

The Organizational Meeting of the Town Board of the Town of Orchard Park, Erie County, New York was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, on the 3<sup>rd</sup> day of January 2018 at 7:00 PM (local time), the advertised time, and there were:

<b>PRESENT AT ROLL CALL:</b>	Patrick J. Keem	Supervisor
	Michael Sherry	Councilman
	Eugene Majchrzak	Councilman
	Remy Orffeo	Town Clerk
	John Bailey	Town Attorney
	Andrew Geist	Building Inspector
	Mark Pacholec	Chief of Police
	Fred Piasecki, Jr.	Highway Superintendent
	Wayne Bieler	Town Engineer

Michael Sherry gave the Invocation for tonight’s Organizational Meeting.

**Supervisor Keem read into the record the following:** “If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics.”

**1) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**WHEREAS,** a Public Officer Law, Section 11(2) provides that in lieu of any additional undertaking, as required by law, the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town, and

**WHEREAS,** such blanket undertaking must be approved as to form, manner of execution, and sufficiency of surety by the Town Board, and filed in the same manner as individual undertakings, and

**WHEREAS,** Section 11-2 provides that such blanket undertaking must indemnify against losses caused by the failure of the officer or employees to faithfully perform their duties, or by their fraudulent or dishonest acts.

**NOW, THEREFORE, be it**

**RESOLVED,** that the Supervisor is hereby authorized and directed to procure a blanket undertaking for all town officers and employees for the amount of \$100,000 per official or employees, the cost of which blanket undertaking shall be a town charge, and be it further

**RESOLVED,** that upon execution of the blanket undertaking, said undertaking shall immediately be filed in the office of the Town Clerk of the Town of Orchard Park, New York

**The resolution was unanimously adopted.**

**2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED,** that the Town Board does hereby appoint the Supervisor as the *Budget Director* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

3) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint John Bailey to the position of *Town Attorney* for the Town of Orchard Park for a term to expire 12/31/2019, at the salary stipulated in the budget for the year 2018.

**The resolution was unanimously adopted.**

4) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Leonard Berkowitz to the position of *Deputy Town Attorney* for the Town of Orchard Park, at the salary stipulated in the budget for the year 2018.

**The resolution was unanimously adopted.**

5) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Wayne Bieler to the position of *Town Engineer* for the Town of Orchard Park for a term to expire 12/31/2019, at the salary stipulated in the budget for the year 2018.

**The resolution was unanimously adopted.**

6) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Roberta Buczkowski to the position of *Secretary to the Supervisor* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

7) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Timothy Donovan Gallagher to the position of *Town Prosecutor* for the Town of Orchard Park, at the salary stipulated in the budget for the Year 2018.

**The resolution was unanimously adopted.**

8) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that Drescher & Malecki, LLC, is hereby retained as *Accountants* for the Town of Orchard Park for the Year 2018, and be it further, the Supervisor is directed to sign the *Agreement with Drescher & Malecki, LLC*, as Accountants for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

9) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Andrew Slotman to the position of *Crew Chief of the Special Improvement Districts* in the Town of Orchard Park for all Water Districts and extensions thereof and all Sanitary Sewer Districts and Extensions thereof for the Year 2018, and be it further

**RESOLVED**, that Remy Orffeo is hereby appointed *Clerk of all Special Improvement Districts* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

10) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the following *Standing Committee Assignments & Liaison Assignments* for all Town Board Members are hereby approved for the Year 2018, and will be filed in the Office of the Town Clerk for review.

