

Town of Orchard Park

Resolutions for Amendment of Budgets

November 4, 2020

Ad Valorem Budget (General, Public Safety, Town Outside Village, and Highway Funds)

WHEREAS, officers and employees in charge of various administrative units of the government of the Town of Orchard Park have submitted estimates of revenues and expenditures for the fiscal year ending December 31, 2021, AND

WHEREAS, the former Supervisor, as the Town’s Budget Officer, has caused a tentative ad valorem budget to be prepared, and the Town Clerk has presented such budget to this Town Board, AND

WHEREAS, the Town Board has met and considered the preliminary budget for the year ending December 31, 2021, and a public meeting was conducted on November 4, 2020 as required by Section 108 of Town Law, NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget is changed, altered and revised and as hereinafter set forth, for the fiscal year ending December 31, 2021.

Benefit Basis Budgets (Special Districts)

WHEREAS, the Supervisor, as the Town’s Budget Officer, has caused a tentative benefit basis budget to be prepared and filed with the Town Clerk’s Office, as provided by law, AND

WHEREAS, the Town Board has met and considered the preliminary budget for the year ending December 31, 2021, and a public meeting was conducted on November 4, 2020 as required by Section 108 of Town Law, NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget is changed, altered and revised and as hereinafter set forth, for the fiscal year ending December 31, 2021.

Town of Orchard Park

Resolution for Amendment of Budget - #2

November 4, 2020

Ad Valorem Budget (General, Public Safety, Town Outside Village, and Highway Funds)

WHEREAS, the former Supervisor, as the Town's Budget Officer, has caused a tentative ad valorem budget to be prepared, and the Town Clerk has presented such budget to this Town Board, AND

WHEREAS, the Town Board has met and considered the preliminary budget for the year ending December 31, 2021, and a public meeting was conducted on November 4, 2020 as required by Section 108 of Town Law, AND

WHEREAS, the Town Board has evaluated actual 2020 sales tax receipts to date and estimates for 2021 sales tax receipts and desires to amend estimated total sales tax revenue from \$4,740,000 presented in the tentative ad valorem budget to \$4,879,772, NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget is changed, altered and revised and as hereinafter set forth, for the fiscal year ending December 31, 2021:

<u>Fund, Department & Description</u>	<u>Budget Code</u>	<u>2021 Original Proposed*</u>	<u>Added</u>	<u>Deleted</u>	<u>2021 Adjusted Total</u>
General Fund:					
Estimated Revenues and Fund Balance:					
Tax Items					
<i>Non-Property Tax Items</i>					
Non-Property Tax Distribution by County	A00000 41120	\$ 4,584,274	\$ 139,772		\$ 4,724,046
Tax Levy	A00000 41001	\$ 2,717,470		\$ 139,772	\$ 2,577,698
General Fund - Town Outside Village:					
Estimated Revenues and Fund Balance:					
Tax Items					
<i>Non-Property Tax Items</i>					
Non-Property Tax Distribution by County	B00000 41120	\$ 155,726			\$ 155,726

* +/- any effects from resolution 1

Town of Orchard Park

Resolution for Amendment of Budget - #3

November 4, 2020

Benefit Basis Budgets (Special Districts)

WHEREAS, the former Supervisor, as the Town's Budget Officer, has caused a tentative ad benefit basis budget to be prepared, and the Town Clerk has presented such budget to this Town Board, AND

WHEREAS, the Town Board has met and considered the preliminary budget for the year ending December 31, 2021, and a public meeting was conducted on November 4, 2020 as required by Section 108 of Town Law, AND

WHEREAS, the Town Board has evaluated fund balance reserves and designations and desires to amend the tentative benefit basis budget to utilize additional reserves in the amount of \$60,134 restricted debt service in the Water District Funds and \$37,386 restricted for debt in the Sewer District Funds, NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget is changed, altered and revised and as hereinafter set forth, for the fiscal year ending December 31, 2021:

<u>Fund, Department & Description</u>	<u>Budget Code</u>	<u>2021 Original Proposed*</u>	<u>Added</u>	<u>Deleted</u>	<u>2021 Adjusted Total</u>
<u>Sewer Districts:</u>					
Estimated Revenue & Fund Balance:					
Fund Balance	Sewer Districts	301,485	37,386		338,871
Tax Levy	Sewer Districts	1,230,818		37,386	1,193,432
<u>Water Districts:</u>					
Estimated Revenue & Fund Balance:					
Fund Balance	Water Districts	125,003	60,134		185,137
Tax Levy	Water Districts	1,222,606		60,134	1,162,472

* +/- any effects from resolutions 1 and 2

Town of Orchard Park

Resolution for Amendment of Budget - #4

November 4, 2020

Ad Valorem Budget (General, Public Safety, Town Outside Village, and Highway Funds)

WHEREAS, the former Supervisor, as the Town's Budget Officer, has caused a tentative ad valorem budget to be prepared, and the Town Clerk has presented such budget to this Town Board, AND

WHEREAS, the Town Board has met and considered the preliminary budget for the year ending December 31, 2021, and a public meeting was conducted on November 4, 2020 as required by Section 108 of Town Law, AND

WHEREAS, the Town Board desires to amend the tentative ad valorem budget for proposed salaries of Town Officers, and, NOW, THEREFORE, BE IT

RESOLVED, that the preliminary budget is changed, altered and revised and as hereinafter set forth, for the fiscal year ending December 31, 2021:

General Fund:

Appropriations:

Town Board

Councilmember (1)	A01010 50100	\$ 21,591	\$ 81,330	\$ 21,591	\$ 81,330
Councilmember (1)	A01010 50100	\$ 21,591		\$	21,591

Supervisor

Supervisor	A01220 50100	\$ 81,330		\$ 81,330	\$ -
Deputy Supervisor	A01220 50101	\$ -	\$ 12,000	\$	12,000

Estimated Revenues and Fund Balance:

Tax Levy	A00000 41001	\$ 2,717,470		\$ 9,591	\$ 2,707,879
----------	--------------	--------------	--	----------	--------------

* +/- any effects from resolutions 1, 2 & 3

— LEGAL NOTICE —

**PUBLIC NOTICE
2021 PRELIMINARY BUDGET &
BENEFIT BASIS
SPECIAL DISTRICT**

NOTICE IS HEREBY GIVEN that the Ad Valorem & Benefit Basis Special District Preliminary Budgets of the Town of Orchard Park for the fiscal year beginning January 1, 2021 has been completed by the Supervisor and filed in the office of the Town Clerk, S4295 South Buffalo Street, Orchard Park, NY 14127, where it is available for inspection by all interested persons at all reasonable hours.

FURTHER NOTICE IS HEREBY GIVEN that the first budget hearing of October 21, 2020 is cancelled, the first notice of the budget hearing is withdrawn and set out below is the new notice and date for the budget hearing.

FURTHER NOTICE IS HEREBY GIVEN that the Town Board of the Town of Orchard Park will meet and review said revised Budgets and hold a Public Hearing at the Orchard Park Municipal Building on Wednesday, November 4, 2020, at 6:00 PM (local time) and that at such hearing any person may be heard in favor of or against any item or items therein contained pursuant to Section 108 of the Town Law. The proposed salaries of the following town officers are here specified as follows:


- Supervisor \$ -0-
- Deputy Supervisor \$12,000
- Councilmember (1) \$ 21,591
- Councilmember (1) \$ 81,330
- Town Justice (2) \$ 48,256
- Town Clerk \$ 69,939
- Supt. of Highways \$ 78,237


Dated: 10/20/2020

Remy C. Orfeo, Town Clerk

Oct. 29

State of New York
County of Erie
Remy C. Orfeo, being duly sworn, says that he is the Town Clerk of the Town of Orchard Park, Erie County, NY, and that she has posted the attached notice on the Town Clerk Bulletin Board located in the Municipal Center, S4295 South Buffalo Street of said Town on: 11-2-2020


Remy C. Orfeo Town Clerk

Notary Public:

JENNIFER L. BRADY
Notary Public, State of New York
NO. 01BR6373222
Qualified in Erie County
My Commission Expires 4-2-20 22



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

October 27, 2020

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Final Payment and Project Closeout
Amelia Dr. & Amanda Ln. CIPP Storm Sewer Rehabilitation**

Dear Board Members:

Precision Trenchless has completed the 24" cured-in-place pipe rehabilitation for the degraded storm system on Amanda Ln. and Amelia Dr. The project was the first use of the CIPP lining method for the Town of Orchard Park and was successfully implemented. By embracing this form of construction, the Town saved an estimated \$91,000 compared to the Highway Dept. estimate of \$150,000 for a traditional open cut replacement.

