



TOWN OF ORCHARD PARK

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

SUPERVISOR
DR. PATRICK J. KEEM

COUNCILMEMBERS
EUGENE MAJCHRZAK
MICHAEL J. SHERRY

TOWN CLERK
REMY C. ORFFEO

TOWN ATTORNEY
JOHN C. BAILEY

TOWN JUSTICES
EDWARD A. PACE
JORGE DE ROSAS

SUPT. OF HIGHWAYS
FREDERICK J. PIASECKI, JR.

CHIEF OF POLICE
E. JOSEPH WEHRFRITZ

BUILDING INSPECTOR
STEVEN BREMER

TOWN ASSESSOR
MILTON BRADSHAW
SCAA

TOWN ENGINEER
WAYNE L. BIELER, P.E.

RECREATION DIRECTOR
EDWARD J. LEAK, CPRP

INTERIM PLANNING COORDINATOR
REMY C. ORFFEO

ANIMAL CONTROL OFFICER
KEVIN MASTERSON

SENIOR CENTER DIRECTOR
DEBRA SANTIAGO

October 10, 2019

Dear Property Owner:

In accordance with the Ordinances of the Town of Orchard Park, you are hereby notified that a Public Hearing will be held by the Town Board of the Town of Orchard Park, Erie County, New York at the Municipal Building, S4295 South Buffalo Street, Orchard Park, New York on the 6th day of November 2019 at 7:00 P.M., in the matter of granting an extension of a Conservation Easement to Robert Laurie, to 29-years through 2033, for 25-acres located at 5425 Chestnut Ridge Road, east side of Chestnut Ridge Road, Orchard Park, New York. (SBL#185.09-1-32./E)

As such time all interested persons will be given an opportunity to be heard.

For information, including location, on this proposed Conservation Easement please contact the Town Assessor's Office.

Location map on reverse side.

cc: C.E. File
Petitioner
Correspondence File
Town Clerk
Assessor

Visit the Town's website at www.orchardparkny.org



TC

TOWN OF ORCHARD PARK

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

October 16, 2019

SUPERVISOR
DR. PATRICK J. KEEM

COUNCILMEMBERS
EUGENE MAJCHRZAK
MICHAEL J. SHERRY

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TOWN ATTORNEY
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JORGE DE ROSAS

SUPT. OF HIGHWAYS
FREDERICK J. PIASECKI, JR.

CHIEF OF POLICE
MARK F. PACHOLEC

BUILDING INSPECTOR
ANDREW GEIST

TOWN ASSESSOR
MILTON BRADSHAW
SCAA

TOWN ENGINEER
WAYNE L. BIELER, P.E.

RECREATION DIRECTOR
EDWARD J. LEAK, CPRP

PLANNING COORDINATOR
JOHN P. BERNARD

ANIMAL CONTROL OFFICER
KEVIN MASTERSON

SENIOR CENTER DIRECTOR
DEBRA SANTIAGO

Honorable Town Board
Town of Orchard Park
4295 S. Buffalo Street
Orchard Park, New York 14127

Re: CodeRed Next Service Agreement

Dear Board Members:

The current CodeRed five year contract will expire on January 1, 2020. The current agreement contains a clause that enables the Town to renew the agreement for the same price, with the same terms and conditions.

The Town and Village have used the CodeRed messaging system since 2014, sending out 52 messages. CodeRed has been used for notification of State of Emergency's, road closures due to weather events (windstorms, tornados), Bills games, festivals, locating missing persons and fugitives, notify residents of changes in garbage pickup, meetings at the Municipal Center and the Community Activity Center.

I am requesting that the Town Board authorize the Supervisor to sign the Renewal CodeRed Service Agreement for the period of January 1, 2020 through December 31, 2024 for annual installments of \$16,245.00.

Respectfully submitted,

Richard J. Mrugalski
Emergency Manager

Enc.

cc: Town Clerk, Remy Orffeo
Town Attorney, John Bailey
Bob Benning, Assistant Emergency Manager
Jordan Kellerman, Assistant Emergency Manager
File

Visit the Town's website at www.orchardparkny.org



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: *Holland Lane Excavation, Removal, and Storage of Materials
Permit #2018-02 Request for 1-Year Extension***

Dear Board Members:

We have received from Webster Block, LLC, 295 Main Street, Suite 210, Buffalo, New York, 14203, a request (attached) to renew their application for Excavation, Removal, and Storage of Materials to fill (approximately 25,000 cubic yards of soil) the lot at the end of Holland Lane to construct future commercial and residential development at the same location.