**Standing Committee Assignments:**

**Building & Grounds:** Supervisor Keem

**Cable TV:** Councilman Sherry

**DARE:** Supervisor Keem

**Economic Development & Planning:** Councilman Sherry

**Ethics Board:** Councilman Sherry

**Highway:** Supervisor Keem

**Insurance:** Supervisor Keem

**Library:** Supervisor Keem

**Parks & Recreation:** Supervisor Keem

**Personnel:** Supervisor Keem

**Police:** Supervisor Keem

**Purchasing:** Supervisor Keem

**Refuse/Recycling:** Councilman Majchrzak

**Safety & Training:** Councilman Sherry

**Sewer Management:** Councilman Majchrzak

**Street Lighting:** Councilman Majchrzak

**Tree Planting:** Supervisor Keem

**Union Negotiations:** Councilman Sherry

**Liaison Assignments:**

**Architectural Overlay District:** Supervisor Keem

**Board of Assessment Review:** Supervisor Keem

**Compost Facility:** Supervisor Keem

**Conservation Board:** Councilman Majchrzak

**Department of Senior Services:** Supervisor Keem

**Drainage Committee:** Councilman Majchrzak

**Economic Development:** Councilman Sherry

**Emergency Disaster Committee:** Councilman Sherry

**Employee Safety Committee:** Supervisor Keem

**Energy/Comprehensive Plan:** Supervisor Keem

**Historic Preservation:** Councilman Sherry

**Library Board:** Supervisor Keem

**Planning Board:** Councilman Sherry

**Public Safety Committee:** Councilman Majchrzak

**Recreation Commission:** Councilman Sherry

Senior Services Task Force: Supervisor Keem  
Technology/Computer Advisory: Councilman Sherry  
Trails Task Force: Councilman Majchrzak  
Tree Conservancy: Supervisor Keem  
Village Board: Supervisor Keem  
Youth Bureau: Councilman Sherry  
Zoning Board of Appeals: Councilman Majchrzak

**The resolution was unanimously adopted.**

11) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Kathleen Swarbrick as *1<sup>st</sup> Deputy Town Clerk and Deputy Registrar of Vital Statistics* of the Town of Orchard Park for the year 2018, as recommended by the Town Clerk, and be it further

**RESOLVED**, that the Town Board does hereby appoint Jennifer Brady as *2<sup>nd</sup> Deputy Town Clerk and Sub Registrar of Vital Statistics* of the Town of Orchard Park for the year 2018, as recommended by the Town Clerk, and be it further

**RESOLVED**, that the Town Board does hereby appoint Mary Perram as *Deputy Receiver of Taxes and Sub Registrar of Vital Statistics within the Town Clerk's Office* of the Town of Orchard Park for the year 2018, as recommended by the Town Clerk,.

**The resolution was unanimously adopted.**

12) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Kathleen Swarbrick, Jennifer Brady and Marie Falzone as *Marriage Officers* for Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

13) THE FOLLOWING RESOLUTION WAS OFFERED BY, COUNCILMAN SHERRY WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK TO WIT:

**RESOLVED**, that each Department Manager, elected and/or appointed, shall be the *Records Access Officer* for their particular department, under the direction of the Records Management Officer/Town Clerk for the Year 2018.

**The resolution was unanimously adopted.**

14) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY TO WIT

**RESOLVED**, that the *Records Advisory Board* shall appoint and consist of the Town Supervisor, Town Attorney, Town Clerk and Town Historian in accordance with the State Archives and Records Management Administration (SARA) for the Year 2018.

**The resolution was unanimously adopted.**

15) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Ernest Matthews as *Deputy Superintendent of Highways*, as recommended by the Superintendent of Highways for the Year 2018.

**The resolution was unanimously adopted.**

16) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Marie Falzone, as *Court Clerk* to Town Justice Edward A. Pace and Cindy Jondle, as *Court Clerk* to Town Justice Jorge S. de Rosas, for the Year 2018, and be it further,

**RESOLVED**, that the Town Board does hereby appoint Christina Warmington as *Police Matron* to the Orchard Park Police Department for the Year 2018.

**The resolution was unanimously adopted.**

17) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby establish the "Standard Work Days" for elected and appointed officials to report the days worked to the New York State and Local Employee's Retirement System based on the record of activities maintained and submitted by these officials to the Town Clerk for the Year 2018.

**The resolution was unanimously adopted.**

18) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Debbie Santiago as *Recreation Specialist/Senior Director* for the Orchard Park Senior Center for the Year 2018.

**The resolution was unanimously adopted.**

19) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Supervisor Keem as the *Affirmative Action Officer* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

20) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Supervisor Keem as the *Americans with Disability Act Coordinator* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

21) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Jacqueline Kaczor as the *Bingo Inspector* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

22) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that all Town Board Members are hereby appointed *Fire Wardens* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

23) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint the following members to the *Emergency Disaster Committee* for the Year 2018:

Richard Mrugalski (Chairman), Andrew Geist (Co-Chairman), Dr. Gregory Bennett, Scott Patronic, Ernie Matthews, Robert Benning, and Matt Hartung (Co-Chairman and Village Liaison). Daniel Neaverth Jr.- Liaison for Erie County Emergency Management, Highway Superintendent Frederick Piasecki - Liaison for Orchard Park Highway Dept., Assistant Chief Joseph Wehrfritz- Liaison to the Orchard Park Police Dept., Guy Cary – Liaison for OP Fire Company, and Justine LeFauve as Secretary.

