

**Town of Orchard Park**  
**Recreation, Parks, and Forestry Department**  
 4520 California Rd  
 Orchard Park NY 14127  
[leake@orchardparkny.org](mailto:leake@orchardparkny.org) (716) 662-6450 ext.1

4/21/21

To: Town Board  
 From: Ed Leak  
 Director of Recreation

**Item 1: Appointment to the staff of the Town of Orchard Park Recreation Department summer seasonal for 2021, and PT spring, fall, winter & spring staffing for 2021-2022, effective 4/22/21.**

Natalie Alfano	\$13.50	PT5-E (A++)
Andrew Armstrong	\$13.50	PT5-E (A++)
Genevieve Arnold	\$13.50	PT5-E (A++)
Michael Barnes	\$13.50	PT5-E (A++)
Archie Bartolotti	\$13.50	PT5-E (A++)
Zipporah Barry	\$13.50	PT5-E (A++)
Emily Bement	\$14.50	PT6-C (LG)
Abbey Black	\$13.50	PT5-E (A++)
Guinevere Brady	\$13.50	PT5-E (A++)
Peyton Buell	\$14.50	PT6-C (LG)
Ana Canale	\$15.00	PT6-D (A++)
Jaimeson Canny	\$13.50	PT5-E (A++)
Julianne Carter	\$13.50	PT5-E (A++)
Marissa Carrig	\$14.50	PT6-C (LG)
Landon DeKay	\$14.50	PT6-C (LG)
Abby Donoghue	\$13.50	PT5-E (A++)
Kathleen Dougherty	\$13.50	PT5-E (A++)
Elizabeth Eberhardt	\$14.00	PT6-B (A++)
Madeline Feldman	\$15.00	PT6-D (A++)
Julie Filipski	\$14.50	PT6-C (LG)
Megan Filipski	\$16.00	PT7-C (LG)
Jaime Fitzgerald	\$16.00	PT7-C (LG)
Jamie Gaiser	\$13.50	PT5-E (A++)
Bernadette Gens	\$15.00	PT6-D (A++)
Colden Grossman	\$14.00	PT6-B (LG)
Sydney Grossman	\$14.50	PT6-C (LG)
Madison Guarino	\$13.50	PT5-E (A++)
Faye Habermehl	\$14.50	PT6-C (LG)
Grace Haier	\$14.00	PT6-B (A++)

Ethan Hallett	\$13.50	PT5-E (A++)
Katherine Hallinan	\$13.50	PT5-E (A++)
Mary Hanlon	\$13.50	PT5-E (A++)
Leah Harrigan	\$13.50	PT5-E (A++)
Jack Heraty	\$13.50	PT5-E (A++)
Emma Heppner	\$13.50	PT5-E (A++)
Patrick Higgins	\$16.00	PT7-D (A++)
Grace Hinterberger	\$13.50	PT5-E (A++)
Lauren Hrusa	\$13.50	PT5-E (A++)
Jessica Humby	\$14.50	PT6-C (LG)
Olivia Ippolitto	\$13.50	PT5-E (A++)
Emma Johnson	\$14.50	PT6-C (LG)
Molly Joyce	\$15.00	PT6-D (A++)
Gabrielle Kent	\$13.50	PT5-E (A++)
Charlotte Koch	\$13.50	PT5-E (A++)
Kaleigh Kroon	\$13.50	PT5-E (A++)
Maria Kubiak	\$14.50	PT6-C (LG)
Faith Leigh	\$13.50	PT5-E (A++)
William Linton	\$14.00	PT6-B (A++)
Kylie Magill	\$13.50	PT5-E (A++)
Rachael Major	\$15.00	PT6-D (A++)
Jordyn Malinowski	\$15.00	PT6-D (A++)
Janet Marks	\$16.00	PT7-C (A++)
Eve McMullen	\$15.00	PT6-D (A++)
Julia McMullen	\$13.50	PT5-E (A++)
Tanner McMullen	\$16.00	PT7-C (A++)
Erin Metz	\$13.50	PT5-E (A++)
Grace Michalski	\$13.50	PT5-E (A++)
Amaya Neuwirth	\$13.50	PT5-E (A++)
Joshua Nowak	\$14.00	PT6-B (A++)
Claire Otis	\$15.00	PT6-D (A++)
Emily Penn	\$14.50	PT6-C (LG)
Alexa Plata	\$13.50	PT5-E (A++)
Ava Plata	\$13.50	PT5-E (A++)
Lauren Radford	\$13.50	PT5-E (A++)
Francesco Romanello	\$13.50	PT5-E (A++)
Eric Ruhland	\$14.50	PT6-C (LG)
Nicole Rzepka	\$13.50	PT5-E (A++)
Courtney Schmidt	\$16.00	PT7-C (A++)
Grace Scott	\$16.00	PT7-C (LG)
Molly Sheehan	\$13.50	PT5-E (A++)
Benjamin Shoop	\$14.00	PT6-B (A++)
Jacob Simonsen	\$16.00	PT7-C (LG)
Marissa Torcello	\$13.50	PT5-E (A++)
Daniel Updike	\$14.00	PT6-C (A++)
Caleb Waltenbough	\$13.50	PT5-E (A++)