I, therefore, recommend that you adopt the following Resolutions:

1. Approve the final payment of \$59,881.75 (P.O. No.2000999) to Precision Trenchless LLC., 1710 Erie Boulevard, Schenectady, NY 12308, for the Amelia Dr. and Amanda Ln. Storm Sewer Relining Rehabilitation Project.
2. Authorize the Transfer of remaining funds from #DB009 Amelia Drive and Amanda Lane Storm Sewer Relining Reconstruction, back to DB005 Miscellaneous Culverts, and close out the project account.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachments

cc: Tom Malecki, Drescher & Malecki Town Attorney
Town Clerk File #20.011

TC

WHEREAS, in accordance with New York State Law, Section 198, the Town Board had opted to enforce unpaid accounts for water, sewer, refuse and other unpaid Town services as indicated below, by placing a lien upon the real property for which such services were provided, and

WHEREAS, in light of the aforementioned, the Erie County Legislature shall levy in such sums as indicated below and against the applicable properties as provided for on the Town Assessor's master computer assessment roll file, which is also hereby being delivered by the Assessor with this letter of authorization:

Total Unpaid Water Erie County and Orchard Park-	\$ 4,513.08
Total Unpaid Refuse & Pro-Rated Garbage-	\$ 2,449.46
Total Property Maintenance & Code Enforcement-	\$ 6,767.40

NOW, THEREFORE, be it

RESOLVED, that the Town Board of the Town of Orchard Park, in accordance with New York State Law, Section 198, does hereby adopt all special charges as outlined on the "Letter of Authorization" as recommended by the Town Accountant.

Te

RESOLVED, that the Orchard Park Town Board does hereby appoint Patrick Kaler to the Economic Development Committee for a term ending December 31, 2020.

TC

RESOLVED, that the Town Board does hereby appoint Christian Trigilio to the position of Public Safety Dispatcher, to be effective November 7, 2020, CSEA pay range 0007 "1st year" \$18.34 per hour, as recommended by the Chief of Police.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 2, 2020

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: Award of Bid - Green Lake Maintenance Dredging Project

Dear Board Members;

Bids were opened for the Green Lake Maintenance Dredging Project on October 19, 2020 at 10:00 AM. The project was bid, as requested, with the base bid being the removal of sediment from the weir at Green Lake and included an alternate to dredge +/-1,100CY from Acorn Cir. Pond. The bid results are attached. The Engineering Department has reviewed the bids and conducted de-scoping meetings with the two lowest bidders.

Legend Excavating is the apparent low bidder with a submitted Base Bid for \$47,500 and a cost to complete Alternate #1 for \$16,000. After meeting with Legend Excavating, and consulting neighboring municipal references, Legend has established their capability to complete the project as bid and I have no reservations about their ability.

The Engineering Dept. is continuing to work with the DEC and the neighboring owners of the Acorn Cir. Pond to receive all necessary permits as well as establish payment responsibilities. While we cannot move forward with the Alternate to dredge Acorn Cir. Pond at this time, Legend Excavating has agreed to hold their bid price until the end of 2021. (attached)

Ed Leak has provided two Parks & Grounds accounts with sufficient funding to cover the costs associated with this project. Money within the accounts was earmarked for the purchase of a Ventrac mower and pickup truck but have not been approved by the Board per Ed Leak, Parks and Grounds Department.