**The resolution was unanimously adopted.**

24) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Richard Mrugalski as *Emergency Disaster Coordinator*, Andrew Geist and JoAnn Litwin Clinton as *Assistant Emergency Disaster Coordinators* for the year 2018.

**The resolution was unanimously adopted.**

25) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Suzanne Kulp as *Town Historian* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**

26) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that all salaries as set forth in the *Wage Scale* for non-union employees whose salaries are included in the General Fund, Part Town Fund and Special Districts Fund are hereby adopted for the Year 2018, and be it further a copy of set forth Wage Scale shall be attached to these minutes.

**The resolution was unanimously adopted.**

27) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that all *paydays* for the Town of Orchard Park Employees, including Elected Officials, are hereby established on a biweekly basis to begin on January 5, 2018.

**The resolution was unanimously adopted.**

28) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby establish the *mileage rate* of \$.545 per mile for the Town Personnel when their private vehicles are used for official business for the Year 2018.

**The resolution was unanimously adopted.**

29) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that the Town of Orchard Park *official depositories* for all funds for the Year 2018 are hereby authorized as follows: JP Morgan Chase, Key Bank, and Bank on Buffalo, and be it further that all Town Offices & Department Managers are directed to make *daily deposits* in designated depositories on all monies received.

**The resolution was unanimously adopted.**

30) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby authorize the Supervisor to sign and execute the "*Town of Orchard Park Investment Policy*" Pursuant to State Law §10 & 11 of the General Municipal Law.

**The resolution was unanimously adopted.**

31) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY TO WIT:

**RESOLVED**, that the Town Board does hereby authorize the following *Daily Bank and/or Petty Cash Funds* for the Year 2018: Town Clerk – \$800.00; Police Department – \$100.00; Town Justice – \$200.00 and the Recreation Department – \$100.00.

**The resolution was unanimously adopted.**

32) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that the Town Board is hereby authorizing the following personnel to attend the *Association of Towns Conference in New York City, February 18-21, 2018*; (2) Town Board Members, Town Clerk, Town Attorney, Deputy Town Attorney, Town Engineer, (1) Town Justice, and the Chief of Police, and be it further, the appointed employees attending the conference are hereby authorized an *expense account* of not more than \$90.00 per day (not including travel or housing) and be it further

**RESOLVED**, that the Town Board does hereby designate the Town Engineer and Town Attorney as *Delegates* to the *2018 Association of Towns Conference*.

**The resolution was unanimously adopted.**

**33) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby authorize the Highway Superintendent to make *purchases*, pursuant to the *procurement policy* as adopted by the Town Board, and subject to review or according to permissible legislation for the Year 2018, and be it further

**RESOLVED**, that the Sewer and Water Department is hereby authorized to make *purchases* for equipment, tools and supplies to the extent of \$250.00 without prior authorization from the Town Board, subject to review or according to permissible legislation for the Year 2018.

**The resolution was unanimously adopted.**

**34) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby direct all Department Managers (except the Highway Superintendent and the Sewer & Water Department) to use *Purchase Orders*, supplied by the Supervisor, on all purchases \$250.00 and over for the Year 2018.

**The resolution was unanimously adopted.**

**35) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:**

**RESOLVED**, that the filing of the *2017 Supervisor's Annual Report*, with the Town Clerk is hereby directed within ninety (90) days following the close of last Year, and be it further,

**RESOLVED**, that the Town Clerk is hereby directed to *publish due notice* of the filing of the Supervisor's Annual Report within ten (10) days in the official newspaper for the Town of Orchard Park.

**The resolution was unanimously adopted.**

**36) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:**

**RESOLVED**, that all *claims* against the Town in the Year 2018, are hereby authorized only if made on the certified form stipulated under §118 of the Town Law and properly signed by the claimant and authorized by the individual Department Manager.

**The resolution was unanimously adopted.**

**37) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY, SUPERVISOR KEEM TO WIT:**

**RESOLVED**, that the Town Board does hereby designate the "*Orchard Park Bee*" as the *Official Newspaper* for the Town of Orchard Park for the Year 2018.

**The resolution was unanimously adopted.**



38) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the *Town Board Public Meetings* for the Year 2018 are hereby scheduled for 7:00 PM for the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of each month, and be it further that the Town Board *Work Sessions* for 2018 will be the 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup>, 4<sup>th</sup> and possibly 5<sup>th</sup> Wednesday of each month that will begin at 6:00 PM, at the Orchard Park Town Hall in the Supervisor's Conference Room unless otherwise notified.