I have reviewed the request and have found it acceptable per Town code. All necessary insurances have been updated and are acceptable, and the required bonds are still in place.

I, therefore, recommend approval of the 1-year extension of the Excavation, Removal, and Storage of Materials Permit #2018-02 to fill the lot at the end of Holland Lane to facilitate future commercial and residential development.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk
Town Attorney
Building Inspector
Webster Block, LLC File #12.011.5



TOWN OF ORCHARD PARK

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Woodhaven Road Excavation, Removal and Storage of Materials
Permit #2016-02 Request for 1-Year Extension**

Dear Board Members:

We have received from Zoladz Construction Co., Inc. of 13600 Railroad Street, Alden, New York 14004-0157 a request (attached) to renew their application for Excavation, Removal, and Storage of Materials to fill (approximately 45,000 cubic yards of soil) for the vacant property at the end of Woodhaven Road for future development of the property to extend Woodhaven Road into Diller Drive.

I have reviewed the request and have found it acceptable per Town code. All necessary insurances have been updated and are acceptable, and the required bonds are still in place.

I, therefore, recommend approval of the 1-year extension of the Woodhaven Road Excavation, Removal, and Storage of Materials Permit #2016-02 to fill the vacant property at the end of Woodhaven Road.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk
Town Attorney
Building Inspector
Zoladz Construction File #16.006



TOWN OF ORCHARD PARK

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: *Bussendorfer Regional Detention Pond Project*
Final Payment and Release of Retention

I am pleased to inform you that the above mentioned project is complete. All work has been satisfactorily completed in accordance with the specifications.

A two-year maintenance bond in the amount of \$1,561,583.80 has been submitted along with all necessary legal documents. Attached is a copy of the Final Payment Backup Sheet for the above referenced Lump Sum project.

I, therefore, recommend that you authorize the final payment and release of retention to Zoladz Construction, 13600 Railroad Street, Alden, New York 14004, for Bussendorfer Regional Detention Pond Project in the amount of \$82,101.17, and authorize the Town Clerk to release the performance bond in the amount of \$1,257,749.02.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachments

cc: Town Attorney
Town Clerk
Tom Malecki, Drescher & Malecki
Zoladz Construction
File # 2002.030.1

S:\Town Projects\Bussendorfer Drainage Project\2016 Re-Design\CONSTRUCTION\Correspondence\Letter to TB - closeout.doc

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 31, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: Proposed Change Order #13
Javen General Contract – Gymnasium Wall Alterations & Dance Studio Mirrors
Brush Mountain Community Activity Center

Dear Board Members:

As discussed in the weekly progress meetings, a concern was brought to our attention regarding the four open corner areas in the gymnasium. These areas are open above the padded walls and could allow balls and other equipment to be trapped in the space. Either doors must be added to access the space or the entire open section above the padded wall must be screened to isolate the areas. After reviewing the options, it was decided to proceed with adding doors into the walls. This will also allow the user groups and maintenance staff to utilize the areas for storage. The Cost provided by Javen to complete this work is \$13,174.40.

During the public tours of the Center, questions were raised about the mirrors that were to be installed in the Dance Studio. One concern was that there would be no mirrors on a large portion of the west wall due to the two double doors in that space. The Senior Department had asked us to solicit a quote to install mirrors on the double doors providing a more continuous mirror wall. Javen has submitted a cost of \$2,875.00 to complete this work.

If approved, this change order will increase Javen's total contract \$16,049.40 to \$12,691,560.07 representing a 0.95 % increase. There is presently funding allocated under Capital Projects AB004 & AB005 for the Community Activity Center and additional funding is being allocated into the accounts from bonding authorization as needed.

