

WHEREAS, Captain Jason Schiedel has retired from the Orchard Park Police Department, and

WHEREAS, Captain Jason Schiedel has retired from the Public Safety Committee in both his role as a member and Chairman, and

WHEREAS, the Public Safety Committee is in need of a member to place Captain Jason Schiedel

NOW, THEREFORE be resolved that

Orchard Park Police Captain Gregory Sheppard is appointed to the Public Safety Committee with a term to expire on December 31, 2021, and

BE IT FURTHER RESOLVED that

Captain Gregory Sheppard is appointed Chairman of the Public Safety Committee for the year 2021.



2021 TOWN OF ORCHARD PARK
**MOBILE FOOD VENDING PERMIT
 EXCLUDING STADIUM EVENTS**

TC

NAME OF ORGANIZATION: CARESSA CONCESSIONS LLC
 ADDRESS: 78 Manning Rd
 CITY/STATE/ZIP: Amherst NY 14226
 CONTACT PERSON: MULE CARESSA EMAIL: CARESSA35@yohoc.com
 PHONE: (CELL) (716) 228-9072 (HOME/WORK) (716) 382-0447
 Description of Motor Vehicle: Year 2020 Make/Model Diamond Cargo
 VIN #: 53NBE1622L1076153 Plate #: BU70267

LOCATION OF EVENT 3201 Southwestern Blvd
 DATE OF EVENT: Feb 2021 - Dec 2021 Approx: 2 times per month
 START AND END TIME OF EVENT: 1100 - 1700

LIST ADDITIONAL EVENTS ON REVERSE SIDE OF PAGE

NONREFUNDABLE FEES:

PERMIT APPLICATION \$100.00: Date Paid 2-25-21 Payment Type ck 1071 Clerk Initials JB

INSPECTION/OPERATING PERMIT \$75.00: Date Paid 2-25-21 Payment Type 1073 Clerk Initials JB

Date of Town Board Meeting March 3, 2021

CERTIFICATE OF LIABILITY INSURANCE

I, THE UNDERSIGNED, HEREBY MAKE APPLICATION FOR THE ABOVE DESCRIBED SPECIAL EVENT, AND AGREE TO BE BOUND BY THE TERMS HEREIN STATED.

PRINT NAME: Michael Carubba

SIGNATURE: [Signature] DATE: 2-23-21

OFFICE USE ONLY: ADDITIONAL SERVICES TO BE DETERMINED BY TOWN DEPARTMENTS

DATE OF INSPECTION BY CODE ENFORCEMENT: February 25, 2021

TOWN BOARD Approved [Signature] Denied _____ Date _____

BUILDING Approved [Signature] Denied _____ Date 2/25/21

POLICE Approved [Signature] Denied _____ Date 2/25/2021

TO BE NOTIFIED: EMERGENCY DISASTER COORDINATOR

APPLICANT NOTIFIED Date: _____

- ANY FURTHER SUBMISSIONS MUST BE SUBMITTED 2 WEEKS PRIOR TO EVENT FOR APPROVAL.
- NO MOBILE VENDING WILL OCCUR BEFORE 8:00AM OR AFTER 11:00PM.
- FINAL APPROVAL IS AT THE DISCRETION OF THE ORCHARD PARK TOWN BOARD.
- FAILURE TO COMPLY WITH THESE TERMS WILL RESULT IN A FINE OF UP TO \$250.

Valid for the Fiscal Year, January 1st through December 31st

WHEREAS, the Orchard Park Recreation Department's web site is seven (7) years old, and

WHEREAS, it has been determined that the web site is no longer ADA compliant, and

WHEREAS, RL Computing provided the original design and ongoing hosting services,

NOW, THEREFORE be it

RESOLVED, that the Orchard Park Town Board directs the Deputy Supervisor to sign an agreement with RL Computing for services to include Graphic Design, Site Design/Development and Deployment of a new web site at a cost not to exceed \$1,000.00, and

BE IT FURTHER RESOLVED that

The web site will adhere to all W3C standards and the U. S. Section 508 Accessibility Guidelines which allows users with disabilities to navigate the web site without complications.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 2, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Consultant Agreement with Barton & Loguidice, D.P.C.
Berg Rd Pump Station Replacement Design Services**

Dear Board Members:

As you are aware, as part of the Sanitary Sewer Study, an evaluation of the Town's sanitary sewer pump stations condition and upgrade requirements was conducted. Per the GHD evaluation report, along with O&M data collected from our SW&L Department, the Berg Road Pump Station was recommended for a complete replacement. This station wet well does not have adequate capacity, which results in increased run cycle times of pumps, no backup emergency power, no telemetry devices, and is susceptible to flooding.

