

TC

RESOLUTION

WHEREAS, the Town of Orchard Park has a desire to retain experienced and well qualified personal, and personnel

WHEREAS, Natalie Nawrocki has worked full-time for the Town of Orchard Park for over Two & a Half Years as a Clerk Typist II, and

WHEREAS, upon recommendation of Building Inspector Steven Bremer the Orchard Park Town Board wishes to appoint Natalie Nawrocki to the position of Building & Zoning Clerk hereby,

NOW, THEREFORE, BE IT RESOLVED that:

- 1) The Town of Orchard Park hereby creates the position of full-time Building & Zoning Clerk, and
- 2) The Town of Orchard Park hereby appoints Natalie Nawrocki on a provisional basis to the newly created position of Building & Zoning Clerk, and
- 3) Ms. Nawrocki appointment will become permanent once she passes the requisite civil service exam.
- 4) Ms. Nawrocki is assessed a pay range of 0008 under the White Collar Collective Bargaining Contract starting at \$22.17 step (A) pursuant to Appendix "F" - 2019 Salary Schedule, and
- 5) Ms. Nawrocki will be placed on a leave of absence from her current position as Clerk Typist II until permanent appointment, and
- 6) Ms. Nawrocki appointment will be effective June 14th 2021, and
- 7) Mr. Nawrocki will have the formal title of Building & Zoning Clerk.

TC

Town of Orchard Park
Recreation, Parks, and Forestry Department
 4520 California Rd
 Orchard Park NY 14127
leake@orchardparkny.org (716) 662-6450 ext.1

6/16/21

To: Town Board
 From: Ed Leak
 Director of Recreation

Item 1: Appointment to the staff of the Town of Orchard Park Recreation Department summer seasonal for 2021, and PT spring, fall, winter & spring staffing for 2021-2022, effective 6/5/21 to replace staff who declined their position for the summer.

Emily Blake	\$15.00	PT6-D (Att)
Alison Blake	\$13.50	PT5-E (Att)
Madelynn Flattery	\$13.50	PT5-E (Att)
Christina Hursa	\$15.00	PT6-D (Att)
Kelly Kubiak	\$14.00	PT6-B (LG)
Sophia Storm	\$13.50	PT5-E (Att)
Michael Schunk	\$13.50	PT5-E (Att)

Note: The above appointment is dependent upon the applicant providing the required certifications.

*Att=Attendant

*LG= Lifeguard

Recreation Director: Ed Leak Assistant Recreation Director: Kristin Santillo Recreation Assistant: Jenni Carter



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 15, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Part Time Seasonal Help - Daniel Hammond
Inspection Professional Services
Smokes Creek Farms 22-Sublot Subdivision; PIP #2021-01**

Dear Board Members:

While the Engineering Department is capable of providing inspection services internally for the above referenced subdivision, the current and anticipated workload will not allow us to take on additional projects with the current staffing.

Daniel Hammond is one of our retired employee of the O.P. Engineering Department with over 30-years' experience and knows our construction standards quite well, and worked well as a construction field inspector several times with the town since then. Mr. Hammond pay is at a rate of \$38.00 per hour.

There is presently \$957,000 in Trust Account TA0000 20095 for this work. Additional funding was collected with Smokes Creek Farms Subdivision PIP #2021-01 fees in the amount of \$50, 750.

I, therefore, recommend that you approve Daniel Hammond,
to seasonal position of construction inspector in the
Engineering Department for the Smokes Creek Farms 22-Sublot Subdivision for a
rate of \$38.00 per hour.

Respectfully submitted,

Wayne L Bieler, P.E., CFM
Town Engineer

Cc: Remy Orfeo, Town Clerk
Dawn Whalen, Payroll

Timothy Gallagher, Town Attorney
File #2002.030.2

Visit the Town's website at www.orchardparkny.org

TC

RESOLVED, that the Town Board does hereby move PSD Courtney Kessel from Part-time status to seasonal status from effective 6/16/2021.

TC

WHEREAS, the Town of Orchard Park seeks grant funding to perform a necessary study of the Poplar Ave. culvert to determine the best course of action to prevent further erosion, flooding and worsening sinkholes in the residential area of Hawthorn Drive, and

WHEREAS, the Town intends to apply for \$30,000 from the NYSDEC, estimated to pay 90% of costs associated with conducting a NYSDEC non-agriculture nonpoint source planning grant, and

WHEREAS, the Orchard Park Town Board hereby commits 10% matching funds in an amount not to exceed \$3,000.00

NOW THEREFORE be it resolved that

The Deputy Supervisor is hereby authorized and directed to execute all documents pertaining to the application and acquisition of said funding; and be it further

RESOLVED, that the Orchard Park Town Board authorizes the Deputy Supervisor to sign an agreement with C&S Companies, 141 Elm Street, Suite 100, Buffalo, New York, 14203, to provide professional services for the CFA Funding, Non-Agriculture Nonpoint Source Planning Grant, Poplar Heights Subdivision Culverts Application in an amount not to exceed \$4,435.00.