I, therefore, recommend that you approve change order #13 to our contract with Javen Construction Co., Inc., 2575 Baird Road, Penfield, NY 14526 for the gymnasium wall doors and dance studio mirrors in an amount not to exceed \$16,049.40 for the Brush Mountain Community Activity Center Project.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachments

cc: Town Clerk T. Malecki, Drescher & Malecki
Town Attorney WendelFile #15.007

Visit the Town's website at www.orchardparkny.org



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ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Proposed Change Order #5
Wm. T. Spaeder Fire Protection Contract – Sprinkler Head Additions
Brush Mountain Community Activity Center**

Dear Board Members:

As discussed in the weekly progress meetings, a concern was brought to our attention regarding the four open corner areas in the gymnasium. After reviewing the options, it was decided to proceed with adding doors into the walls. This will also allow the user groups and maintenance staff to utilize the areas for storage. With the addition of doors the spaces must now have fire protection as advised by the Building Dept. The Cost provided by Spaeder to install fire suppression systems in the corner storage area has been proposed at \$3,022.23.

This change order will increase Wm. T. Spaeder's total contract to \$202,253.30 representing a 1.49% increase.

There is presently funding allocated under Capital Projects AB004 & AB005 for the Community Activity Center, and additional funding is being allocated into the accounts.

I, therefore, recommend that you approve change order #5 to our contract with Wm. T. Spaeder Co., Inc., 1602 East 18th Street, Erie, PA 16510, for the sprinkler head gym additions in an amount not to exceed \$3,022.23 for the Brush Mountain Community Activity Center.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Town Clerk T. Malecki, Drescher & Malecki
Town Attorney Wendel File #15.007



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: Proposed Change Order #10
IPL Corp. Electrical Contract – Additional Outlets
Brush Mountain Community Activity Center

Dear Board Members:

A request was made by the Senior Department to include two outlets within the hallways to accommodate a future new computer log-in system for the senior activities. One will be located near the dedicated senior entrance and the other near the Directors office in the main Lobby. IPL has supplied a quote of \$925.00 to complete this work.

While configuring the office spaces with the user groups and Prentice Office Solutions it was noted that a receptacle would have to be added in the Rural Transit office. While there is currently outlets in the room the furniture and desk layout will not allow for usage without the need for extension cords in the walkway. This is due to the need for the desk to be in close proximity to the radio antenna connection in the room. IPL has proposed a cost of \$1,119.00 to complete this work.

This change order will increase IPL's total contract by \$2,044.00 to \$1,932,328.55 representing a 0.11% increase.

I, therefore, recommend that you approve change order #10 to our contract with Industrial Power & Lighting Corporation 60 Depot St, Buffalo, NY 14206, for the installation of additional outlets in an amount not to exceed \$2,044.00 for the Brush Mountain Community Activity Center.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Town Clerk
T. Malecki, Drescher & Malecki
Town Attorney
Wendel
File #15.007

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Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 5, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Brush Mountain Community Activity Center Consultant Agreement
Change Order #9 – Commissioning of Systems**

Dear Board Members:

As discussed in previous job meetings and work sessions, as work begins nears completion and the HVAC, Electrical, and Security Systems become operational it is important to have detailed accounts of all startup, testing, balancing, and functionality tests. The Specifications for the C.A.C. call for detailed processes to be carried out by the contractors and overseen by a Commissioning Authority.

A Proposal has been received by Wendel to act as the Town Commissioning Authority and oversee all startup of the necessary systems. The proposal will alter Wendel's existing scope of work however; the current construction administration contract has been managed affectively and appears to have surplus allocations that will cover the cost of the commissioning work. The commissioning services cost are not to exceed \$40,995.00.

I therefore recommend that you approve the change order #9 to our contract with Wendel WD Architecture, Engineering, Surveying & Landscape Architecture, P.C. Centerpointe Corporate Park, 375 Essjay Road, Suite 200, Williamsville, NY 14221, to include the commissioning services scope of work for the Brush Mountain Community Activity Center utilizing only surplus funds previously approved for the Construction Administration contract resulting in a zero net increase to their total contract.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk
T. Malecki, Drescher & Malecki
File #15.007

Town Attorney
F. Piasecki, Highway Supt.

Resolution for Closure of Completed Capital Projects November 2019

WHEREAS, the Town has completed project G0005 (Z77) Mid County Sanitary Sewer, and

WHEREAS, the project has a surplus of \$107,134.17, and

WHEREAS, the Town has reviewed the source of surplus funds and determined other projects in which the funds may be transferred to,

NOW, THEREFORE, be it

RESOLVED that the Town Board authorizes the closure of capital project G0005 (Z77) Mid County Sanitary Sewer by transferring \$107,134.17 to the following project:
G0006 (Z78) Berg Rd Sanitary Sewer Pump Station.

