

Minutes of the meeting on February 6, 2017 of the Historical Preservation Board of the TOWN OF ORCHARD PARK, Municipal Center, Historic Preservation Office, S4295 South Buffalo Street, Orchard Park, New York at 7:00 PM, present were the following:

MEMBERS PRESENT: Norm Stoj, Chairman  
Henry Heppner  
Suzanne Kulp  
Mike Sherry, Town Board Liaison

EXCUSED: Ryan Keem  
Thomas Jaeger  
Wayne Bieler

OTHERS PRESENT: Patrick Keem, Town Supervisor  
Danielle Ostrander, Recording Secretary

The meeting was called to order at 7:00 P.M. by Chairman Norm Stoj.

#### APPROVAL OF MINUTES

Mr. Heppner made a MOTION, seconded by Mrs. Kulp, to APPROVE the minutes from the December 5, 2016 meeting.

MINUTES UNANIMOUSLY APPROVED.

1.) Barn

The Board discussed the progress that is not happening with the barn, but wishes to try to make some movement with it.

2.) Board Members

Brad Rauch and Mike Stock resigned and are no longer members of the Board. The Board discussed downsizing the size of the Board. Chairman Stoj will be drafting a letter to change the wording of the current by-laws for the board to change the current number of members from nine (9) to a minimum of five (5), but no more than seven (7). Also, to have the by-laws to include that a quorum at a meeting would only involve the total present members of the board at the meeting.

3.) Audit with James Fenilli

Chairman Stoj discussed how before the meeting he and James Fenilli were supposed to meet for the Board to be audited. The audit was rescheduled to June 5, 2017.

4.) CLG Annual Report

Chairman Stoj will be filing the Board's Annual CLG Report online before the deadline of March 1, 2017.

5.) Meeting with the Village Board

Chairman Stoj and Mr. Jaeger met with the Village Board in January to discuss the Village coming on board to become its own entity as a Certified Local Government (CLG). The Town and the Village could work together to designate properties.

6.) Grants

The Town now has a Grant writer, Sarah. There are a couple grants that this Board could apply for. There is the GLG Grant. This is only for education, surveys, ect. The deadline is March 1, 2017. The Preserve New York Grant is a matching grant. This is to preserve documentation, which the Board does not necessarily need. The last grant is the Pomeroy Grant. This grant will pay for signage.

Chairman Stoj has received the paperwork from the Town Grant writer on what is needed to apply for any of the grants. He is looking for someone to take the lead to sit down and look at the grants with Sarah.

7.) Cheryl Hall

Ms. Hall lives at 7690 Ellicott Road. Chairman Stoj had just turned in her information to Town Clerk Remy Orffeo to get her designation on the Town Board agenda. There will be a Public Hearing to designate Ms. Hall's home.

8.) Preserve WNY meeting

Chairman Stoj discussed with the Board that one of the CLG requirements is to get training. The Preserve WNY meeting is one of those ways to get CLG training. Last year this meeting was held in Albany. This year the meeting will be held in Rochester in April. Chairman Stoj plans to attend.

9.) New/Old Business

## (a.) Sheffer Farms

Mr. Heppner mentioned a project called Sheffer Farms, on California Road, that is currently in front of the Planning Board. The proposed project's property has a section where an archaeological study was done and they found things like arrow heads and beads showing there once was an Indian village there about 400 years ago. The developers will not do anything to disrupt that section of the property.

The next meeting will be on Monday, April 3rd at 7:00 PM in the Historic Preservation office on the 1st floor.

There being no further business, the Chairman adjourned the meeting at 8:15 P.M.

DATED: 2/6/2017  
REVIEWED: 2/6/2017

Danielle Ostrander  
Historic Preservation Board Secretary

Norm Stoj, Historic Preservation Board Chairman