Cassidy Whalen	\$13.50	PT5-E (Att)
Abigail Vendura	\$14.50	PT6-C (LG)
Alex Vendura	\$14.50	PT6-C (LG)
Madeline Ventura	\$14.50	PT6-C (LG)
Darcy Zappia	\$15.00	PT6-D (Att)

**Item 2: Appointment to the staff of the Town of Orchard Park Parks Department summer seasonal for 2021 effective 4/22/21**

Donald Brady	\$13.50	PT5-E (Att)
John Forness	\$16.00	PT7-C (Att)
Madison Hornung	\$16.00	PT7-C (Att)
Michael Kane	\$14.50	PT6-C (LG)
Mark Nemec	\$14.00	PT6-B (Att)
Breck O'Connor	\$14.00	PT6-B (Att)
John Schmelzinger	\$14.00	PT6-B (Att)

**Note: The above appointment is dependent upon the applicant providing the required certifications.**

\*Att=Attendant

\*LG= Lifeguard

Recreation Director: Ed Leak

Assistant Recreation Director: Kristin Santillo

Recreation Assistant: Jenni Carter

WHEREAS the Town Parks and Grounds Department desires to enter into a Mowing Service contract for the year 2021; and

WHEREAS the Town Clerk's office published a request for bids in the official town newspaper for the 2021 Mowing Service contract; and

WHEREAS the opening of sealed bids took place on Friday, April 19, 2021 in the Town Municipal Center at 2:00 PM (local time); and

WHEREAS Town Clerk Remy C. Orffeo and Parks and Grounds Director Edward Leak were present at the bid opening

NOW, THEREFORE be it

RESOLVED that the 2021 Mowing Service contract is awarded to the low bidder Jensen Lawn & Yard Care at a rate of \$765.00 per week.

# BID OPENING REPORT

## 2021 Mowing Service Bid

A Bid Opening for the Town of Orchard Park, Erie County, New York was held in the Basement Conference Room at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York, on April 19, 2021 at 2:00pm. (local time), and there were present:


**PRESENT:** Remy Orfeo – Town Clerk  
Ed Leak - Parks & Grounds Superintendent

At 2:005 PM., the advertised time, the Town Clerk requested the opening of sealed proposals for “Mowing Service Bid” the posted in the Bee Publication and Posting of the Legal Notice to Bidders were presented, read aloud and filed with the Town Board by the Town Clerk.

<u>Bidder</u>	<u>Non-Collusion</u>	<u>Amount</u>
Jensen Lawn & Yard Care PO Box 384 Orchard Park NY 14127	Yes	\$765.00 per week

The proposal(s) received were referred to the Town Attorney and the Department Head for study and recommendation. The meeting was closed at 2:10PM local time).

