

**LEGAL NOTICE
TOWN OF ORCHARD PARK
COMPLETION OF
2020 TENTATIVE ASSESSMENT ROLL**

Notice is hereby given that the Assessor of the Town of Orchard Park, County of Erie, has completed the 2020 Tentative Assessment Roll pursuant to Section 506, Real Property Tax Law.

The Assessment Roll for 2020 will be able to be viewed electronically on the Town of Orchard Park's website at www.orchardparkny.org on the Home/Assessor page. Public inspection is BY APPOINTMENT ONLY, call 716-662-6420, in the Assessor's Office at Town Hall, 4295 South Buffalo St, Orchard Park, New York, from 05/04/20 - 05/26/20 between the hours of 10:00 a.m. - 2:00 p.m. Monday through Friday. This is based on, if at that time due to COVID-19 restrictions, Town Hall is opened to the Public. If it is not, viewing will be from the posting on the Town's Website only. If we can allow appointments, you must wear your own forms of Personal Protective Equipment, including a facemask, to enter Town Hall. Additional hours will also be available on Thursday May 14th 2020 from 6-8 p.m. & Saturday May 16th 2020 from 8 a.m.-Noon, also BY APPOINTMENT ONLY. This is also based on if Town Hall is open to the public at that time.

The Board of Assessment Review will meet on Tuesday May 26th, 2020 between the hours of 4:00 p.m. - 9:00 p.m. electronically via a Webex Conference Call, to hear and examine all verified written complaints in relation to assessments of any person believing themselves to be aggrieved. Due to Covid-19 precautions and necessary social distancing, there will be no face to face appointments. Reviews will be handled by mail/or via a Webex phone conference on the Grievance day listed above. The meeting will be recorded in audio/video form. A live stream or recording of the meeting will be linked to the Town's website. Details on how that process will be handled will be posted on the Town's website.

Applications, including the mandatory RP-524 form and the publication "Contesting Your Assessment in New York State" are available on the Town of Orchard Park's Website at www.orchardparkny.org on the Assessor's page or mail a SASE to the Assessor's Office at Town Hall, 4295 South Buffalo St, Orchard Park, NY 14127, and we will mail them to you. The RP-524 forms must be received by 2:00 p.m. May 25th via mail/night deposit box in Town Hall Lobby, in order to be guaranteed a time on the agenda of the May 26th hearing & no later than May 26th at 9:00 p.m. for non-hearing submission. Once your form is received, we will contact you via phone to verify the receipt and fulfill any requests for a Webex Conference Call with the Board of Assessment Review.

Forms will be available starting May 1st 2020. The last day to file complaints with the required RP 524 form is Tuesday, May 26th, 2020 at 9:00 p.m.

Dated April 30, 2020
RPTL 506
Nancy A Kenlon
Acting Assessor Town of Orchard Park