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A Meeting of the Town Board of the Town of Orchard Park, Erie County, New York, was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park, New York on the 21<sup>st</sup> day of February 2018 at 7:00 PM, the meeting was called to order by Supervisor Keem and there were:

- PRESENT AT ROLL CALL:**
- |                         |                        |
|-------------------------|------------------------|
| Patrick J. Keem         | Supervisor             |
| Michael Sherry          | Councilman             |
| John C. Bailey          | Town Attorney          |
| Remy Orffeo             | Town Clerk             |
| Wayne Bieler            | Town Engineer          |
| Andrew Geist            | Building Inspector     |
| Frederick Piasecki, Jr. | Highway Superintendent |
| Mark Pacholec           | Chief of Police        |
- ABSENT:**
- |                  |            |
|------------------|------------|
| Eugene Majchrzak | Councilman |
|------------------|------------|

**Supervisor Keem read into the record the following:** "If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics."

**1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby approve the Regular Town Board Meeting Minutes held on February 7, 2018, Executive Sessions: February 7, 2018, and be it further

**RESOLVED**, that the reading of these minutes be dispensed with as each member of the Town Board has previously received copies thereof.

**The resolution was unanimously adopted.**

**New Business # 1 Garden Club to hold Plant Sale at Railroad Depot.**

**2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMAN SHERRY, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR KEEM, TO WIT:**

**RESOLVED**, that the Town Board does hereby approve the request of the Orchard Park Garden Club to hold their 2018 Plant Sale on May 12th and 13th at the Town owned Railroad Depot, and to authorize the approval of a tent being erected for the event, and a Certificate of Liability is on file.

**The resolution was unanimously adopted.**

**New Business #2 Approve Records Management Clerk to Attend Conference**

**3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY Y, TO WIT:**

**RESOLVED**, that the Town Board does hereby approve Amy Glende, of the Records Management Office, to attend the PLA Conference in Philadelphia, March 20-23, 2018.

**The resolution was unanimously adopted.**

**New Business #3 Accept Resignation of Records Management Clerk**

**4) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**RESOLVED**, that the Town Board does hereby accept the resignation of Carly Spatar from the 2017-18 NYS Archives Grant position of Records Management Clerk.

**The resolution was unanimously adopted.**

**New Business #4 Appointment to NYS Archives Grant Records Management Clerk**

**5) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN SHERRY, TO WIT:**

**WHEREAS**, the Town of Orchard Park had been awarded a New York State Archives Grant for 2017-2018, and

**WHEREAS**, the grant allows for the hiring of a part-time records management position at the rate of \$20.00 per hour, and

**WHEREAS**, the person originally hired for the position has resigned due to personal family reasons, and

**WHEREAS**, the Town Clerk in his position of Town Records Management Officer, is recommending Sherry Schlenker for the part-time records management position.

**NOW, THEREFORE, be it**

**RESOLVED**, that the Town Board does hereby appoint Sherry Schlenker to the position of 2017-2018 NYS Archives Grant Records Management Clerk, part-time, at a rate of \$20.00 per hour, effective February 23, 2018

**The resolution was unanimously adopted.**

**Not on Agenda**

**6) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:**

**RESOLVED**, that the Town Board does hereby approve the appointment of Raven Freeman to the position of Public Safety Dispatcher, full time, in the Orchard Park Police Department, salary range 0006, Step E, salary at \$24.64 per hour, effective February 24, 2018.

**The resolution was unanimously adopted.**

**BUSINESS FROM THE FLOOR**

**ELECTED OFFICIALS & DEPARTMENT HEADS**

Supervisor Keem

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR KEEM, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMAN MAJCHRZAK, TO WIT:

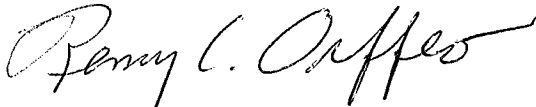
**RESOLVED**, that the Town Board does hereby authorize the approval of all entries on Warrant # 7 following auditing by members of the Town Board and in the funds indicated:

<b>General Fund</b>	\$46,880.96
<b>Public Safety Fund</b>	\$17,694.02
<b>Part Town Fund</b>	\$26,242.98
<b>Risk Retention</b>	-0-
<b>Cemetery Fund</b>	-0-
<b>Highway Fund</b>	\$72,884.95
<b>Special Districts</b>	\$468,213.87
<b>Trust &amp; Agency</b>	\$
<b>Capital Fund</b>	\$

**The resolution was unanimously adopted.**

There being no further business, on a motion by Supervisor Keem, seconded by Councilman Majchrzak, the meeting adjourned at 7:27 pm (local time).

**Respectfully Submitted,**



**Remy C. Orffeo**  
**Town Clerk**