Respectfully submitted,

  
Remy Orfeo  
Town Clerk

WHEREAS the Town Parks and Grounds Department desires to enter into a contract for Washington Ball Mix for Infields for the year 2021; and

WHEREAS the Town Clerk's office published a request for bids in the official town newspaper for the 2021 contract for Washington Ball Mix for Infields; and

WHEREAS the opening of sealed bids took place on Friday, April 19, 2021 in the Town Municipal Center at 2:00 PM (local time); and

WHEREAS Town Clerk Remy C. Orffeo and Parks and Grounds Director Edward Leak were present at the bid opening

NOW, THEREFORE be it

RESOLVED that the 2021 contract for Washington Ball Mix for Infields is awarded to the low bidder Lakeside Side Sod Supply at a rate of \$80.00 per ton with an estimated use of 30 to 35 tons.

# BID OPENING REPORT

## Washington Ball Mix for Infield


A Bid Opening for the Town of Orchard Park, Erie County, New York was held in the Basement Conference Room at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York, on April 19, 2021 at 2:00pm. (local time), and there were present:

**PRESENT:** Remy Orffeo – Town Clerk  
Ed Leak - Parks & Grounds Superintendent

At 2:00 PM., the advertised time, the Town Clerk requested the opening of sealed proposals for “Washington Ball Mix for Infield” the posted in the Bee Publication and Posting of the Legal Notice to Bidders were presented, read aloud and filed with the Town Board by the Town Clerk.

<u>Bidder</u>	<u>Non-Collusion</u>	<u>Amount</u>
Lakeside Side Sod Supply 66600 Goodrich Rd Clarence Center NY 14032	Yes	\$80.00 (30-35 Ton Loads

The proposal(s) received were referred to the Town Attorney and the Department Head for study and recommendation. The meeting was closed at 2:05PM local time).

Respectfully submitted,  
  
Remy Orffeo  
Town Clerk



# TOWN OF ORCHARD PARK

## ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425  
Fax: (716) 662-6488  
Email: [openg@orchardparkny.org](mailto:openg@orchardparkny.org)

TOWN ENGINEER  
**WAYNE L. BIELER, P.E.**

April 16, 2021

Honorable Town Board  
Town of Orchard Park  
4295 South Buffalo Street  
Orchard Park, NY 14127

**Re: Release of Escrow-Decorative Street Lighting  
Pleasant Acres West Subdivision Part 3 Phase 1; PIP #2019-02**

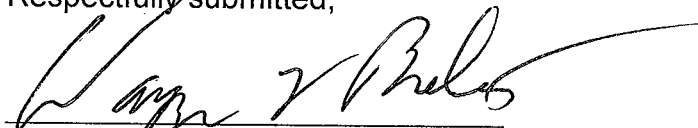
Dear Board Members:

On January 20, 2021, the Town Board accepted dedication of the public improvements constructed in the above referenced subdivision with the stipulation that funds paid by the contractor be held in escrow until the decorative street lighting was completed.

The contractor has since installed the required poles and fixtures on Golden Crescent Way and Wentworth Drive. The work was inspected by the Building and Engineering Departments and found to be in compliance with Town specifications.

I, therefore, recommend that you authorize the Town Clerk to release to Simoncelli Electric, the \$15,000 held in escrow for street lighting in the Pleasant Acres West Subdivision Part 3 Phase 1 PIP #2019-02.

Respectfully submitted,

  
\_\_\_\_\_  
Wayne L. Bieler, P.E., CFM  
Town Engineer

cc: Remy Orffeo, Town Clerk  
File #94.051.6

**Visit the Town's website at [www.orchardparkny.org](http://www.orchardparkny.org)**





# TOWN OF ORCHARD PARK

## ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425  
Fax: (716) 662-6488  
Email: [openg@orchardparkny.org](mailto:openg@orchardparkny.org)

TOWN ENGINEER  
WAYNE L. BIELER, P.E.

