

TOWN OF ORCHARD PARK

BOARD OF ECONOMIC DEVELOPMENT

Molly Barniak, Chairman (Town Appt.)

Matt Grubka, Treasurer (Town Appt.)

Dave Kaczor (Town Appt.)

Joseph Cox (Town Appt.)

(Village Appt.)

Joseph Wales (Committee Appt.)

Chris Boeckel (Chamber Appt.)

Gene Majchrzak, Town Liaison

Joann Litwin, Village Liaison

Don Lorentz, Chamber Liaison

Kathleen Creagan, Secretary

REGULAR SESSION MEETING MINUTES

January 12, 2021

Meeting commenced at 6:00 P.M.

Present:

Molly Barniak	
Matt Grubka	
Dave Kaczor	
Joe Wales	Don Lorentz
Joe Cox	JoAnn Litwin
Chris Boeckel	Gene Majchrzak

CHAIRMAN POSITION: Molly advised that her first meeting will be an organizational meeting to get projects and issues organized. Some things to be addressed are:

- Approval of each month's minutes. Motion was made to approve minutes from December 8, 2020 meeting; all in favor, minutes approved;
- Strategic Plan: plan on website is out of date – we have a 2016-2020 plan that will be put on to replace the outdated plan; Molly made a motion to add new plan to website; 2nd by Dave, all in favor and approved;
- Report of Treasury; it was agreed that there should be two people on for signature. A motion was made to nominate Matt Grubka to act as treasurer. Statements will continue to be mailed to JoAnn's office - she will forward. Matt will need a copy of the minutes to appear at Key Bank; at that time, he will attempt to set up a change in statement date so report is current. He will also set up paperless which will waive the fee;
- There is a real estate link on the website dated 2002-2009 – this should be eliminated and linked to Chamber listing; a motion was made by Dave and 2nd by Joe; all in favor, approved.

OLD BUSINESS: JoAnn produced an old document that the village has regarding new permits. It could be a starting point to formulate a document that can be used on website and at the Chamber.

No news yet on the new grocery store. Lease is signed and in place. No target date is known. Molly will ask Benderson if there is any plan to bring Rachels to the Panera Plaza. We want to avoid vacancies in the town and village.

NEW BUSINESSES: Don Lorentz introduced Chris Boeckel to represent the Chamber as a voting member; Don will act as the Chamber liaison. Chris is the Pastor of Orchard Park Living Water Church and an electrician with Bison Electric in Kenmore for 27 years. Welcome to Chris.

Regarding members: There are 7 members of the Board:
4 appointed by the Town: Molly, Dave Kaczor, Joe Cox and Matt;
Chris is the representative of the Chamber;
Joe Wales is appointed by the committee;
Gene is the Town liaison; Don Lorentz is the Chamber liaison and JoAnn is the Village liaison.

Bylaws: The Bylaws are signed every year and they need to be modified to add Molly as Chair and remove

John Murray for signature, add Gene's name and remove Pat Keem, add Matt as Treasurer. JoAnn made motion to amend Bylaws, 2nd by Matt.

A motion was made by Dave Kaczor to amend the Orchard Park Economic Committee Bylaws to add one position to be appointed by the committee itself; Matt 2nd, all approve. A second motion was made to appoint Joe Wales to the committee; 2nd by Molly, all in favor, approved.

Chris will have to be officially be appointed in the next Chamber meeting and those minutes will be incorporated with our records.

Shortly, JoAnn will appoint someone from the Village and that will complete the Board.

A copy of the minutes will be provided to the Town monthly. The Treasurer's report will not be posted on the website. A disclaimer should be added to the webpage indicating independent of town and village and to include all of Orchard Park. Molly made a motion to add minutes to the website, 2nd by Matt, all in favor, approved.

The project of setting up the Chamber leads back to Pat Dickman. She lives outside of Syracuse now but would certainly be willing to talk to Don Lorentz regarding this project. JoAnn will get her phone number to Don.

Rails to Trails: This group has indicated that they would like to attend meeting. It was agreed that we would wait until the meetings are open to the public again, post Covid. They are looking for funding and endorsements. The committee has accepted the concept. However, they have not complied with all that was requested of the town – although the town has no say over parking, right of way for emergency vehicles, etc. We do not have the funds. They should be applying for permits and following town protocol. It has not been well thought out and they have a 100-year lease.

The bridge is being painted black to go back to its original color.

Public Comments: None

Executive Session: None

Next Meeting: Tuesday, February 9, 2021 @ 6:00 pm. Community Activity Center

Adjournment: Motion to adjourn by Matt Grubka and 2nd by Joe Wales at 6:51 pm.