

# Town of Orchard Park

BUILDING INSPECTOR'S OFFICE  
S 4295 South Buffalo Street  
Orchard Park, New York 14127-2609



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## Pool/ Hot Tub Permit Additional Information

Installation of any swimming pool or hot tub having a water depth greater than 24 inches and/or a capacity greater than 200 cubic feet, whether wholly or partially above or below finished grade level, shall require a building permit as well as NYS architect stamped plans. Permit applications shall be made to the Building Department and shall be accompanied by the following

- **Completed Application** signed by the property owner and contractor.
- **Survey** of existing property that accurately details the location of the proposed pool or hot tub.
- **Construction Plans:**
  - Above ground- copy of manufacturer's brochure that details make and model of pool and installation specifications.
  - In-ground- two sets of NYS architect stamped construction plans and a copy of manufacturer's installation specifications.
  - Hot tub- two sets of construction plans and a copy of manufacturer's installation specifications. (For permanent structures.) Temp structures require only electrical permit.
- **Electrical Permit** must be in place prior to issuance of building permit
- **Fee:**
  - In-ground \$100 electrical fee
  - Above ground \$85 electrical fee
  - Above and In-Ground \$75 for the first \$1000 construction cost \$8 per additional \$1000
- **Proof of Valid Insurance** including disability and workers compensation
- **NOTICE:** if the pool requires a separate fence, provide fence specifications and inform the Building Department whether the fence and pool will be installed simultaneously.
- **Inspections**
  - Conduit
  - Mesh Bond
  - Perimeter Bond
  - Final Electric
  - Final Building

Pool