April 19, 2021

Honorable Town Board  
Town of Orchard Park  
4295 South Buffalo Street  
Orchard Park, NY 14127

**Re: Release of Topsoil and Seeding along the Right-Of-Way Escrow  
Shadow Lane Extension; PIP #2019-01**

Dear Board Members:

On May 6, 2020, the Town Board accepted dedication of the public improvements constructed in the above referenced road extension with the stipulation that an escrow in the amount of \$10,000 be held until grass was established along Shadow Lane Extension.

The Contractor has since completed the above referenced work and grass is established. The work was inspected by the Engineering Department and found to be in compliance with Town specifications.

I, therefore, recommend that you authorize the Town Clerk to release, \$10,000 held in escrow under PIP 2019-01 for the topsoiling and seeding to establish grass along the Shadow Lane Extension, PIP #2019-01 to Andrew Romanowski, Oak Grove Holdings, LLC, 4727 Camp Road, Hamburg, New York 14075.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM  
Town Engineer

Cc: Remy Orfeo, Town Clerk  
File #07.007.2



# TOWN OF ORCHARD PARK

## ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

**Phone:** (716) 662-6425  
**Fax:** (716) 662-6488  
**Email:** [openg@orchardparkny.org](mailto:openg@orchardparkny.org)

TOWN ENGINEER  
**WAYNE L. BIELER, P.E.**

April 20, 2021

Honorable Town Board  
Town of Orchard Park  
4295 South Buffalo Street  
Orchard Park, New York 14127

**Re: Proposed Change Order No. 1  
Spot Slip Line High Inflow Areas  
United Survey, Inc. Cured-In-Place Pipe Lining Contract**

Dear Board Members:

As you are aware, United Survey Inc. was awarded a contract to perform Cured-In-Place Pipe Lining throughout various areas in the Town in the amount not to exceed \$500,000. The Contract was awarded as bid through the Erie County Division of Purchasing Contract #217039-002. The areas are being identified through video inspections performed by the SW&L Department, started work with Work Order No. 1, which was released in September 2020. The final anticipated cost of W.O. No. 1 was +/- \$85,500. W.O. No. 2 was released in February 2021 for lining Bussendorfer Road from Abbott Road to the corner, approximately 3,400 LF of clay tile pipe showing signs of infiltration and inflow that contribute to the documented surcharging of the Abbott Road sewer main. Also in W.O. #2, +/-332LF of sewers on Duerr Road and +/-1364 LF of sewers on California Road will be rehabilitated. The anticipated cost of W.O. No. 2 was not to exceed \$170,000. This brings the total Contract amount to date to be \$255,000, roughly 50% of the authorized original contract amount of \$500,000.

Due to the infiltration volumes, Change Order No. 1 (attached) quote for W.O. No. 2 in the amount of \$11,250, which represents a 0.22% increase to the overall Contract as proposed to \$511,250.00. The work associated with Change Order No. 1 is to perform two (2) spot slip liner repairs along Bussendorfer Road and one (1) slip line spot repair along Duerr Road near California between San MH Nos. 10129 and 10132 in order to reduce the volume of ground water pushing on the new liner. Currently this scope of work is not included within the contract scope of the Erie County Division of Purchasing Contract.

TC

## AGREEMENT – COMPOST

**WHEREAS**, the parties to this agreement are: The Village of Orchard Park, with offices at S4295 South Buffalo Street, Orchard Park, New York, and the Town of Orchard Park, with offices at S4295 South Buffalo Street, Orchard Park, New York; and

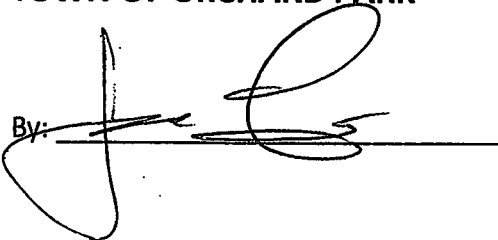
**WHEREAS**, the Town of Orchard Park operates a compost site at 6909 Milestrip Road in the Town of Orchard Park; and

