



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openg@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 28, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, NY 14127

Re: Proposed Change Order #3
Little Loop Football Announcers / Storage Building & Lighting Project
(Electrical Contract)

Dear Board Members:

The Engineering Department is requesting your approval for a change order to the electrical contract with Industrial Power and Lighting Corp. for the Little Loop Football Announcer's / Storage Building & Lighting Project in the amount of \$6,993.17. If approved, this would increase the total contract amount to \$462,749.18, representing an increase of 1.534%.

Item #3 is requested to perform work not included under their original bid. The change in scope of work involves supplying and installing four (4) new 600W LED field lights for the practice field. The original lights were damaged, either during transport or years of storage. The contractor recently discovered the lights are broken and unusable. This change in scope requires new materials and additional time with specialized equipment to complete the work. Item #3 totals \$6,993.17 for materials and equipment.

I, therefore, recommend that you approve Change Order #3 to our contract with Industrial Power and Lighting Corp. for the Little Loop Football Announcer's / Storage Building & Lighting Project (Electrical Contract) in the amount of an increase of \$6,993.17.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM.
Town Engineer

Attachment

cc: Industrial Power and Lighting Corp.
Remy Orffeo, Town Clerk
Douglas Obrist, C&S
File # 2019-006

S:\Town Projects\Brush Mt. Park Complex\Little Loop Field\Booth\2022 Const. Corr\Electric Contractor\Payments\Change Order 3.doc

Visit the Town's website at www.orchardparkny.org



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 29, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Community Activity Center – Bocce Ball Courts, Entrance Way Sign & Playground
Town Funding Commitment**

Dear Board Members:

The Town of Orchard Park has been requested to show formal proof that matching funding for the recently applied grant project, listed above, has been dedicated and is secure. The Town's share for these three projects comes to \$39,242.08. The **Community Activity Center – Bocce Ball Courts, Entrance Way Sign & Playground** will be funded with the use of account TA0000 20079 Recreation for \$39,242.08 as directed.

I, therefore, recommend that you adopt the following resolution:

Authorize the Town Supervisor to complete and sign a funding commitment letter in the amount of \$39,242.08. This represents the Town's required portion for these projects. The necessary funding will therefore come from account TA0000 20079, which will cover the funding for the materials, construction and installation.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Remy Orfeo, Town Clerk
Timothy Gallagher, Town Attorney
File 2021.014 & CDBG – Cares Act

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TL ~~RE~~

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign a one year agreement with J. O'Connell & Associates, Inc. Grant Consultants, for two professional services (A) Grants Consulting & Proposal Writing and (B) Grants Administration rendered hereunder, the sum of \$3,900 per month payable for a total of \$46,000 per year for (A) Grants Consulting & Proposal Writing, and an additional fee of \$85 per hour per submitted monthly time sheet for (B) Grants Administration with a cost not to exceed \$17,000 per year for professional services performed by J. O'Connell & Associates Inc. At such a time the fee reaches \$17,000 the Town of Orchard Park is free to extend or re-negotiate a new Grants Administration contract.

RESOLVED, a copy of this agreement is on file with the Town of Orchard Park Town Clerk and is available for public view.

TC

RESOLVED, that the Town Board is hereby authorized to approve a resident's request to blockade a portion of Regalwood Drive and Rolling Hills Drive for a block party on August 19, 2023.

Town of Orchard Park
Recreation, Parks, and Forestry Department
4520 California Rd
Orchard Park NY 14127
leake@orchardparkny.org (716) 662-6450 ext.1

7/5/23

To: Town Board

From: Ed Leak

Director of Recreation

Item 1: Appt. to the staff of the Town of Orchard Park Recreation Department PT for 2023 retroactive 6/26/23

Samara Isbrandt \$16.00 Program Coordinator 1

Rachael Major \$16.50 Program Coordinator 2 **

Note: The above appointment is dependent upon the applicant providing the required certifications.

*Att=Attendant

*LG= Lifeguard

Recreation Director: Ed Leak

Assistant Recreation Director: Kristin Santillo



TOWN OF ORCHARD PARK

S 4295 Buffalo Street □ Orchard Park, New York 14127

MEMORANDUM

DATE: July 5, 2023

From: Wayne L. Bieler, P.E., CFM Town Engineer
To: Honorable Town Board
**Subject: Erie County Department of Environment and Planning
Water Quality Improvement Projects – Municipal Separate Storm
System – Western New York Stormwater Coalition: Non-Agricultural
Nonpoint Source Planning and Municipal Separate Sewer System
(MS4) Mapping Grant Program, Cooperating MS4 Letter of Support**

The New York State Department of Environmental Conservation is making available Environmental Protection Funds. The Water Quality Improvement Projects program provides reimbursement for eligible portion of the cost of implementing projects that include Municipal Separate Storm Sewer Systems (MS4) Phase II Stormwater Implementation.

