**PLANNING BOARD DECEMBER MEETING MINUTES**

**MEMBERS:** Harold Fabinsky, Chairman

 Nicholas Baich

 Paul Bodden

 Henry Heppner

 Julia Mombrea, Alternate

 David Kaczor

 Philip Murray

**EXCUSED:** Joseph Liberti, is on a leave of absence.

**The Chairman** has determined that, due to COVID-19 restrictions, there will be no in-person December 10, 2020 Planning Board meeting.  Current state requirements prohibit group gatherings large enough to permit attendance of the full body. To protect our employees, residents, and visitors, the meeting will be held virtually out of an abundance of caution to minimize the possible community spread of COVID-19.

**Planning Board** members voted via email on the following three (3) procedural matters that had been previously discussed by the Board. Each member’s comments, if any, and vote were simultaneously shared with all other members, advisors and consultants to the Board. Procedurally, at the next in-person meeting, each member will have to confirm that they cast the vote posted from their e-mail address.

1. **P.B. File #18-2020**, V/L off Diller Road, 16-Lot Subdivision.  Revised Pre-Applications Findings indicating connection with Diller Drive and North Buffalo Road, as required by Planning Board at its public meeting.

ON THE QUESTION:

a. Do you vote to “Approve” the revised Pre-Application Findings for P.B. File #18-2020.

THE **VOTE** ON THE MOTION (RECEIVED VIA EMAIL) BEING:

 FABINSKY AYE

 BAICH AYE

 BODDEN AYE

 HEPPNER AYE

 KACZOR AYE

 MOMBREA AYE

 MURRAY AYE

 THE **VOTE** BEING **UNANIMOUS,** THE **MOTION** IS **PASSED**.

2. **P.B. File #24-2020**, V/L Angle Road, 1-Lot Subdivision, Pre-Applications Findings.

ON THE QUESTION:

a. Do you vote to “Approve” Pre-Application Findings for P.B. #24-2020.

THE **VOTE** ON THE MOTION (RECEIVED VIA EMAIL) BEING:

 FABINSKY AYE

 BAICH AYE

 BODDEN AYE

 HEPPNER AYE

 KACZOR AYE

 MOMBREA AYE

 MURRAY AYE

 THE **VOTE** BEING **UNANIMOUS,** THE **MOTION** IS **PASSED**.

3. **P.B. File #16-2020**, Board to vote regarding taking Lead Agency Status for proposed “Speedway Convenience Store”, V/L Corner of Southwestern Blvd. and Angle Road.  There were NO Objections by Involved Agencies.

ON THE QUESTION:

a. Do you vote to that the Planning Board take Lead Agency Status for P.B. File #16-2020.

THE **VOTE** ON THE MOTION (RECEIVED VIA EMAIL) BEING:

 FABINSKY AYE

 BAICH AYE

 BODDEN AYE

 HEPPNER AYE

 KACZOR AYE

 MOMBREA AYE

 MURRAY AYE

 THE **VOTE** BEING **UNANIMOUS,** THE **MOTION** IS **PASSED**.

The Chair calls for you to use “reply all” when you respond and respond no later than December 10, 2020.

There being no further business, the three (3) items are approved. The emailed copies are attached for the record, with no “NAYS” voted.

DATED: 12/16/2020

REVIEWED: 01/04/2021

 Respectfully submitted,

 Rosemary M. Messina

Harold T. Fabinsky, Planning Board Secretary

Planning Board Chairman