**WHEREAS**, the Village of Orchard Park wishes to utilize the services of the compost site; and the parties hereby agree as follows:

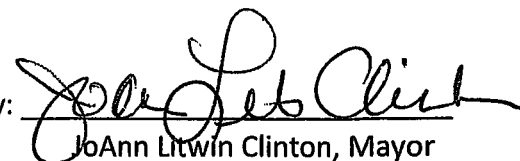
- (1) The Village of Orchard Park shall be authorized to deliver to the compost sites at 6909 Milestrip Road, Orchard Park, New York, brush and leaves. All materials delivered must be cleaned. No grass will be accepted. The compost manager will make the final determination as to whether any materials may be accepted in the compost site.
- (2) The Village of Orchard Park shall pay to the Town of Orchard Park, upon execution of this Agreement, the sum of Seven Thousand (\$7,000.00) dollars.
- (3) This Agreement shall be in effect from June 1<sup>st</sup>, 2021 through May 31<sup>st</sup>, 2022.
- (4) During the term of this Agreement, all benefits afforded the residents of the Town, shall also be afforded to the residents of the Village, including any special deals on mulch or compost.

The parties have executed this Agreement on the date set forth below:

**TOWN OF ORCHARD PARK**

By: 

**VILLAGE OF ORCHARD PARK**

By:   
JoAnn Litwin Clinton, Mayor

TC

WHEREAS, the collective bargaining agreement between the Town of Orchard Park ("TOWN") and the Orchard Park Police Benevolent Association ("PBA" or "Union") expired on December 31, 2020; and

WHEREAS the Town and the Union have agreed upon terms of a Tentative Agreement for a new collective bargaining agreement for the period of January 1, 2021 to December 31, 2023; and

WHEREAS the Town Board has reviewed the terms of this new agreement with both financial and legal advisers; and

WHEREAS the Town Board finds the wage increases included in this new collective bargaining agreement to be fair and competitive for both the residents and taxpayers in the Town and the employees of the Police Department covered by the terms of this agreement; and

WHEREAS the members of the PBA overwhelmingly ratified the terms of this new collective bargaining agreement on Tuesday, April 13, 2021; and

WHEREAS the Town Board believes that the approval of this new collective bargaining agreement is in the best interests of the Town and its Police Department;

NOW, upon due consideration and review, the Town Board of the Town of Orchard Park

RESOLVES that pursuant to section 204-a of the Civil Service Law, the Town Board legislatively approves the terms of the 2021 to 2023 collective bargaining agreement negotiated between the Town and the PBA and set forth in the Tentative Agreement exchanged between these parties and ratified by the PBA; and further

RESOLVES after review and approval by legal counsel, the Deputy Town Supervisor is authorized to execute a collective bargaining agreement with the PBA setting forth the agreed upon terms for the period of January 1, 2021 through December 31, 2023.



# TOWN OF ORCHARD PARK

## ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

**Phone:** (716) 662-6425  
**Fax:** (716) 662-6488  
**Email:** [openg@orchardparkny.org](mailto:openg@orchardparkny.org)

**TOWN ENGINEER**  
**WAYNE L. BIELER, P.E.**

April 16, 2021

Honorable Town Board  
Town of Orchard Park  
4295 South Buffalo  
Orchard Park, New York 14127

**Re: *Application for Out of District Sewer Service***  
***Sanitary Sewer District No. 18***  
***2737 Southwestern Boulevard, Orchard Park, New York***

Dear Board Members:

The Engineering Department has received correspondence requesting Out-of-District Sewer Service approval from Speedway, LLC, for a proposed Speedway Convenient Store and Fuel Station at 2737 Southwestern Boulevard. The address is located inside the boundaries of Orchard Park Sanitary Sewer District No. 18, but the nearest available sanitary sewer mainline is in the Town of West Seneca on the far-side of Southwestern Boulevard.

Attached, please find the completed Out-of-District Sewer Service Agreement, along with a letter from the Town of West Seneca, agreeing to accept the sanitary sewer effluent from a proposed Speedway Convenient Store and Fuel Station at 2737 Southwestern Boulevard.