The proposed project will result in mapping all Stormwater Management Practices in accordance with NYSDEC's required Basic and Intermediate Mapping Elements. The project work will target post-construction stormwater management practices dating back to 2003. In addition to mapping the type of practices and its location, data such as the receiving waterbody, date of installation, ownership, maintenance responsibility, agreements, and operation and maintenance requirements will be collected.

Erie County Department of Environment and Planning will oversee the administration of the grant for the Western New York Storm Water Coalition members that participate. Attached is a copy of a draft letter/resolution the Town must submit to be a project partner with the Erie County Department of Environmental and Planning's program with the New York State Department of Environmental Conservation.

I, therefore, recommend that you authorize the Supervisor to sign the cooperating letter to participate in the Western New York Storm Water Coalition: Municipal Separate Storm System – Western New York Stormwater Coalition: Non-Agricultural Nonpoint Source Planning and Municipal Separate Sewer System (MS4) Mapping Grant Program, with the required matching contributions being in-kind services by the Orchard Park Engineering Department personnel.

Attachment

cc: Remy Orfeo, Town Clerk
Tom Ostrander, Assistant Municipal Engineer
Timothy Gallagher, Town Attorney
Andy Slotman, Highway Department
File #2004.014



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TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 29, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

Re: Advertisement for Bid
Chestnut Ridge Road Waterline Replacement Project

Dear Board Members:

The Orchard Park Engineering Department, as directed, is finalizing plans, specifications, and bid documents for the replacement of the watermain along Chestnut Ridge Road. Plans and specifications for the Chestnut Ridge Road Waterline Replacement Project, prepared by WM Schutt Associates, are available for review in the Engineering Department Office.

The work will entail the abandonment and replacement of the existing watermain, replacement of fire hydrants, and new water service connections for residents. Bid documents will be available July 13, 2023.

I, therefore, recommend that you authorize advertisement in the Orchard Park Bee for sealed bids for the Chestnut Ridge Road Waterline Replacement Project to be opened on August 11, 2023 at 10:00am at the Orchard Park Municipal Center, Basement Meeting Room.

Respectfully submitted,

Wayne L. Bieler, P.E., C.F.M.
Town Engineer

Attachment

cc: Remy Orfeo, Town Clerk
Timothy Gallagher, Town Attorney

Andrew Slotman, Highway Superintendent/Special Districts
File # 2012.013

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TOWN ENGINEER
WAYNE L. BIELER, P.E.

June 30, 2023

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

**Re: Advertisement for Bids
Community Activity Center - Generator Installation Project**

Dear Board Members:

Our Consultant Firm for the above referenced project, C&S Companies, is finalizing the plans and specifications for the Generator(s) Project. The project consists of the design plans and specifications for the construction of a parallel generator system that will power the entire Community Activity Center.

The Authorized Advertisement for Bids should be published on July 5, 2023. Plans will be available for purchase on July 20, 2023. The bid opening will be held on August 10, 2023.

I, therefore, recommend that you accept the plans and specifications for the proposed Community Activity Center - Generator Installation Project as prepared by C&S Companies, and authorize advertisements in The Bee & The Minority Reporter for sealed bids to be opened for the Community Activity Center - Generator Installation Project at 2:00 P.M. on August 10, 2023 in the Basement Meeting Room at the Orchard Park Municipal Center.

Respectfully submitted,

Wayne L. Bieler, P.E., CFM
Town Engineer

cc: Town Attorney
Town Clerk
C&S Companies
File #CDBG – Cares Act

RESOLVED, that the Town Board does hereby approve the Special Event Permit request for the Buffalo Bills 50 Yard Finish 5K Family Run to be held on Friday September 22, 2023 from 6:15PM-7:15PM at Highmark Stadium, pending receipt of payment, certificate of liability and departmental approvals. JU

The resolution was unanimously adopted.

TC

RESOLVED, that the Town Board does hereby approve the renewal of the 2023 Public Stable Permit for Skibbreen Farm located at 5142 Bussendorfer Rd., as recommended by the Building Inspector.