supervisor Keem and there were:

PRESENT AT ROLL CALL:	Patrick J. Keem	Supervisor
	Eugene Majchrzak	Councilman
	Michael Sherry	Councilman
	John C. Bailey	Town Attorney
	Remy Orffeo	Town Clerk
	Wayne Bieler	Town Engineer
	Andrew Geist	Building Inspector
	Frederick Piasecki, Jr.	Highway Superintendent
	Mark Pacholec	Chief of Police

Supervisor Keem read into the record the following: "If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics."

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board does hereby approve the Executive Sessions Minutes: December 20 & 27, 2017, and be it further

RESOLVED, that the reading of these minutes be dispensed with as each member of the Town Board has previously received copies thereof.

The resolution was unanimously adopted.

Old Business # 1 Town Board to continue appointments of part-time staff in the Town Clerk's Office.

2) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby continue the appointment of the following part-time staff in the Town Clerk's office at a rate of \$14.92 per hour, for the period of January 1, 2018 to December 31, 2018: Virginia Lignos, Erin O'Rourke, Grant Merkel, Caitlin O'Rourke and Catherine McHugh.

The resolution was unanimously adopted.

New Business #1 Senior Van Drivers pay increase.

3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, the Town Board does hereby increase the rate of pay for Senior Van Drivers from \$10.00 to \$11.50 per hour effective January 1, 2018.

The resolution was unanimously adopted.

New Business #2 Award bid for Hydrant replacement.

4) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

WHEREAS Erie County Water Authority (ECWA) has notified the Town that a Hydrant has been placed out of service near 37 Woodhaven Rd due to a leaking tee. A Scope of work was assembled including replacement of the hydrant, valve, and tee. Fairway Contracting proposed to complete the work for \$7,537.60.

WHEREAS the Town is required to incur the replacement cost per lease management agreement between the Town of Orchard Park and ECWA. Capital Account H-48 "Town Wide Water Improvements" currently has funding \$895,620.00 to cover the repair.

NOW THEREFORE be it

RESOLVED, the contract for Hydrant Replacement at 37 Woodhaven Road to be awarded to Fairway Contracting, PO Box 352, Orchard Park, NY 14127 in an amount not to exceed \$7,537.60 as per recommended by the Town Engineer.

The resolution was unanimously adopted.

New Business #3 Multi-Modal (MM) Grant Application

5) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

WHEREAS, the Town has received a letter from the NYSDOT that our grant submission for the Henning Drive Bridge Replacement into the Multi-Modal #4 Program has been nominated for further review and evaluation for the grant program. The next step is completion of the "Project Information Sheet", "Application Supplement" and "Smart Growth Checklist".

WHEREAS, these documents need to be signed by the supervisor and returned to the NYSDOT, State Division of the Budget (DOB) and the Governor's State Operations Office to review and determine project eligibility for MM#4 funding. If the Henning Drive Bridge Replacement project is eligible for funding, then the NYSDOT will submit a "justification of need" request to the DOB and the Governor's State Operations Office for final approval before beginning the contract process.

WHEREAS, the estimate for this project is 1.3 million dollars and the proposed grant award at this time is \$200,000.00. The town must authorize the completion of the required documents and authorize the Supervisor to sign the documents for the Multi-Modal #4 Program.

WHEREAS, the Town of Orchard Park wishes to complete the required documentation in regards to the Henning Drive Bridge Replacement Project (Multi-Modal #4) and submit to the proper State Departments.

NOW THEREFORE be it

RESOLVED that the Orchard Park Town Board will move forward in completing the steps necessary to apply for funding under the Multi-Modal #4 Program and authorizes the Town Supervisor to sign the required documents as recommended by the Town Engineer.

The resolution was unanimously adopted.

New Business #4 Set public hearing for 2018 Local Law 1

6) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby set a Public Hearing for Local Law #1 of 2018, amending Chapter 144, Attachment 1 "Schedule of Zoning Fees" for January 17th 2018 at 7:00pm.

The resolution was unanimously adopted.

BUSINESS FROM THE FLOOR

No one came forward to speak.

ELECTED OFFICIALS & DEPARTMENT HEADS

Supervisor Keem spoke of being sworn in on January 1st along with Highway Superintendent Fred Piasecki and Town Justice Ed Pace. He stated it's a privilege and an honor to serve as Town Supervisor and wished everyone a Happy New Year.

Highway Superintendent Piasecki spoke of a "December to remember" and moving snow. The highway department will be picking up Christmas trees as they are put out and will bring them back to the compost site to be mulched up.

Town Clerk Remy Orffeo thanked his staff and other Town Hall employees for working hard and handling the Governor's Executive Tax order smoothly.

Chief of Police Mark Pacholec asked that everyone drive cautiously and dress appropriately for the freezing temperatures.

APPROVAL OF BILLS

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby authorize the approval of all entries on Warrant # 1 following auditing by members of the Town Board and in the funds indicated:

General Fund	\$81,459.95
Public Safety Fund	\$15,708.36
Part Town Fund	\$1,363.43
Risk Retention	\$0
Cemetery Fund	\$0
Highway Fund	\$42,319.15
Special Districts	\$142,119.16
Trust & Agency	\$6,915.06
Capital Fund	\$2,108.00

The resolution was unanimously adopted.

There being no further business, on a motion by Supervisor Keem, seconded by Councilman Majchrzak, the meeting adjourned at 7:49 pm (local time).

Respectfully Submitted,

A handwritten signature in cursive script that reads "Remy C. Orffeo". The signature is written in black ink and includes a long horizontal flourish at the end.

**Remy C. Orffeo
Town Clerk**