The Engineering Department has received a proposal from Barton & Loguidice (B&L) to perform the necessary engineering services to assist in acquiring the property necessary to upgrade the station, coordinate with the Town's flood plain consultant contractor, design the station upgrades, and assist with technical questions and answers during the bidding and construction phases. Note, the existing station and driveway are not on Town property or easements.

There is presently \$667,502 allocated in Capital Project G0006 (Berg Road Sanitary Sewer Pump Station). Additional funding may be needed for construction. An engineer's estimate will be available at the 95% design phase with property and flood plain cost known.

I, therefore, recommend that you authorize the Deputy Supervisor to sign an agreement with Barton & Loguidice, D.P.C., 600 Riverwalk Parkway, Suite 400, Tonawanda, NY 14150 to provide professional services for the Berg Road Sanitary Sewer Pump Station Replacement for a fee not to exceed \$54,400.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

Cc: Remy Orfeo, Town Clerk
Timothy Gallagher, Town Attorney
N. Pezzino, B&L
File #2020.005

Visit the Town's website at www.orchardparkny.org

TC

RESOLVED, that the Town board does hereby approve the appointment of Matthew D. Kozlowski to the position of Police Officer in the Orchard Park Police Department, Step A, effective March 6th, 2021, at the salary of \$75,032.00.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

March 2, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: Application for Excavation, Removal, and Storage of
Materials Permit #2021-01 Placement of Fill at
Lot off Duerr Road for a Home Construction**

Dear Board Members:

We have received from Mr. Christopher Preischel of 2890 Pleasant Avenue, Hamburg, New York 14075 an application (attached) for an Excavation, Removal, and Storage of Materials Permit to fill (approximately 1,400 cubic yards of soil) the lot off Duerr Road to facilitate the construction of a new house on the property (see attached location figure).

I have reviewed the plan and have found it acceptable per Town code. All necessary fees and bonds have been received.

I, therefore, recommend approval of the Excavation, Removal, and Storage of Materials Permit #2021-01 to fill the lot off Duerr Road to facilitate a home construction.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

Attachments

cc: Remy Orffeo, Town Clerk
Timothy Gallagher, Town Attorney
Steve Bremer, Building Inspector
File #2021.003

S:\Subdivisions\Duerr Road Lot Excavation - Fill Permit\Letter TB excavation fill permit 2021-01 request.doc

Visit the Town's website at www.orchardparkny.org



TOWN CLERK

TOWN OF ORCHARD PARK

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

SENIOR COUNCILMAN
EUGENE MAJCHRZAK

COUNCILMAN
CONOR T. FLYNN

TOWN CLERK
INTERIM PLANNING COORDINATOR
REMY C. ORFFEO

TOWN ATTORNEY
JOHN C. BAILEY

TOWN JUSTICES
EDWARD A. PACE
JORGE DE ROSAS

SUPT. OF HIGHWAYS
FREDERICK J. PIASECKI, JR.

CHIEF OF POLICE
E. JOSEPH WEHRFRITZ

SENIOR CENTER DIRECTOR
DEBRA SANTIAGO

COORDINATOR
COMMUNITY ACTIVITY CENTER
SUE HEMINGWAY

BUILDING INSPECTOR
STEVEN BREMER

TOWN ASSESSOR
DAN STANFORD
SCAA

TOWN ENGINEER
WAYNE L. BIELER, P.E.

RECREATION DIRECTOR
EDWARD J. LEAK, CPRP

ANIMAL CONTROL OFFICER
KEVIN MASTERSON

March 3, 2021

Honorable Town Board
Town of Orchard Park
4295 S. Buffalo Street
Orchard Park, New York 14127

Re: Public Employer Health Emergency Plan

Dear Board Members:

To meet the requirements of the New York State Labor Law the Town of Orchard Park must adopted the Public Employer Health Emergency Plan by April 1, 2021. The Plan given to all Department Managers for their review and input. In addition, under the New York State Labor Law, all Unions in the Town received the plan according to the requirements of the law for their review. The Department Heads nor the Unions had any comments on the Plan.

I therefore recommend that the Town Board adopted the Plan and authorize the Deputy Supervisor to sign the Public Employer Health Emergency Plan. The Plan will be incorporated into the Town's Employee handbook and in the Comprehensive Emergency Management Plan.