Cc: Remy Orffeo
Wayne Bieler
Town Board
Finance

76

RESOLVED, that the Town Board does hereby authorize to continue the extension of Patrick J. McMaster to the position of transition/training consultant as of November 7th, 2019 at a rate of \$28.50 per hour, not to exceed 60 days.

TC

WHEREAS, in accordance with New York State Law, Section 198, the Town Board had opted to enforce unpaid accounts for water, sewer, refuse and other unpaid Town services as indicated below, by placing a lien upon the real property for which such services were provided, and

WHEREAS, in light of the aforementioned, the Erie County Legislature shall levy in such sums as indicated below and against the applicable properties as provided for on the Town Assessor's master computer assessment roll file, which is also hereby being delivered by the Assessor with this letter of authorization:

Total Unpaid Water Erie County and Orchard Park-	\$ 2,170.93
Total Unpaid Refuse & Pro-Rated Garbage-	\$ 2,024.75
Total Property Maintenance & Code Enforcement-	\$37,662.00

NOW, THEREFORE, be it

RESOLVED, that the Town Board of the Town of Orchard Park, in accordance with New York State Law, Section 198, does hereby adopt all special charges as outlined on the "Letter of Authorization" as recommended by the Town Accountant.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425

Fax: (716) 662-6488

November 19, 2019 Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: **Brush Mountain Community Activity Center
Prentice - Interior Furnishing and Equipment Order**

Dear Board Members:

As directed by the Town Board, and demonstrated in the presentation during the October 30th work session, the Engineering Department has worked with Prentice Office Environments to coordinate both the Senior and Recreation Departments furniture needs for the C.A.C.

The attached proposal outlines in detail the furniture and office equipment to be supplied by eight separate companies. The total cost proposed by the following seven companies is based on State Bid Contract pricing and includes delivery, set-up, and packaging disposal;

National Office Furniture - \$57,650.51
Ergonom Corp dba ERG International - \$1,952.00
Claridge Products - \$8,706.20
Krueger International dba KI - \$51,427.03
Smith System - \$6,123.00
Global - \$92,213.90
Steelcase - \$79,305.50

The eighth contract is for furniture not currently on state bid and totals \$17,715.71. The Town Attorney was consulted and this furniture can be purchased directly through Prentice Office Solutions professional services contract.

A CDBG has been applied for some of the furniture included in the quote including all of the Senior Wing furniture. It has been verified from Erie County that if the furniture is purchased prior to April 1, 2020 it will not qualify for the grant. There is presently funding allocated under Capital Projects AB004 Community Activity Center and additional funding is being allocated into appropriate accounts as needed from authorized bonds for this per Drescher & Malecki.

I, therefore, recommend that you approve the purchase orders with the eight companies involved, through Prentice Office Environments, 472 Franklin Street, Buffalo, NY 14202, to provide interior furniture for the Brush Mountain Community Activity Center in an amount not to exceed \$315,093.85.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk
Wendel
T. Malecki, Drescher & Malecki
Town Attorney
Prentice
File #15.007

S:\Town Projects\CAC - Construction\Letter to TB - Prentice Order.doc

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Consultant Agreement
Bussendorfer Waterline Replacement
Soil Boring & Geotechnical Report Services**

Dear Board Members:

As previously discussed, the Engineering Department and DiDonato Associates are in the design phase of the above mentioned project. One important component of the project will be boring underneath Abbott Rd. This bore will require a substantial bore pit to be located in the east bound travel lane of Bussendorfer Rd. To ensure that the appropriate shoring methods are specified soil conditions must be accurately reported.

Three proposals were received to provide three soil bores and pavement cores along the alignment of the new waterline. SJB/Empire Geo was the lowest cost and has proven to be a reliable and credible resource.

I therefore recommend that you authorize the Supervisor to sign an agreement for professional services with Empire GEO Services, Inc., 5167 South Park Avenue, Hamburg, New York 14075, to provide soil borings and geotechnical report services for the Bussendorfer Waterline Project in an amount not to exceed \$2,950.00.

