

The Organizational Meeting of the Town Board of the Town of Orchard Park, Erie County, New York was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, on the 5th day of January 2022 at 6:30 PM (local time), the advertised time, and there were:

PRESENT AT ROLL CALL:	Eugene Majchrzak	Supervisor
	Conor Flynn	Councilmember
	Scott Honer	Councilmember
	Joseph Liberti	Councilmember
	Julia Mombrea	Councilmember
	Remy Orffeo	Town Clerk
	Timothy D. Gallagher	Town Attorney
	Steve Bremer	Building Inspector
	E. Joseph Wehrfritz	Chief of Police
	Andrew Slotman	Highway Superintendent
Wayne Bieler	Town Engineer	
Ed Leak	Director of Rec., Parks & Forestry	

Supervisor Eugene Majchrzak gave the Invocation for tonight's Organizational Meeting.

Supervisor Eugene Majchrzak read into the record the following: "If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics."

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

WHEREAS, a Public Officer Law, Section 11- 2 provides that in lieu of any additional undertaking, as required by law, the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town, and

WHEREAS, such blanket undertaking must be approved as to form, manner of execution, and sufficiency of surety by the Town Board, and filed in the same manner as individual undertakings, and

WHEREAS, Section 11-2 provides that such blanket undertaking must indemnify against losses caused by the failure of the officer or employees to faithfully perform their duties, or by their fraudulent or dishonest acts.

NOW, THEREFORE, be it

RESOLVED, that the Supervisor is hereby authorized and directed to procure a blanket undertaking for all town officers and employees for the amount of \$100,000 per official or employee, the cost of which blanket undertaking shall be a town charge, and be it further

RESOLVED, that upon execution of the blanket undertaking, said undertaking shall immediately be filed in the office of the Town Clerk of the Town of Orchard Park, New York.

The resolution was unanimously adopted.

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Budget Director* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Timothy Donovan Gallagher to the position of *Town Attorney* for the Town of Orchard Park for a term to expire 12/31/2023, at the salary stipulated in the budget for the year 2022, and be it further

RESOLVED, that the Town Board does hereby appoint John Bailey to the position of *Deputy Town Attorney* for the Town of Orchard Park, at the salary stipulated in the budget for the year 2022.

The resolution was unanimously adopted.

4) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Timothy Donovan Gallagher to the position of *Town Prosecutor* for the Town of Orchard Park, at the salary stipulated in the budget for the Year 2022.

The resolution was unanimously adopted.

5) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Lisa McClean to the position of *Bookkeeper to the Supervisor* for the Town of Orchard Park for the year 2022.

The resolution was unanimously adopted.

6) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that Drescher & Malecki, LLC, is hereby retained as *Accountants* for the Town of Orchard Park for the Year 2022, and be it further,

RESOLVED, that the Supervisor is directed to sign the *Agreement with Drescher & Malecki, LLC*, as Accountants for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Wayne Bieler to the position of *Town Engineer* for the Town of Orchard Park, at the salary stipulated in the budget for a two year period, which commenced January 1, 2022 through to December 31, 2023.

The resolution was unanimously adopted.

8) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Andrew Slotman to the position of *Crew Chief of the Special Improvement Districts* in the Town of Orchard Park for all Water Districts and extensions thereof and all Sanitary Sewer Districts and Extensions thereof for the Year 2022, and be it further

RESOLVED, that Remy Orffeo is hereby appointed *Clerk of all Special Improvement Districts* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

9) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the following *Standing Committee Assignments & Liaison Assignments* for all Town Board Members are hereby approved for the Year 2022, and will be filed in the Office of the Town Clerk for review.