**The resolution was unanimously adopted.**

39) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint the Town Attorney as *Liaison to Erie County Industrial Development Agency* for the Year 2018.

**The resolution was unanimously adopted.**

40) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby adopt the *Water, Sewer, Storm Water and Road Specifications* for the Year 2018.

**The resolution was unanimously adopted.**

41) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Connie Fitzpatrick, Management for Human Resources, and Bob Benning Representative of the four (4) Labor Unions within the Town of Orchard Park, as the employees who will participate as the *Representatives for the Town of Orchard Park in the Labor Management Healthcare Fund/Coalition, Inc., (LMHF)* for the Year 2018.

**The resolution was unanimously adopted.**

42) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Kim Bowers to the *Zoning Board of Appeals* for the unfulfilled five (5) year term ending December 31, 2021, and be it further

**RESOLVED**, that the Town Board does hereby appoint Lauren Kaczor to the *Zoning Board of Appeals* for a five (5) year term ending December 31, 2022, and be it further

**RESOLVED**, that the Town Board does hereby appoint Barbara Bernard as *Alternate to the Zoning Board of Appeals* for the year 2018, and be it further

**RESOLVED** that Kim Bowers is hereby designated *Chairperson for the Year 2018 for the Zoning Board of Appeals*.

**The resolution was unanimously adopted.**

43) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Joseph Liberti to the *Planning Board* for a seven (7) year term ending December 31, 2024.

RESOLVED that the Town Board does hereby appoint Nick Biach as *Alternate to the Planning Board* for the year 2018, and be it further

RESOLVED, that the Town Board does hereby designate Harold Fabinsky as *Chairperson of the Planning Board* for the Year 2018, and be it further,

RESOLVED, that the Town Board does hereby appoint John Bernard to as *Part-time Planning Coordinator* for the Year 2018.

Supervisor Keem	Aye
Councilman Majchrzak	Nay
Councilman Sherry	Aye

**The resolution was duly adopted.**

44) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board does hereby appoint Richard Schechter, Thomas Jaeger and David Ward, to the *Conservation Board* for the Town of Orchard Park, for a two (2) year term ending December 31, 2019, and be it further

RESOLVED, that the Town Board does hereby appoint Michael Bryniarski as *Alternate to the Conservation Board* for the year 2018, and be it further

RESOLVED, that the Town Board does hereby designate Richard Schechter as *Chairman of the Conservation Board* for the Year 2018.

**The resolution was unanimously adopted.**

45) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

RESOLVED, that the Town Board does hereby adopt all orders in the matter of *Speed and other Traffic Regulations* in the Town of Orchard Park, and these orders of Speed and other Traffic Regulations are filed in the Town Clerk's Office for the Year 2018, and be, it further

RESOLVED, that the Town Board does hereby appoint the following to the *Public Safety Committee* for the Year 2018: Chief of Police – Mark Pacholec, Andrew Slotman, Barbara Bernard, Dan Neaverth, Jr., Frank Wierzbowski, Ryan Crawford, Dwight Mateer and Jon McNatty ( Village Liaison), and be it further,

RESOLVED, the Chief of Police is hereby designated Chairperson.

**The resolution was unanimously adopted.**

46) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint the following to the Orchard Park *Economic Development Committee* for the Year 2018: John Murray, Jason Houseman, Matthew Grubka and David Kaczor, and be it further

**RESOLVED**, that John Murray is hereby designated Chairperson.

**The resolution was unanimously adopted.**

47) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Nick Biach to the *Board of Ethics* for a five year term to expire December 31, 2022, and be it further

**RESOLVED**, that the Town Board does hereby by appoint James Morse to the *Board of Ethics* to fill an unexpired term to expire December 31, 2020.

Supervisor Keem	Aye
Councilman Majchrzak	Nay
Councilman Sherry	Aye

**The resolution was duly adopted.**

48) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint the following to the *Trails Task Force Committee* for the Year 2018: Audrey Ramage and Jared Smith.

**The resolution was unanimously adopted.**

49) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint the following to The *Employees Safety Committee* for the Year 2018: Andrew Geist, Trisha Jurek, Robert Benning and Patrick Keem, and be it further

**RESOLVED**, that Andrew Geist is hereby designated as Chairperson of the *Employees Safety Committee* & Trisha Jurek as Secretary.

