

# TOWN OF ORCHARD PARK ENGINEERING DEPARTMENT

## **Civil Engineer and Promotional Civil Engineer**

The Town of Orchard Park is now accepting applications for a full-time position in the Engineering Department.

**Job Requirements:** The *Civil Engineer* will perform engineering duties and liaison work in connection with the design, construction and maintenance of municipal projects; computes pipe analysis in main extensions and service connections; leads a field survey party; prepares field notes of survey work and prepares rough sketches for entry on final plates of system; receives, reviews and processes requests for utility extensions and service connections; works with accounting division in preparing bills for contractors and consumers; assists in making project cost estimates; inspects construction in progress for adherence to specifications and for recommending changes in plans for specifications; assists the legal division by preparing maps and other data for easements; assists in supervising the maintenance of a variety of equipment used in the division; may be assigned to supervise the maintenance of buildings, grounds and other properties of the municipality; witnesses and/or assists in the conduct of field tests; supervises engineering crews and construction inspectors; supervises the plotting of utilities and related information on permanent system maps; confers with developers on utility layouts, extensions, service connections, their cost, timing of construction and related matters; assists in the preparation of specifications and bid documents for work to be done by contractors including preliminary cost estimates.

**Minimum Qualifications:** Graduation from a standard senior high school and in addition, EITHER:

- A. Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in civil engineering or closely related field, plus three years of satisfactory experience in civil engineering; or
- B. Graduation from a regionally accredited or NYS registered two-year college or university with an Associate's degree in Civil Technology or closely related field plus five years' experience in civil engineering, or;
- C. An equivalent combination of training and experience as defined by the limits of (A) and (B).

Current Pay Range is \$63,627.20 to \$80,163.20 per year.

Please submit your resume with salary requirements to:  
[bielerw@orchardparkny.org](mailto:bielerw@orchardparkny.org).

The Town of Orchard Park is an equal opportunity employer.