Respectfully submitted,

Wayne L. Bieler, P.E. CFM
Town Engineer

Attachment

cc: Town Clerk
Town Attorney
F. Piasecki, Hwy. Supt.
File #XXXX

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 4, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement for Bids
Hazel Court Sanitary Sewer Extension Phase 2 Project**

Dear Board Members:

The Orchard Park Engineering Department is finalizing design plans, specifications, and necessary approvals for the extension of approximately 1,240-LF of the 8-inch PVC gravity sanitary sewer mainline for the Hazel Court Sanitary Sewer Extension Phase 2 Project along Southwest Boulevard. One easement is outstanding but is anticipated to be signed.

In order to keep the project on schedule, the Advertisement for Bids should be authorized to be published on November 21, 2019. Plans and specifications will be available for purchase on December 6, 2019 with the bid opening to be held on December 20, 2019. It is expected that the construction work will start, weather permitting, in late January or February 2020 with completion of final restoration in May 2020 as spring weather permits.

I therefore recommend that you authorize advertisement in the Orchard Park Bee for sealed bids to be opened for the Hazel Court Sanitary Sewer Extension Phase 2 Project on December 20, 2019 at 2:00 P.M. in the Supervisor's Conference Room at the Orchard Park Municipal Center.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk Town Attorney File # 2017.011

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 5, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Appointment to Position of Senior Engineer Assistant
Orchard Park Engineering Dept.**

Dear Board Members:

With the resignation of Roy Shepard to pursue opportunities with a Mechanical Engineering Consultant, the Town Board on May 10, 2019 approved the advertisement for the filling the position and White collar posting of September 23, 2019 for Senior Engineer Assistant Position. Per Civil Service on November 1, 2019, there is currently not an active civil service list for that title, but an exam was given on September 28, 2019.

With the current work load of the Engineering Department, this title is recommended to assist in completing the various projects that develop as the Town's Infrastructure ages. The proposed position description of duties includes the following: A Senior Engineer Assistant performs difficult, pre-professional engineering tasks in the field and office; Assists in preparation of engineering estimates, participates in surveys and physical features and stake-outs by assembling and operating equipment, taking measurements, placing stakes, holding level rods, taking sight lines, and making and checking computations; Conducts final survey parties or other field surveys; Plots survey results manually or through the use of a computer; prepares tracings utilizing a computer or conventional drafting techniques; operates a laboratory to test materials and gathers field samples; files or maintains drawing, engineering records and specification; Contacts vendors on engineering data and specification; Inspection of construction projects, takes measurements, calculates and records quantities; enters checks and/or maintains data for monthly estimate payments. Make observations and record pertinent field data; May be required to perform routine computer operation and programming; Collects and organizes data related to sewer permits, house connections and related data; Performs other engineering tasks associated with the review, evaluation, design, and construction of projects;

Minimum qualifications include A) graduation from a regionally accredited or New York State registered college or university with a Bachelor's Degree in Civil, Mechanical, Sanitary, or related Engineering Technology or Construction Management. Or B) Graduation for high school and 1 year experience related field. Or an equivalent combination of training and experience as defined by limits of A) and B).



COUNTY OF ERIE

MARK C. POLONCARZ

COUNTY EXECUTIVE

WILLIAM E. GEARY, JR.
COMMISSIONER

DEPARTMENT OF PUBLIC WORKS
RATH BUILDING, ROOM 1400

TELEPHONE: 716.858.8300
FAX: 716.858.8228

October 21, 2019

Town Clerk's Office
4295 South Buffalo Street
Orchard Park, NY 14127

Attn: Remy Orffeo, Town Clerk

RE: Duerr Rd (CR 463) and California Rd (TH)
All-Way STOP Request

Dear Mr. Orffeo:

The Erie County Department of Public Works has completed our traffic engineering investigations related to your request for all-way stop control at the intersection of Duerr Road (CR 463) and California Road (TH) located in the Town of Orchard Park.

Section 2B.07 of the National Manual of Uniform Traffic Control Devices (MUTCD) gives criteria for a multi-way STOP sign installation. MUTCD states that "Multi-way stop control can be useful as a safety measure at intersections if certain traffic conditions exist." Studies have found that unnecessary stops, when the intersection is clear of conflicting movements, can lead to general disrespect for STOP signs.

The traffic engineering investigation was completed to compare this intersection to the multi-way stop criteria outlined in the MUTCD, including observation of the intersection and review of the accident history of the intersection. This study determined that the MUTCD criteria have not been met, and a multi-way STOP is not recommended at this time.