Liaison to Department, Board and Committee:

Architectural Overlay District: Councilmember Honer
Assessor's Office: Supervisor Majchrzak
Board of Assessment Review: Councilmember Mombrea
Building & Grounds: Councilmember Flynn
Building Inspector's Office: Supervisor Majchrzak
Cable TV: Councilmember Flynn
Compost Facility: Councilmember Honer
Comprehensive Plan: Supervisor Majchrzak
Conservation Board: Councilmember Liberti
DARE: Supervisor Majchrzak
Department of Senior Services: Supervisor Majchrzak
Drainage Committee: Supervisor Majchrzak
Economic Development: Supervisor Majchrzak
Emergency Disaster Committee: Supervisor Majchrzak
Employee Safety Committee: Councilmember Liberti
Engineering: Supervisor Majchrzak
Ethics Board: Councilmember Mombrea
Highway: Councilmember Flynn
Historic Preservation: Councilmember Flynn
Insurance: Councilmember Mombrea
Library Board: Councilmember Mombrea
Parks & Recreation: Councilmember Honer
Personnel: Councilmember Liberti
Planning Board: Supervisor Majchrzak
Police: Supervisor Majchrzak
Public Safety Committee: Supervisor Majchrzak
Purchasing: Councilmember Honer
Recreation Commission: Councilmember Honer

Refuse/Recycling: Councilmember Flynn
Safety & Training: Councilmember Liberti
Sewer Management: Supervisor Majchrzak
Street Lighting: Councilmember Flynn
Technology/Computer Advisory: Councilmember Honer
Trails Task Force: Councilmember Liberti
Tree Conservancy: Councilmember Liberti
Village Board: Supervisor Majchrzak
Youth Bureau: Councilmember Mombrea
Youth Court: Councilmember Mombrea
Zoning Board of Appeals: Supervisor Majchrzak

The resolution was unanimously adopted.

10) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jennifer Brady as *1st Deputy Town Clerk and Deputy Registrar of Vital Statistics* of the Town of Orchard Park for the year 2022, as recommended by the Town Clerk, and be it further

RESOLVED, that the Town Board does hereby appoint Jennifer Spengler-Serwinowski as *2nd Deputy Town Clerk and Sub Registrar of Vital Statistics* of the Town of Orchard Park for the year 2022, as recommended by the Town Clerk, and be it further

RESOLVED, that the Town Board does hereby appoint Mary Perram as *Deputy Town Clerk, Deputy Receiver of Taxes and Sub Registrar of Vital Statistics within the Town Clerk's Office* of the Town of Orchard Park for the year 2022, as recommended by the Town Clerk, and be it further

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick as *part-time clerical tax clerk* as recommended by the Town Clerk.

The resolution was unanimously adopted.

11) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick, Jennifer Brady, Jennifer Spengler-Serwinowski and Marie Falzone as *Marriage Officers* for Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

12) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that each Department Manager, elected and/or appointed, shall be the *Records Management Liaison* for their particular department, under the direction of the Records Management Officer/Town Clerk for the Year 2022.

The resolution was unanimously adopted.

13) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the *Records Advisory Board* shall appoint and consist of the Town Supervisor, Town Attorney, Town Historian, Town Clerk and Paul Pepero, IT Department in accordance with the New York State Archives (NYSA) for the Year 2022.

The resolution was unanimously adopted.

14) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Ernest Matthews as *Deputy Superintendent of Highways*, as recommended by the Highway Superintendent through December 31, 2022.

The resolution was unanimously adopted.

15) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Marie Falzone as *Court Clerk* to Town Justice Edward A. Pace, and Elaine Yingling as *Court Clerk* to Town Justice Jorge S. DeRosas, for the Year 2022, and be it further,

RESOLVED, that the Town Board does hereby appoint Christina Warmington and Courtney Kessel as *Police Matrons* to the Orchard Park Police Department for the Year 2022.

The resolution was unanimously adopted.

16) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby establish the “Standard Work Days” for elected and appointed officials to report the days worked to the New York State and Local Employee’s Retirement System based on the record of activities maintained and submitted by these officials to the Town Clerk for the Year 2022.

The resolution was unanimously adopted.

17) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

WHEREAS, by resolution on April 15, 2020 the Town Board re-organized the administration and operation of the Town of Orchard Park’s Parks & Grounds Department, and

WHEREAS, Ed Leak was appointed *Director of Recreation Parks & Forestry* for the Town of Orchard Park’s Parks & Grounds Department with a term expiring December 31, 2020, and reappointed to a term expiring December 31, 2021

NOW THEREFORE, be it

RESOLVED, that the Town Board does hereby appoint Ed Leak as the *Director of Recreation Parks & Forestry Department* at the stipend approved in the Town’s 2022 budget for a term from January 1, 2022 to June 30, 2022.

The resolution was unanimously adopted.

18) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Affirmative Action Officer* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

19) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Americans with Disability Act Coordinator* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

20) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jacqueline Kaczor as the *Bingo Inspector* for the Town of Orchard Park for the Year 2022, per Jacqueline Kaczor the stipend has been suspended until Bingo resumes.

The resolution was unanimously adopted.

21) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all Town Board Members are hereby appointed *Fire Wardens* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

22) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Emergency Disaster Committee* for the Year 2022: Richard Mrugalski (Chairperson), Scott Patronike, Ernie Matthews, Robert Benning, Jay Knavel, Jordan Kellerman and John Gullo (Village Representative). Daniel Neaverth Jr.- Liaison for Erie County Emergency Management, Highway Superintendent Andrew Slotman - Liaison for Orchard Park Highway Dept., Captain Patrick Fitzgerald - Liaison to the Orchard Park Police Dept., Guy Cary – Liaison for OP Fire Company, and Judy Kaminski as Secretary.

The resolution was unanimously adopted.

23) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Richard Mrugalski as *Emergency Disaster Coordinator*, and John Gullo as *Assistant Emergency Disaster Coordinators* for the year 2022.

The resolution was unanimously adopted.

24) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all salaries as set forth in the *Wage Scale* for non-union employees whose salaries are included in the General Fund, Part Town Fund and Special Districts Fund are hereby adopted for the Year 2022, and be it further set forth a copy of the *Wage Scale* shall be on file in the Payroll Office.

The resolution was unanimously adopted.

25) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that all *paydays* for the Town of Orchard Park hourly Employees, including Elected Officials, are hereby established on a biweekly basis to begin on January 14, 2022, and be it further

RESOLVED, that Elected Officials and salaried employees are hereby established on a biweekly basis to begin on January 14, 2022.

The resolution was unanimously adopted.

26) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby establish the *mileage rate* of \$0.585 per mile for the Town Personnel when their private vehicles are used for official business for the Year 2022.

The resolution was unanimously adopted.

27) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that the Town of Orchard Park *official depositories* for all funds for the Year 2022 are hereby authorized as follows: JP Morgan Chase, M&T Bank, Key Bank, and NYCLASS, and be it further

RESOLVED, that all Town Offices & Department Managers are directed to make *daily deposits* in designated depositories on all monies received.

The resolution was unanimously adopted.

28) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign and execute the “*Town of Orchard Park Investment Policy*” Pursuant to State Law §10 & 11 of the General Municipal Law.

The resolution was unanimously adopted.

29) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby authorize the following *Daily Bank and/or Petty Cash Funds* for the Year 2022: Town Clerk – \$800.00; Police Department – \$100.00; Town Justice – \$200.00 and the Recreation Department – \$100.00.

The resolution was unanimously adopted.

30) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board is hereby authorizing the following personnel to attend the “all virtual” 2022 Annual Meeting and Training School: three (3) Town Board members, Town Clerk, Town Attorney, Deputy Town Attorney, Town Engineer, one (1) Town Justice, the Chief of Police and Town Supervisor, and be it further

RESOLVED, that the Town Board does hereby designate the Town Engineer and Town Attorney as Delegates to the 2022 *Association of Towns Conference on February 20-23, 2022*.

The resolution was unanimously adopted.

31) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to make *purchases*, pursuant to the *procurement policy* as adopted by the Town Board, and subject to review or according to permissible legislation for the Year 2022, and be it further

RESOLVED, that the Sewer and Water Department and IT Department is hereby authorized to make *purchases* for equipment, tools and supplies to the extent of \$1,000.00 without prior authorization from the Town Board, subject to review or according to permissible legislation for the Year 2022.

The resolution was unanimously adopted.

32) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby direct all Department Managers (except the Highway Superintendent, the Sewer & Water Department and the IT Department) to use *Purchase Orders*, approved by the Supervisor, on all purchases \$500.00 and over for the Year 2022.

The resolution was unanimously adopted.

33) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the filing of the *2021 Supervisor's Annual Report* with the Town Clerk is hereby directed by May 1, 2022 following the close of last year, and be it further

RESOLVED, that the Town Clerk is hereby directed to *publish due notice* of the filing of the Supervisor's Annual Report within ten (10) days in the official newspaper for the Town of Orchard Park.

The resolution was unanimously adopted.

34) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all *claims* against the Town in the Year 2022 are hereby authorized only if made on the certified form stipulated under §118 of the Town Law and properly signed by the claimant and authorized by the individual Department Manager.

The resolution was unanimously adopted.

35) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby designate the "*Orchard Park Bee*" as the *Official Newspaper* for the Town of Orchard Park for the Year 2022.

The resolution was unanimously adopted.

36) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board *Work Sessions* for 2022 will be the 1st, 2nd, 3rd, 4th and possibly 5th Wednesday of each month that will begin at 6:00 PM, at the Orchard Park Municipal Center located at 4295 South Buffalo Street, Orchard Park, NY 14127, and be it further

RESOLVED, that the *Town Board Public Meetings* for the Year 2022 are hereby scheduled for the 1st and 3rd Wednesday of each month, and be it further

RESOLVED, that the *Town Board Public Meetings* for the year 2022 will start ten (10) minutes after the close of the Work Session.

The resolution was unanimously adopted.

37) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint the Town Attorney as *Liaison to Erie County Industrial Development Agency* for the Year 2022.

The resolution was unanimously adopted.

38) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Water, Sewer, Storm Water and Road Specifications* for the Year 2022.

The resolution was unanimously adopted.

39) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Lisa McClean, Bookkeeper to the Supervisor and Bob Benning Representative of the four (4) Labor Unions within the Town of Orchard Park, as the employees who will participate as the *Representatives for the Town of Orchard Park in the Labor Management Healthcare Fund/Coalition, Inc., (LMHF)* for the Year 2022.

The resolution was unanimously adopted.

40) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Kim Bowers to the *Zoning Board of Appeals* for a five (5) year term ending December 31, 2026, and be it further

RESOLVED, that the Town Board appoint Michael Williams to a three (3) year term as an alternate member ending December 31, 2024, and be it further

RESOLVED, that Lauren Kaczor is hereby designated *Chairperson for the Year 2022 for the Zoning Board of Appeals*.

Supervisor Majchrzak called for a roll call vote:

Supervisor Eugene Majchrzak	Aye
Councilmember Conor Flynn	Nay
Councilmember Scott Honer	Aye
Councilmember Joseph Liberti	Aye

Councilmember Julia Mombrea Aye

The resolution was duly adopted.

41) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Alex Long to the *Planning Board* for a six (6) year term ending December 31, 2027, and be it further

RESOLVED, that the Town Board does hereby appoint Greg Bennett to the *Planning Board* for a seven (7) year term ending December 31, 2028, and be it further

RESOLVED, that the Town Board does hereby appoint Harold Fabinsky to the *Planning Board* for a three (3) year term ending December 31, 2024, and be it further

RESOLVED, that the Town Board does hereby appoint David Mellerski as *Alternate to the Planning Board* for the year 2022, and be it further

RESOLVED, that the Town Board does hereby designate Harold Fabinsky as *Chairperson of the Planning Board* for the Year 2022, and be it further

RESOLVED, that the Town Board does hereby appoint Remy Orffeo as *Acting Part-time Planning Coordinator* for the Year 2022.

Supervisor Majchrzak called for a roll call vote:

Supervisor Eugene Majchrzak Aye
Councilmember Conor Flynn Nay
Councilmember Scott Honer Aye
Councilmember Joseph Liberti Aye
Councilmember Julia Mombrea Aye

The resolution was duly adopted.

42) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint David Ward, Kyle Witt, Richard Schechter and Tom Jaeger to the *Conservation Board* for the Town of Orchard Park, for a two (2) year term ending December 31, 2023, and be it further

RESOLVED, that the Town Board does hereby appoint Amy Grosjean as *Alternate to the Conservation Board* for the year 2022, and be it further

RESOLVED, that the Town Board does hereby designate Richard Schechter as *Chairperson of the Conservation Board* for the Year 2022.

The resolution was unanimously adopted.

43) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby adopt all orders in the matter of *Speed and other Traffic Regulations* in the Town of Orchard Park, and these orders of Speed and other Traffic Regulations are filed in the Town Clerk’s Office for the Year 2022, and be it further

RESOLVED, that the Town Board does hereby appoint the following to the *Public Safety Committee* for the Year 2022: Captain Greg Sheppard, Dr. Gregory Bennett, Ryan Crawford, Paul Gorczyca, Elizabeth Landwehr, Dwight Mateer, Charles Messina, Dan Neaverth Jr., and Andrew Slotman Highway Superintendent as Liaison, and be it further

RESOLVED, the Captain Greg Sheppard is hereby designated as Chairperson of the *Public Safety Committee* for the year 2022.

The resolution was unanimously adopted.

44) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the Orchard Park *Economic Development Committee* for the Year 2022: Molly Barniak, Joseph Cox, Matthew Grubka, and David Kaczor, and be it further

RESOLVED, that Molly Barniak is hereby designated as Chairperson for the year 2022.

Supervisor Majchrzak called for a roll call vote:

Supervisor Eugene Majchrzak Aye
Councilmember Conor Flynn Nay
Councilmember Scott Honer Aye
Councilmember Joseph Liberti Aye
Councilmember Julia Mombrea Aye

The resolution was duly adopted.

45) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER FLYNN, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Employees Safety Committee* for the Year 2022: Andrew Slotman, Bob Benning, Ed Leak, Chief Joe Wehrfritz, Mark Tuttle, Tricia Jurek (secretary), Rich Mrugalski and Eugene Majchrzak, and be it further

RESOLVED, that Andrew Slotman is hereby designated as Chairperson of the *Employees Safety Committee* and Tricia Jurek as Secretary for the year 2022.

The resolution was unanimously adopted.

46) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that John Payne is hereby designated as *Youth Court Director* and be it further

RESOLVED, that the Town Board does hereby appoint the following to the *Youth Court Board* for the year 2022: Patrick Fitzgerald, Phillip Murray, Robert Farwell, Lisa Henrich, Aaron Grupka, Jon Wolf, John Payne, Nancy Hart, Mary Ann Hobar, David Even, and be it further

RESOLVED, that the Town Board does hereby appoint the following as student members of the *Youth Court Board* for 2022: Alex Cimo, Bowen Slotman, Owen Vincek and Nolan Watson.

The resolution was unanimously adopted.

47) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby restructure the *North and South Buffalo Architectural Overlay District Board* and reduces its membership to five (5) members with terms of five (5) years; and be it further

RESOLVED, that the Town Board does hereby appoint to the *North and South Buffalo Architectural Overlay District Board*: Andrew Sako, term to expire December 31, 2022; Peter Krog II term to expire December 31, 2023; Paul Gorczyea, term to expire December, 31 2024; Greg Bennett, term to expire December 31, 2025 and Tom Jaeger, term to expire December 31, 2026; and be it further

RESOLVED, that Natalie Nawrocki is hereby designated as Secretary of the *North and South Buffalo Architecture Overlay District*, and be it further

RESOLVED, that Tom Jaeger is appointed Chairperson of the *North and South Buffalo Architectural Overlay District Board* for the year 2022.

The resolution was unanimously adopted.

48) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Department of Senior Services* for the Year 2022: Harold Fabinsky, Thomas Pieczynski, Courtney Fasolino, Denise Kennedy, and Lyn Phillips, and be it further

RESOLVED, that Harold Fabinsky is hereby designated as the chairperson for the *Senior Services Task Force* for the year 2022.

The resolution was unanimously adopted.

49) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Tree Conservancy Committee* for the Year 2022: George Schichtel, Marian Fields, Alex Long and Remy Orffeo, David Ward, Emory Wittmeyer and be it further

RESOLVED, that George Schichtel is hereby designated as Chairperson of the *Tree Conservancy Committee* for the Year 2022.

The resolution was unanimously adopted.

Supervisor Majchrzak highlighted some of George Schichtel's service to the Town of Orchard Park. Mr. Schichtel recently passed away and will be greatly missed in our community. In 1971 he was a founding member of the Conservation Advisory Committee and served for 10 years. In 1981 he was a founding member of the Official Conservation Board and served for over 50 years. He was Chairman of the Town's Tree Conservancy Committee and developed the Master Shade tree list which we know today as the Street Tree list. His knowledge of trees was unsurpassed. He will be missed.

50) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the *Community Activities Center Task Force*, having completed its purpose and mission, is hereby dissolved.

The resolution was unanimously adopted.

51) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Andy Slotman, Wayne Bieler, Eugene Majchrzak, Richard Mrugalski, Ernie Matthews and Tom Ostrander to *the Drainage Committee* for 2022 and be it further

RESOLVED, that Wayne Bieler is hereby designated as Chairperson of *the Drainage Committee*.

The resolution was unanimously adopted.

52) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint to the *Comprehensive Plan Implementation Committee*: John Bailey, term to expire December 31, 2022; Harold Fabinsky term to expire December 31, 2023; Remy Orffeo, term to expire December, 31 2024; Eugene Majchrzak, term to expire December 31, 2025 and JoAnn Litwin-Clinton, term to expire December 31, 2026; and be it further

RESOLVED, that Remy Orffeo is hereby designated as Chairperson of the *Comprehensive Plan Implementation Committee* and Rose Messina as Secretary for the year 2022.

Supervisor Majchrzak called for a roll call vote:

Supervisor Eugene Majchrzak	Aye
Councilmember Conor Flynn	Nay
Councilmember Scott Honer	Aye
Councilmember Joseph Liberti	Aye
Councilmember Julia Mombrea	Aye

The resolution was duly adopted.

53) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Gerald Cappelli to the *Recreation Commission* for a 7 year term ending December 31, 2028, and be it further

RESOLVED, that Audrey Ramage is hereby designated as Chairperson of the *Recreation Commission* for the year 2022.

The resolution was unanimously adopted.

54) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby appoint Wayne Bieler as the *Title 6* Coordinator for the Town of Orchard Park for the year 2022.

The resolution was unanimously adopted.

55) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby restructure the *Historic Preservation Board* and reduces its membership to five (5) members with terms of five (5) years; and be it further

RESOLVED, that the Town Board does hereby appoint to the *Historic Preservation Board* David Even, term to expire December 31, 2023; Wayne Bieler, term to expire December 31, 2024; Thomas Jaeger, term to expire December 31, 2025; and Norman Stoj, term to expire December 31, 2026 and be it further

RESOLVED, that Norman Stoj is hereby appointed Chairperson of the *Historic Preservation Board* for the year 2022.

The resolution was unanimously adopted.

56) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby establish the following fees for the Year 2022:

The Town will continue all fees for 2022 with the following changes
Police Department Schedule of Fees – on file in the Town Clerk’s Office.
Recreation Department Fees – on file in the Town Clerk’s Office.
Building Inspector/Code Enforcement Fees – on file in the Town Clerk’s Office.
Town Clerk Fees – on file in the Town Clerk’s Office.
Engineering Department Fees – on file in the Town Clerk’s Office.

The resolution was unanimously adopted.

57) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER FLYNN, TO WIT:

RESOLVED, that the Town Board does hereby approve the attached list of Holidays to be observed by Orchard Park Town offices.

The resolution was unanimously adopted.

On motion by Supervisor Majchrzak, seconded by Councilmember Mombrea, the *2022 Organizational Meeting* for the Town of Orchard Park was adjourned at 7:15 PM (local time).

Respectfully submitted,

**Remy C. Orffeo
Town Clerk**