Respectfully submitted,

Richard J. Mrugalski
Emergency Manager

Enc.

cc: Bob Benning, Assistant Emergency Manager
Jordan Kellerman, Assistant Emergency Manager
Town Clerk
File

Visit the Town's website at www.orchardparkny.org

Z:\Emergency Management\OP Management Plan\2020 Plan\Employee Health Emergency\Letter to TB Public Employer Health Emergency Plan.doc

7C

RESOLVED, that the Orchard Park Town Board appoints Chris Kowalski to the Community Activities Center Task Force with a term to expire on December 31, 2021.

NEW YORK STATE TOWN CLERKS ASSOCIATION
2021 VIRTUAL CONFERENCE REGISTRATION FORM

April 24, 26-28, 2021



76

- ONLY ONE REGISTRANT PER FORM - please fill this form out for each Town Clerk, Deputy Town Clerk or other member of the Town Clerk office staff
- Submit conference registration form and check payable to NYSTCA together before 4/15/2021
- To register online instead, visit www.nystca.com and click the blue button titled "NYSTCA Annual Conference" which will have a link for the 2021 Conference Registration
- \$50 charged for cancellation after 4/15/2021

LAST NAME Brady FIRST NAME Jennifer

MAILING ADDRESS 4295 South Buffalo St. CITY Orchard Park, NY ZIP 14127

TOWN Orchard Park COUNTY Erie

PHONE 716-662-6410

EMAIL ADDRESS bradyj@Orchardparkny.org
This is the email address to which the Conference Link will be sent.

YOUR TITLE: TOWN CLERK _____ DEPUTY TOWN CLERK XX OTHER STAFF _____

Is this your first NYSTCA Conference? YES _____ NO XX Is your Town a member of NYSTCA? YES XX NO _____

REGISTRATION

ATHENIAN DIALOGUE (APRIL 24, 2021): \$45.00 _____
You do not need to register for conference to register for the Athenian Dialogue.

VIRTUAL CONFERENCE (APRIL 26-28, 2021): MEMBER \$125 XX NON-MEMBER \$225 _____
(SELECT ONE)

TOTAL: \$ 125.00

MAIL CONFERENCE REGISTRATION FORM AND CHECK PAYABLE TO NYSTCA TO:

Tracy L Carmer, RMC
Town of Somerset
8700 Haight Road
PO Box 368
Barker, NY 14012

Email questions to: registration@nystca.com - a response will be returned to you within 72 hours.

WHEREAS, the Tree Conservancy Committee is a seven (7) member committee, and

WHEREAS, the Tree Conservancy Committee currently has two vacancies, and

WHEREAS, Fred Piasecki and Emory Wittmeyer are willing to serve on the Tree Conservancy Board

NOW, THEREFORE be it

RESOLVED, that Fred Piasecki and Emory Wittmeyer are appointed to the Tree Conservancy Committee for a term ending December 31, 2021.

TC

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Te

Resolution for Budget Amendment –
Police Insurance Recoveries

WHEREAS, the Town has incurred additional costs for damages to Cars 5 & 8 that were reimbursed by insurance proceeds, and

WHEREAS, the Town has received the proceeds that were not included in the 2020 budget.

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorize the amending of the 2020 adopted budget to authorize additional appropriations and estimated revenues in the amount of \$6,669.48:

Increase Appropriations:

| | | |
|--------------|-------------------------|------------|
| PS3120 50444 | PS Equip Repair & Maint | \$6,669.48 |
|--------------|-------------------------|------------|

Increase Estimated Revenues:

| | | |
|--------------|---------------------------|------------|
| PS0000 42680 | PS – Insurance Recoveries | \$5,811.30 |
| PS0000 42680 | PS – Insurance Recoveries | \$ 858.18 |

**Resolution for Budget Amendment –
Police Equipment – Use of Reserves 2021**

WHEREAS, additional funding is required for the purchase of patrol vehicles, and

WHEREAS, funding is available within the Public Safety Fund’s reserve for DARE program and reserve for vehicles,

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorize the amending of the 2021 adopted budget to authorize additional appropriations in the amount of \$61,000.00:

Increase Appropriations:

| | | |
|--------------|-----------------------------|-------------|
| PS3120 50215 | Public Safety – Patrol Cars | \$61,000.00 |
|--------------|-----------------------------|-------------|

Increase Use of Restricted Fund Balance:

| | | |
|--------------|---|--------------|
| PS0000 30858 | Public Safety – Restricted for DARE Program | \$ 29,000.00 |
| PS0000 30860 | Public Safety – Restricted for Vehicles | \$ 32,000.00 |