While a multi-way STOP is not recommended, the County will further increase driver awareness of the stop control at this intersection by replacing the existing STOP signs with larger signs and sub-plaques, and retroreflective post covers will be added to each of the posts. In addition, the stop ahead warning signs will be relocated closer to the intersection to meet current design guidelines. The Erie County DPW has found the use of reflective post strip covers highly effective at drawing driver attention to critical signs.

A review of the existing sight lines was conducted and compared to AASHTO's A Policy on Geometric Design of Highways and Streets guidelines for recommended clear sight triangles. It was determined that vegetation and trees limit visibility for westbound vehicles on California Road in both the north and south

Town of Orchard Park
Duerr Road / California Road Request
October 21, 2019
Page 2

direction. Erie County forces will remove this vegetation within the limits of the County Right of Way to improve these sight lines. Both the sign and vegetation removal work will be done by Erie County forces as weather and workload permits.

In addition to the improvements identified above, our review of the intersection found that the westbound approach of California Rd has limited visibility of the existing STOP sign due to low branches and trees located at 4765 Duerr Rd. As these trees are outside of the County Right of Way, our County forces are unable to remove them. We request that your Town Highway Department work with the homeowner to remove the branches or trees that may limit view of the STOP sign.

We also recommend that the Town work with local law enforcement to increase enforcement of the existing STOP signs and speed limit. If you have any additional questions regarding this matter, please feel free to contact me at (716) 858-8067.

Sincerely,



Gina Wilkolaski, P.E.
Traffic Safety Engineer

pc: W. Geary
J. Dennee
D. Svilokos, P.E.
J. Donlon

ORCHARD PARK FIRE DISTRICT
2020 BUDGET SUMMARY


TOTAL APPROPRIATIONS:		\$	2,969,572.00
LESS:			
ESTIMATED REVENUES	\$	78,520.00	
ESTIMATED PRIOR YEAR		-	
UNEXPENDED BALANCE			<u>\$78,520.00</u>
		\$	<u>2,891,052.00</u>

TAX APPORTIONMENT
(to be used when fire district is in more than one town)

(computation on page 4)

TOWN	APPORTIONED TAX
TOTAL APPORTIONED	\$ <u> </u>

I certify the that Estimates were approved by the
Fire Commissioners on October 15, 2019

Note: 
 Roberta Buczkowski
 Fire District Secretary

File with Town Budget Officer by November 4 (December 4 in Westchester and Monroe Counties)



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 5, 2019

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: *Appointment to Position of Principal Engineer Assistant
Orchard Park Engineering Dept.***

Dear Board Members:

With the resignation of Michael Billi to pursue opportunities in Florida with a Consultant Civil Engineering Firm, the Town Board approved the advertisement for filling the position of Principal Engineer Assistant and White Collar Union posting of September 23, 2019. Per Civil Service, there is currently not an active civil service list for that title, but an exam was given on September 28, 2019.

With the current work load of the Engineering Department, this title is recommended to assist in completing the various projects that develop as the Town's Infrastructure ages. The proposed Principal Engineer Assistant position description of duties includes the following: Assists civil/sanitary/road/water engineers by compiling data, making surveys and inspections, prepares drawings, reviewing engineering submittals, assisting in evaluations, and assisting in designs. Prepares drawings, maps, tracings, specifications and other graphic presentations of projects and programs. Participates in and/or compiles data for survey parties and engineers. Makes engineering computations, both manually and through the use of a computer. Searches records for data on properties, easements, rights of ways and the like. Assists in construction projects layout. Makes inspections of projects and programs, reviews findings with an Engineer. Makes routine tests and compiles data. Carries out tests of materials to ensure conformance to specifications. May be required to perform routine computer operation and programming. Prepares drawing and maps utilizing a computer. Performs other engineering tasks associated with the review, evaluation, design, and construction of projects.

Minimum qualifications include A) Completion of 60 semesters credit hours of study at a regionally accredited or New York State registered four year college or university which includes 16 semester credit hours in Civil, Environmental, Mechanical, Sanitary, or related Engineering Technology or Construction Management or B) Graduation from a high school or equivalency and two years of practical experience in civil, construction or related fields. or C) An equivalent combination of training and experience as defined by limits of A) and B).