I, therefore, recommend that the Town Board approve the Out-of-District Sewer Service Agreement between Orchard Park Sewer District No. 18 and the Town of West Seneca for the proposed Speedway Convenient Store and Fuel Station at 2737 Southwestern Boulevard.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM  
Town Engineer

### Attachments

Cc: Timothy Gallagher, Town Attorney      Dan Stanford, Town Assessor  
Remy Orffeo, Town Clerk                      File: 2020.018

**Visit the Town's website at [www.orchardparkny.org](http://www.orchardparkny.org)**



# TOWN OF ORCHARD PARK

## ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

**Phone:** (716) 662-6425  
**Fax:** (716) 662-6488  
**Email:** [openg@orchardparkny.org](mailto:openg@orchardparkny.org)

**TOWN ENGINEER**  
**WAYNE L. BIELER, P.E.**

April 21, 2021

Honorable Town Board  
Town of Orchard Park  
4295 South Buffalo Street  
Orchard Park, NY 14127

**Re: Stormwater Phase II Annual Report for 2020 - 2021**  
**Coverage under an SPDES General Permit for Stormwater Discharges from MS4's**

Dear Board Members:

Per the Federal EPA Environmental Conservation Law, Clean Water Act, and Stormwater Phase II regulations, the Town must submit to the New York State Department Environmental Conservation, a Stormwater Management Program annual report outlining the Town's progress in meeting the Notice of Intent (NOI) goals.

The 2020-2021 copy of the draft annual report will be placed in the Town Clerks Office for public review and comments. A draft copy will be forwarded to the Town Board, Building Inspector, Highway Superintendent and Town Attorney for review and comments. The Annual Report must be submitted to the NYSDEC each year by June 1. Included with the report is the Municipal Compliance Certification Form that must be signed by the Deputy Supervisor.

I, therefore, recommend that you adopt the following resolutions:

- Authorize the Deputy Supervisor to sign the New York State Department of Environmental Conservation SPDES (#NYR20A137) General Permit for Stormwater Discharge from Small Municipal Separate Storm Sewers (MS4's), Permit No. GP-0-10-002, Municipal Compliance Certification.
- Schedule a public informational meeting for Wednesday, May 19, 2021, at 7:00 pm, to receive public comment on the draft Stormwater Phase II annual report.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM  
Town Engineer

Attachment

cc: Remy Orfeo, Town Clerk  
Fred Piasecki, Highway Superintendent  
File #2004.014  
Timothy Gallagher, Town Attorney  
Steve Bremer, Building Inspector

## **PUBLIC NOTICE**

A special public information/hearing meeting will be held on May 19, 2021 at 7:00 P.M. at the Town of Orchard Park Municipal Building, S-4295 South Buffalo Street, Orchard Park, New York regarding Stormwater Phase II Annual Report Coverage under an SPDES General Permit for Storm Water Discharges from MS4's.

The purpose of the hearing is to provide an opportunity for citizens to express stormwater water quality and quantity needs and to discuss possible changes to the Stormwater Phase II management objectives for the Town of Orchard Park.

The meeting room is wheelchair accessible. Those needing special arrangements should call the Town Clerk at 662-6410 by May 18, 2021.

Dated: April 21, 2021  
Orchard Park, New York

Remy Orffeo  
Town Clerk

**RESOLUTION**

**WHEREAS**, the Town of Orchard Park has an obligation to save the taxpayers money whenever possible, and

**WHEREAS**, the Town of Orchard Park is obligated to pay a retiring Officers Medical / Health Insurance Policy, in full, until the Officer reaches the age of 65.