**The resolution was unanimously adopted.**

50) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that Michael Sherry is hereby designated *Ex. Director of Youth Services for 2018*, and be it further

**RESOLVED**, that John Payne is hereby designated as *Youth Court Director* and be it further

**RESOLVED**, that the Town Board does hereby appoint the following to the *Youth Court Board* for the year 2018: Mark Pacholec, Phillip Murray, Robert Farwell, Lisa Henrich, Aaron Grupka, Jon Wolf, Nan Ackerman, John Payne, Nancy Hart, Mary Ann Hobar, David Even, Len Berkowitz, and Mary Schafer (Secretary), and be it further

**RESOLVED**, that the Town Board does hereby appoint the following as student members of the *Youth Court Board* for 2018: Liam Pacholec, Tim Allair and Evelyn Quinnlan,

**The resolution was unanimously adopted.**

**51) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:**

**RESOLVED**, that the Town Board does hereby appoint Nan Ackerman to the *North and South Buffalo Architectural Overlay District Board* for a seven year term to expire December 31, 2024, and be it further

**RESOLVED**, that the Town Board does hereby appoint Gina M Bennett as an alternate to the *North and South Buffalo Architectural Overlay District Board* for the year 2018, and be it further

**RESOLVED**, that Thomas Jaeger is hereby designated as Chairperson of the *North and South Buffalo Architectural Overlay District Board*.

**The resolution was unanimously adopted.**

**52) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby appoint the following members to the *Senior Services Task Force* for the Year 2018: Hal Fabinsky, Jackie Briggs, Thomas Pieczynski, Courtney Fasolino, Shannon Fuhrman, Denise Kennedy, Greg Robinson and Lyn Phillips.

**The resolution was unanimously adopted.**

**53) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:**

**RESOLVED**, that the Town Board does hereby appoint the following members to the *Tree Conservancy* for the Year 2018: George Schichtel, Nan Ackerman, Fran Hogenkamp, Andrew Slotman, and be it further

**RESOLVED**, that George Schichtel is Chairman of the *Tree Conservancy* for the Year 2018

**The resolution was unanimously adopted.**

**54) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby appoint the following to the *Community Activities Center Task Force* for the Year 2018: Wayne Bieler, Ed Leak, Fred Piasecki, Audrey Ramage, Debra Santiago, Rozanne Redlinski and Harold Fabinsky, and be it further

**RESOLVED**, that Supervisor Patrick Keem is the Chairman of the *Community Activities Center Task Force*.

**The resolution was unanimously adopted.**

55) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that Doug McFarland is Chairperson of the *Library Board*.

**The resolution was unanimously adopted.**

56) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Angela M Abruzzino, to the *Insurance Advisory Board* for the Year 2018.

**The resolution was unanimously adopted.**

57) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Patrick Keem, Wayne Bieler, Andy Geist, Eugene Majchrzak, Richard Mrugalski, Ernie Matthews and Stan Werner to *the Drainage Committee* for 2018.

**The resolution was unanimously adopted.**

58) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Norman Stoj to the *Historic Preservation Board* for a four year term ending December 31, 2021.

**The resolution was unanimously adopted.**

59) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:

**RESOLVED**, that the Town Board does hereby does hereby designate Audrey Ramage as Chairperson for of the Recreation Commission for the year 2018.

**The resolution was unanimously adopted.**

60) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby appoint Wayne Bieler as the *Title 6* Coordinator the Town of Orchard Park for the year 2018.

**The resolution was unanimously adopted.**

61) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:

**RESOLVED**, that the Town Board does hereby establish the following fees for the Year 2018:

The Town will continue all the fees for 2018 with the following changes:

Peddlers License for County Residents - \$75.00 for a year  
Non-residents - \$200.00 for a year

Stadium Venders Permit for County residents - \$100.00 a year  
Non-residents- \$300.00 a year

Non-sufficient check (NFS) penalty in Town Clerk's Office - \$25.00

Highway Department Expense for Additional Tree Waste Removal – Composite Rate \$338.00 per hour.

Recreation Department Fees – on file in the Town Clerk's Office

**The resolution was unanimously adopted.**

On motion by Supervisor Keem, seconded by Councilman Sherry, the *2018 Organizational Meeting* for the Town of Orchard Park was adjourned at 7:38PM (local time).

**Respectfully submitted,**



**Remy C. Orffeo**  
Town Clerk