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 15, 2021

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

**Re: C&S Consultant Agreement
CFA Funding Applications, Non-Agriculture Nonpoint Source Planning
Poplar Heights Subdivision Culverts**

Dear Board Members:

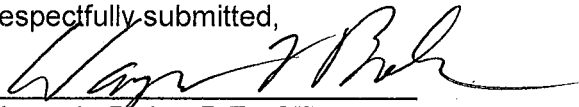
As discussed, consultant assistance is needed for the Town of Orchard Park with application for funding through the CFA Planning Grant Program.

With the engineering firm of C&S Company being involved with the NYBridge culvert application, they were the selected consultant for the CFA Funding Application Program. J.O. Connell Associates and I have met with representatives of that firm to review contract language, refined the scope of services to determine in advance the need for additional services and optional service elements, which may be required on this project. The Town will provide existing complaint files, drainage shed maps, identified options to address flooding as well as investigation work, preliminary design work, dewatering /televising of existing outlet culvert condition. See attachment for tasks included in the scope of work of the agreement.

There is presently \$68,759.00 plus interest allocated under Capital Project DB002, Bridge Emergency Repairs for funding.

I, therefore, recommend that you authorize the Deputy Supervisor to sign the agreement with C&S Companies, 141 Elm Street, Suite 100, Buffalo, New York, 14203, to provide professional services for the CFA Funding, Non-Agriculture Nonpoint Source Planning Grant, Poplar Heights Subdivision Culverts Application in an amount not to exceed \$4,435.00.

Respectfully submitted,


Wayne L. Bieler, P.E., CFM
Town Engineer

Attachment

Cc: Remy Orfeo, Town Clerk
Nicole Ruf, Drescher & Malecki, LLP
File 2002.005.1

Fred Piasecki, Highway Superintendent
Timothy Gallagher, Town Attorney

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Visit the Town's website at www.orchardparkny.org

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF MAY 2021

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS	13	50,050
SINGLE DWELLING	6	1,812,905	INGROUND POOLS	4	195,454
DOUBLE DWELLING			DECKS	7	50,549
APT/MULTI-FAMILY			ELECTRICAL	6	12,025
COMMERCIAL			FENCES	20	129,996
ADDITIONS:			GARAGE / BARN / POLE BARN	3	58,000
RESIDENTIAL	4	184,000	GENERATORS	4	28,632
COMMERCIAL			MISC. (OPERATING/ DEMO)	6	35,300
ALTER/REPAIR:			PORCH/PATIO	3	60,790
RESIDENTIAL	11	259,380	SHEDS	9	47,150
COMMERCIAL / TENANT BO			SIGNS	3	8,600
COMMERCIAL MISC.	9	652,550	RESIDENTIAL MISC.	18	170,256
SOLAR PV SYSTEM	1	28,750	TOTAL:	127	3,784,387

INSPECTIONS TYPE:	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	6	10	13	15	44
COMMERCIAL					
ADDITIONS:					
RESIDENTIAL	6	5	5	4	20
COMMERCIAL					
ALTER/REPAIR:					
RESIDENTIAL	16	11	7	12	46
COMMERCIAL / TENANT BO			3	5	8
ABOVE GROUND POOLS	4			2	6
INGROUND POOLS	1	1	3		5
DECKS		1	2	14	17
ELECTRICAL	8	5	11	6	30
FENCES		6	1	9	16
GARAGE/BARN/POLE BARN	4	2	1		7
GENERATORS	1	3	4	1	9
MISC.	1	9	7	9	26
PROPERTY MAINTENANCE	5	4	2	15	26
SHEDS	1	3	1	3	8
SIGNS					
SOLAR PV SYSTEM					
FIRE INSPECTIONS	1	2	4	28	35
CLOSEOUT INSPECTIONS					
TOTAL INSPECTIONS:	54	62	64	126	306

Meetings Attended	Town Board	Planning Board	Z B A	Court
Steven Bremer	2	1		
David Holland			1	
John Wittmann				
Tom Minor				
Rayne Degre				

ZONING BOARD OF APPEALS:

GRANTED: 4

DENIED: 0

REMARKS: Meeting Cancelled

SIGNATURE: _____

DATE: _____

6/8/21