**WHEREAS**, the Town of Orchard Park wishes to enter into an agreement with retiring Orchard Park Police Officer, Joseph Cullen concerning the Towns obligation to pay the Officers Medical / Health Insurance Policy, hereby,

**NOW, THEREFORE, BE IT RESOLVED** that:

- 1) The Town of Orchard Park hereby agrees to pay 50% of Officer Cullen's Medical / Health Insurance Policy until he reaches 65 years of age, and
- 2) Officer Cullen is currently 59 years old, and will retire affective April 30, 2021, and
- 3) For 2021, the Town of Orchard Park will agree to pay 50% of Officer Cullen's Medical / Health Insurance Policy for the remaining 8 months of 2021.
- 4) On a yearly basis, the Town of Orchard Park agrees to pay 50% of Officer Cullen's Medical / Health Insurance Policy until he reached the age of 65.



WHEREAS, as part of Arbor Day Celebrations in the Town of Orchard Park; and

WHEREAS, the Tree Conservancy Committee dedicates on an annual basis an Oak Tree in Steinwach Park (next to the Orchard Park Library); and

WHEREAS, due to COVID-19 restrictions the dedication for 2020 was postponed until 2021;

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby authorize the Tree Conservancy Committee to plant a Pin Oak (*Quercus Palustris*) in Steinwach's Park on Friday, April 30, 2021 in memory of Michael C. Capriotto (1956 – 2020) for the year 2020 for his many years of service to the citizens of Orchard Park; and

BE IT FURTHER

RESOLVED, that the Town Board does hereby authorize the Tree Conservancy Committee to plant a Bicolor Oak (*Quercus Bicolor*) in Steinwach Park on Friday, April 30, 2021 in memory of Mark D. Croce (1961-2020) for the year 2021 for his many years of service to the citizens of Erie County

You are cordially invited to attend a ceremony  
To dedicate a Quercus palustris- Pin Oak in  
The Steinwach's Oak Grove in memory of  
Michael D Capriotto

For his many years of service to the citizens  
Of Orchard Park, first and foremost as a  
Community Leader and Village Trustee,  
And much more.

Please join the Town of Orchard Park  
Arbor Day Tree Dedication

Friday, April 30, 2021

4:30 p.m.

Steinwach's Oak Grove  
(Next to the Library)

In memory of Michael D Capriotto  
(1956 – 2020)

You are cordially invited to attend a ceremony  
To dedicate a Quercus bicolor - Bicolor Oak in  
The Steinwach's Oak Grove in memory of  
Mark D Croce

For his many years of service to the citizens  
Of Erie County, first and foremost as a  
Community Leader

Please join the Town of Orchard Park  
Arbor Day Tree Dedication

Friday, April 30, 2021

3:30 p.m.

Steinwach's Oak Grove

(Next to the Library)

In memory of Mark D Croce

(1961 – 2020)

TC

**NOTICE TO BIDDERS  
TOWN OF ORCHARD PARK  
REQUEST FOR CYBERSECURITY RISK ASSESSMENT**

**Sealed bids are requested for a comprehensive Cybersecurity Risk and Vulnerability Assessment for the Town of Orchard Park.**

The Town of Orchard Park intends to undertake a Cybersecurity Risk and Vulnerability Assessment that will identify vulnerabilities in its information technology infrastructure, systems, policies and practices, and develop a prioritized set of actions to mitigate the risks identified. The Assessment will utilize industry best practice methodologies to ensure a standardized risk mitigation approach that will offer the highest risk reduction potential. The assessment should be based on the National Institute of Standards and Technology (NIST) cybersecurity framework.

This project will assess the Town's current security controls. The contractor will document the current-state baseline IT environment as it relates to security, including the people, processes, and technologies. The contractor will collaborate with the Town's IT Department to document the results of the security assessment and develop the recommendations report.

Bids shall be received at the office of the Town Clerk in the Municipal Center, 4295 South Buffalo Street, Orchard Park, New York, until 2:00 P.M. (Local Time) on May 3, 2021, at which time they will be opened publicly and read aloud in the Supervisor's Meeting Room.

All bids must contain a statement of non-collusion.

The Town of Orchard Park reserves the right to reject or accept any and all bids.