I, therefore, recommend that you adopt the following Resolutions:

1. Approve the creation of capital account #AP013 - Green Lake Maintenance Dredging.
2. Authorize the Transfer of \$5,800 from #A07110-50544 Lake Maintenance and Chanel cleaning, Yates Park to Account #AP013.
3. Authorize the Transfer of \$49,200 from #A07110-50200 Parks Equipment, to Account #AP013.
4. Award the contract for the Green Lake Dam Maintenance Dredging Project to the lowest responsible bidder, Legend Excavating, 8080 Barnum Road, Cassadaga, New York 1718 in the amount not to exceed \$47,500.00.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

Cc: John Bailey Town Attorney, Remy Orfeo Town Clerk; Ed Leake; Parks & Grounds,
Tom Malecki, Drescher & Malecki LLP; File #20.015

S:\Town Projects\Green Lake\2020 Dredging\Bid Award 11-4-20.doc

Visit the Town's website at www.orchardparkny.org



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

November 2, 2020

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Acorn Circle Pond
Maintenance Dredging Project – SEQR Determination & Joint Application for Permit**

Dear Board Members:

New York's State Environmental Quality Review Act (SEQR) requires all state and local government agencies to consider environmental impacts equally with social and economic factors during discretionary decision-making. The Town must assess the environmental significance of all actions they have discretion to approve, fund or directly undertake.

The Orchard Park Engineering Department has attached the SEQR Short Form for the Acorn Circle Pond Maintenance Dredging Project and has determined the project is classified as a "Type II Action" in accordance with section 617.5 (c)(8) of the SEQR regulations as maintenance of existing landscaping or natural growth. Actions that are classified as "Type II Actions" under the SEQR regulations do not require any further SEQR review, including an Environmental Assessment Form. The Short Environmental Assessment Form has been completed and is attached to provide documentation of this review and determination.

Along with completing the SEQR requirements, a joint application for permit will be required to be submitted to the NYSDEC and ACOE. The draft application is attached and requires a \$200 application fee.

I, therefore, recommend that you adopt the following resolutions:

- 1) Determine the Acorn Circle Maintenance Dredging Project is classified as a "Type II Action" as the project will not have a significant adverse impact on the environment and is precluded from further environmental review under Article 8 of the Environmental Conservation Law and 6 NYCRR Part 617.
- 2) Authorize the Deputy Supervisor to sign the Joint application for permit for the USACOE and NYSDEC for the Acorn Circle Maintenance Dredging Project.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

cc: Town Clerk
Town Attorney
File #2020.015

Visit the Town's website at www.orchardparkny.org



**TOWN OF
ORCHARD PARK**

TC
MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: October 30, 2020

TO: Town Clerk, Remy Orffeo
✓ Kathy Swarbrick
Building Inspector Steve Bremer

FROM: Rose Messina

SUBJECT: Item(s) for November 4, 2020 - TB Agenda

NEW BUSINESS:

Please refer the following to the Planning & Conservation Boards for review & recommendation;

1. 3371 N. Benzing Road, OP Self-Storage, located on the west side of N. Benzing Road, Zoned I-1.
Requesting to have temporary storage units allowed. (SBL#152.18-1-2.1)

TC

Cover sheet ONLY -
Complete document on
File with Town Clerk's
OFFICE

ORCHARD PARK FIRE DISTRICT
2021 BUDGET SUMMARY

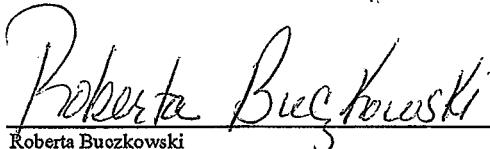
TOTAL APPROPRIATIONS:		\$	3,039,336.00
LESS:			
ESTIMATED REVENUES	\$	78,520.00	
ESTIMATED PRIOR YEAR			
UNEXPENDED BALANCE			<u>\$78,520.00</u>
		\$	<u>2,960,816.00</u>

TAX APPORTIONMENT
(to be used when fire district is in more than one town)
(computation on page 4)

TOWN	APPORTIONED TAX
TOTAL APPORTIONED	\$ <u> </u>

I certify the that Estimates were approved by the
Fire Commissioners on October 20, 2020

Note:


Roberta Buczkowski
Fire District Secretary

File with Town Budget Officer by November 4 (December 4 in Westchester and Monroe Counties))