

A Meeting of the Town Board of the Town of Orchard Park, Erie County, New York, was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park, New York on the 3<sup>rd</sup> day of January 2024 at 7:18 PM, the meeting was called to order by Supervisor Eugene Majchrzak and there were:

**PRESENT AT ROLL CALL:**

Eugene Majchrzak	Supervisor
Joseph Liberti	Councilmember
Julia Mombrea	Councilmember
Scott Honer	Councilmember
John Mariano	Councilmember
Remy Orffeo	Town Clerk
Timothy D. Gallagher	Town Attorney
Tom Minor	Building Inspector
Patrick Fitzgerald	Chief of Police
Andrew Slotman	Highway Superintendent
Ed Leak	Director of Rec., Parks & Forestry
Wayne Bieler	Town Engineer

**Supervisor Majchrzak read into the record the following:** “If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics.”

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

**RESOLVED**, that the Town Board does hereby approve the Regular Meeting Minutes: December 20, 2023 and be it further

**RESOLVED**, that the reading of these minutes be dispensed with as each member of the Town Board has previously received copies thereof.

**The resolution was unanimously adopted.**

**PUBLIC COMMENT ON NEW BUSINESS**

No one came forward

**New Business #1 Approve a Special Event Permit for the Frozen Chosen 5K to be held on February 10, 2024 at 10:00AM.**

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

**RESOLVED**, that the Town Board does hereby approve the Special Event Permit request for the Frozen Chosen 5K to be held on Saturday February 10, 2024 from 10:00AM – 11:15AM.

**The resolution was unanimously adopted.**

**New Business #2 Authorize a budget transfer within the 2023 Engineering Budget.**

3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

**RESOLVED**, that the Town Board does hereby authorize a budget transfer within the 2023 Engineering Budget in the amount of \$287.00.

From: Budget Code A01440 50200  
(Engineering Equipment)

To: Budget Code A01440 50414  
(Engineering Training)

**The resolution was unanimously adopted.**

**New Business #3 Appoint part-time staff to the Recreation Department for 2024.**

4) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

**WHEREAS**, to better meet the requirements of Civil Service for the Recreation Department part-time staff; and

**WHEREAS**, the Orchard Park payroll department has requested a resolution for part-time staff who work intermittently during the season.

**NOW THEREFORE be it**

**RESOLVED**, that the Town Board does hereby appoint part-time 2024 Recreation Department staff to the Town of Orchard Park Recreation Department effective 1/2/2024 as recommended by the Recreation Director. The list of staff is on file in the Town Clerk's office.

**The resolution was unanimously adopted.**

**New Business #4 Approve IT Department hourly pay rate for 2024.**

5) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

**RESOLVED**, that the Town Board does hereby approve the following pay rate increase for full-time non-union IT Department employee effective January 1, 2024 – Christian Trigilio from \$24.15 to \$26.15 per hour.

**The resolution was unanimously adopted.**

**New Business #5 Approve Recreation Department part-time hourly pay rates for 2024.**

6) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

**WHEREAS**, to better meet the requirements of Civil Service for the Recreation Department part-time staff; and

**WHEREAS**, the Orchard Park payroll department has requested a resolution for part-time staff who work intermittently during the season.

**NOW THEREFORE be it**

**RESOLVED**, that the Town Board does hereby approve the following rate changes for existing employees (summer seasonal) effective May 4, 2024:

	<u>2023 rates</u>	<u>2024 Request</u>	<u>% Increase</u>
Program Coordinator 1	\$16.00	\$16.25	1.53
Program Coordinator 2	\$16.50	\$16.75	1.49
Lifeguard 1	\$16.00	\$16.75	1.49
Lifeguard 2	\$16.50	\$17.00	2.95
Supervisor	\$16.75	\$17.50	4.28
Director	\$17.50	\$18.00	2.7

**The resolution was unanimously adopted.**

**New Business #6 Approve Community Activity Center night/weekend staff pay rates for 2024.**

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

**RESOLVED**, that the Orchard Park Town Board does hereby authorize the following wage increase for part-time staff at the Community Activity Center effective January 2, 2024:

	<u>2023 Rate</u>	<u>Requested 2024 Rate</u>
Alex Ensminger	\$15.50	\$16.00
Lynn Graham	\$15.50	\$16.00
Patrick Higgins	\$15.50	\$16.00
Barb King	\$15.50	\$16.00
Richard Nowak	\$15.50	\$16.00

**The resolution was unanimously adopted.**

**New Business #7 Refer to the Planning and Conservation Boards.**

8) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

1. 6458 Bunting Road, located on the west side of Bunting Road, south of Newton Road, Kathleen and Joseph Zizzi, requesting a 15-year Conservation Easement for 29.57 Acres, Zoned A-1. (SBL# 197.00-2-3.21)
2. 4365 South Taylor Road, 84 Lumber, located at the northeast corner of South Taylor Road and Big Tree Road, requesting Site Plan Approval for pavement extension and landscaping, Zoned I-1. (SBL# 172.08-4-37.11)
3. 6131 Newton Road, Holy Face Chapel Project, located on the south side of Newton Road, Zoned A-1. (SBL#184.00-4-13.121).

**The resolution was unanimously adopted.**

**BUSINESS FROM THE FLOOR**

Mary Chase spoke regarding Bieler Road traffic issues.

**ELECTED OFFICIALS & DEPARTMENT MANAGERS**

Supervisor Eugene Majchrzak congratulated Town Clerk Orffeo, Councilmember Honer & Councilmember Mariano on their election victories. He also thanked the Deputy Town Clerks for their hard work.

Councilmember Joseph Liberti welcomed Councilmember Mariano and congratulated Town Clerk Orffeo & Councilmember Honer on their reelection. He also addressed the Bieler Road traffic issue.

Councilmember Scott Honer welcomed Councilmember Mariano and thanked the Deputy Town Clerks for their hard work during a very busy week.

Councilmember Julia Mombrea welcomed Councilmember Mariano and addressed the Bieler Road traffic issues.

Councilmember John Mariano thanked the voters for putting their trust in him. He also thanked the Department Heads & Town Board members for their kind words and looks forward to a productive working relationship with them to make Orchard Park an affordable and enjoyable place to live.

Town Clerk Remy Orffeo welcomed Councilmember Mariano and thanked the Deputy Town Clerks for their hard work during a very busy week.

Town Attorney Tim Gallagher welcomed Councilmember Mariano.

Town Engineer Wayne Bieler thanked the Town Board for his reappointment and addressed the Bieler Road traffic issues.

Building Inspector Tom Minor spoke of his office always being willing to work with the Town Board and answer any questions they may have.

Highway Superintendent Andrew Slotman congratulated Town Clerk Orffeo, Councilmember Honer & Councilmember Mariano on their election victories. He also spoke of an active military member in the Highway Department and the recognition received for being a Patriotic Supporting Employer.

Police Chief Patrick Fitzgerald welcomed Councilmember Mariano and looks forward to working together with the Town Board.

**9) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:**

**RESOLVED**, that the Town Board does hereby authorize the approval of all entries on Warrant #1 following auditing by members of the Town Board and in the funds indicated:

<b>General Fund</b>	\$110,620.27
<b>Public Safety Fund</b>	\$7,141.81
<b>Part Town Fund</b>	\$5,562.66
<b>Risk Retention</b>	-0-
<b>Cemetery Fund</b>	-0-
<b>Highway Fund</b>	\$105,211.38
<b>Special Districts</b>	\$13,053.81
<b>Trust &amp; Agency</b>	\$5,107.70
<b>Capital Fund</b>	\$77,589.50

**The resolution was unanimously adopted.**

There being no further business, on a motion by Supervisor Majchrzak, seconded by Councilmember Liberti, the meeting adjourned at 7:36 pm (local time).

**Respectfully Submitted,**

**Remy C. Orffeo  
Town Clerk**