Further questions and explanations should be directed to the Town of Orchard Park IT Department: [OPIT@Orchardparkny.org](mailto:OPIT@Orchardparkny.org)

It is the intent of the Town of Orchard Park to increase opportunities for minority, female and disabled owned businesses to compete effectively at supplying goods, equipment, and services to the Town, within the constraints of statutory purchasing requirements, departmental needs, availability, and sound economic considerations.

Remy Orfeo  
Town Clerk  
Town of Orchard Park

Dated: May , 2021

 EIO

TC

**Resolution for Budget Amendment –**  
**Insurance Recoveries 2021**

WHEREAS, the Town has incurred additional costs for damages to the lawn at the Community Activity Center that were reimbursed by insurance proceeds, and

WHEREAS, the Town has received the proceeds that were not included in the 2021 budget.

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorize the amending of the 2021 adopted budget to authorize additional appropriations and estimated revenues in the amount of \$1,315.00:

Increase Appropriations:

A07110 50483	Parks – Contracted Mowing	\$1,315.00
--------------	---------------------------	------------

Increase Estimated Revenues:

A00000 42680	General – Insurance Recoveries	\$1,315.00
--------------	--------------------------------	------------

70

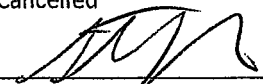
RESOLVED that the Orchard Park Town Board does hereby appoint Kimberly Van Tine Part-time Assessment Clerk in the Town Assessor's office at a rate of \$15.00 per hour effective April 19, 2021.

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
<b>NEW CONSTRUCTION:</b>			ABOVE GROUND POOLS	2	7,000
SINGLE DWELLING	7	2,028,350	INGROUND POOLS	6	278,975
DOUBLE DWELLING			DECKS	4	49,375
APT/MULTI-FAMILY	3	1,677,000	ELECTRICAL	18	90,775
COMMERCIAL	1	57,600	FENCES	12	79,443
<b>ADDITIONS:</b>			GARAGE / BARN / POLE BARN	2	28,500
RESIDENTIAL	1	25,000	GENERATORS	8	52,930
COMMERCIAL			MISC.	6	86,970
<b>ALTER/REPAIR:</b>			PORCH/PATIO		
RESIDENTIAL	7	55,350	SHEDS	5	26,453
COMMERCIAL / TENANT BO	4	386,750	SIGNS	6	34,222
<b>SOLAR PV SYSTEM</b>			<b>TOTAL:</b>	<b>92</b>	<b>4,964,693</b>

INSPECTIONS TYPE:	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
<b>NEW CONSTRUCTION:</b>					
RESIDENTIAL	20	16	9	13	58
COMMERCIAL				4	4
<b>ADDITIONS:</b>					
RESIDENTIAL	2		1	6	9
COMMERCIAL				1	1
<b>ALTER/REPAIR:</b>					
RESIDENTIAL	13	5	11	6	35
COMMERCIAL / TENANT BO		2		8	10
ABOVE GROUND POOLS					
INGROUND POOLS	1		1		2
DECKS	1	5		2	8
ELECTRICAL	8	8	12	8	36
FENCES	7	8	1	7	23
GARAGE/BARN/POLE BARN	3	5	2	2	12
GENERATORS	5	6	7	2	20
MISC.	2	2	13	13	30
PROPERTY MAINTENANCE	1	4	1	2	8
SHEDS	2	4		8	14
SIGNS			3	13	16
SOLAR PV SYSTEM			1		1
FIRE INSPECTIONS	1	3	11	23	38
CLOSEOUT INSPECTIONS	10	9	1	2	22
<b>TOTAL INSPECTIONS:</b>	<b>76</b>	<b>77</b>	<b>74</b>	<b>120</b>	<b>347</b>

Meetings Attended	Town Board	Planning Board	Z B A	Court
Steven Bremer	2	1		
David Holland			1	
John Wittmann				1
Tom Minor				
Rayne Degre				

ZONING BOARD OF APPEALS: GRANTED: 3 DENIED: 0  
 REMARKS: Meeting Cancelled

SIGNATURE:  DATE: 4/7/21