

Town Board Organizational Meeting**January 3, 2024**

The Organizational Meeting of the Town Board of the Town of Orchard Park, Erie County, New York was held at the Orchard Park Municipal Center, S4295 South Buffalo Street, Orchard Park New York 14127, on the 3rd day of January 2024 at 6:39 PM (local time), the advertised time, and there were:

PRESENT AT ROLL CALL:	Eugene Majchrzak	Supervisor
	Joseph Liberti	Councilmember
	Scott Honer	Councilmember
	Julia Mombrea	Councilmember
	John Mariano	Councilmember
	Remy Orffeo	Town Clerk
	Timothy D. Gallagher	Town Attorney
	Tom Minor	Building Inspector
	Patrick Fitzgerald	Chief of Police
	Andrew Slotman	Highway Superintendent
	Wayne Bieler	Town Engineer
Ed Leak	Director of Rec., Parks & Forestry	

Supervisor Eugene Majchrzak gave the Invocation for tonight's Organizational Meeting.

Supervisor Eugene Majchrzak read into the record the following: "If anyone appearing before the Town Board has a family, financial or business relationship with any member of the Board, it is incumbent upon that person to make it known under State Law and the Town Code of Ethics."

1) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

WHEREAS, a Public Officer Law, Section 11- 2 provides that in lieu of any additional undertaking, as required by law, the Town Board may approve the procurement of a blanket undertaking from any duly authorized corporate surety covering the officers, clerks and employees of the Town, and

WHEREAS, such blanket undertaking must be approved as to form, manner of execution, and sufficiency of surety by the Town Board, and filed in the same manner as individual undertakings, and

WHEREAS, Section 11-2 provides that such blanket undertaking must indemnify against losses caused by the failure of the officer or employee to faithfully perform their duties, or by their fraudulent or dishonest acts.

NOW, THEREFORE, be it

RESOLVED, that the Supervisor is hereby authorized and directed to procure a blanket undertaking for all town officers and employees for the amount of \$100,000 per official or employee, the cost of which blanket undertaking shall be a town charge; and be it further

RESOLVED, that upon execution of the blanket undertaking, said undertaking shall immediately be filed in the office of the Town Clerk of the Town of Orchard Park, New York.

The resolution was unanimously adopted.

2) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Budget Director* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

3) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint John Bailey to the position of *Deputy Town Attorney* for the Town of Orchard Park, at the salary stipulated in the budget for the year 2024.

The resolution was unanimously adopted.

4) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Timothy Donovan Gallagher to the position of *Town Attorney* for the Town of Orchard Park for a term to expire 12/31/2025, at the salary stipulated in the budget for the year 2024.

The resolution was unanimously adopted.

5) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Timothy Donovan Gallagher and Charles Messina to the position of *Town Prosecutor* for the Town of Orchard Park, at the salary stipulated in the budget for the Year 2024.

The resolution was unanimously adopted.

6) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Carolyn Potopchuk to the position of *Secretary to the Supervisor* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

7) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Lisa McClean to the position of *Bookkeeper to the Supervisor* for the Town of Orchard Park for the year 2024.

The resolution was unanimously adopted.

8) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that Drescher & Malecki, LLC, is hereby retained as *Accountants* for the Town of Orchard Park for the Year 2024; and be it further

RESOLVED, that the Supervisor is directed to sign the *Agreement with Drescher & Malecki, LLC*, as Accountants for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

9) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Wayne Bieler to the position of *Town Engineer* for the Town of Orchard Park, at the salary stipulated in the budget for a two year period, which commenced January 1, 2024 through to December 31, 2025.

The resolution was unanimously adopted.

10) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Chris Kuhnle to the position of *Crew Chief of the Special Improvement Districts* in the Town of Orchard Park for all Water Districts and extensions thereof and all Sanitary Sewer Districts and Extensions thereof for the Year 2024; and be it further

RESOLVED, that Remy Orffeo is hereby appointed *Clerk of all Special Improvement Districts* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

11) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the following *Standing Committee Assignments & Liaison Assignments* for all Town Board Members are hereby approved for the Year 2024, and will be filed in the Office of the Town Clerk for review.

Liaison to Department, Board and Committee:

Architectural Overlay District: Councilmember Honer

Assessor's Office: Supervisor Majchrzak

Board of Assessment Review: Councilmember Mombrea

Building & Grounds: Councilmember Mariano

Building Inspector's Office: Supervisor Majchrzak

Cable TV: Councilmember Mariano

Compost Facility: Councilmember Honer

Comprehensive Plan: Supervisor Majchrzak

Conservation Board: Councilmember Liberti

DARE: Supervisor Majchrzak

Department of Senior Services: Supervisor Majchrzak

Drainage Committee: Supervisor Majchrzak

Economic Development: Councilmember Honer

Emergency Disaster Committee: Supervisor Majchrzak

Employee Safety Committee: Councilmember Liberti

Engineering: Supervisor Majchrzak

Ethics Board: Councilmember Mombrea

Highway: Supervisor Majchrzak

Historic Preservation: Councilmember Mariano

Insurance: Councilmember Mombrea

Library Board: Councilmember Mombrea

Parks & Recreation: Councilmember Honer

Personnel: Councilmember Liberti

Planning Board: Supervisor Majchrzak

Police: Supervisor Majchrzak

Public Safety Committee: Supervisor Majchrzak

Purchasing: Councilmember Honer

Recreation Commission: Councilmember Honer

Refuse/Recycling: Councilmember Mariano

Safety & Training: Councilmember Liberti

Sewer Management: Supervisor Majchrzak

Street Lighting: Councilmember Mariano

Technology/Computer Advisory: Councilmember Honer

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Trails Task Force: Councilmember Liberti
Tree Conservancy: Councilmember Liberti
Village Board: Supervisor Majchrzak
Youth Bureau: Councilmember Mombrea
Youth Court: Councilmember Mombrea
Zoning Board of Appeals: Councilmember Liberti

The resolution was unanimously adopted.

12) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jennifer Brady as *1st Deputy Town Clerk and Deputy Registrar of Vital Statistics* of the Town of Orchard Park for the year 2024, as recommended by the Town Clerk at the salary stipulated in the 2024 budget; and be it further

RESOLVED, that the Town Board does hereby appoint Jennifer Spengler-Serwinowski as *2nd Deputy Town Clerk and Sub Registrar of Vital Statistics* of the Town of Orchard Park for the year 2024, as recommended by the Town Clerk at the salary stipulated in the 2024 budget, and be it further

RESOLVED, that the Town Board does hereby appoint Mary Perram as *Deputy Town Clerk, Deputy Receiver of Taxes and Sub Registrar of Vital Statistics within the Town Clerk's Office* of the Town of Orchard Park for the year 2024, as recommended by the Town Clerk at the salary stipulated in the 2024 budget, and be it further

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick as *part-time clerical tax clerk* and Michelle Faust as *part-time clerical clerk* as recommended by the Town Clerk at the salary stipulated in the 2024 budget.

The resolution was unanimously adopted.

13) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Kathleen Swarbrick, Jennifer Brady, Jennifer Spengler-Serwinowski and Marie Falzone as *Marriage Officers* for Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

14) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that each Department Manager, elected and/or appointed, shall be the *Records Management Liaison* for their particular department, under the direction of the Records Management Officer/Town Clerk for the Year 2024.

The resolution was unanimously adopted.

15) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the *Records Advisory Board* shall appoint and consist of the Town Supervisor, Town Attorney, Town Historian, Town Clerk and Paul Pepero, IT Department in accordance with the New York State Archives (NYSA) for the Year 2024.

The resolution was unanimously adopted.

16) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Ernest Matthews as *Deputy Superintendent of Highways*, as recommended by the Highway Superintendent through June 30, 2024.

The resolution was unanimously adopted.

17) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Marie Falzone as *Court Clerk* to Town Justice Michael Pastrick, and Jessica Carey as *Court Clerk* to Town Justice Jorge S. DeRosas, for the Year 2024, and be it further,

RESOLVED, that the Town Board does hereby appoint Christina Warmington and Courtney Kessel as *Police Matrons* to the Orchard Park Police Department for the Year 2024.

The resolution was unanimously adopted.

18) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby establish the “Standard Work Days” for elected and appointed officials to report the days worked to the New York State and Local Employee’s Retirement System based on the record of activities maintained and submitted by these officials to the Town Clerk for the Year 2024.

The resolution was unanimously adopted.

19) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Maria Galley as Recreation Specialist/Senior Director for the Orchard Park Senior Center for the Year 2024.

The resolution was unanimously adopted.

20) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that the Town Board does hereby appoint Ed Leak as the *Director of the Recreation Department* for a term from January 1, 2024 to December 31, 2024; and be it further

RESOLVED, that the Town Board does hereby appoint Ed Leak as the *Director of the Parks & Forestry Department* at the stipend approved in the Town’s 2024 budget for a term from January 1, 2024 to June 30, 2024.

The resolution was unanimously adopted.

21) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Affirmative Action Officer* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

22) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Supervisor Majchrzak as the *Americans with Disability Act Coordinator* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

23) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all Town Board Members are hereby appointed *Fire Wardens* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

24) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Emergency Disaster Committee* for the Year 2024: Richard Mrugalski (Chairperson), Scott Patronike, Ernie Matthews, Robert Benning, Jay Knavel, Jordan Kellerman and John Gullo (Village Representative). Daniel Neaverth Jr.- Liaison for Erie County Emergency Management, Highway Superintendent Andrew Slotman - Liaison for Orchard Park Highway Dept., Chief of Police Patrick Fitzgerald - Liaison to the Orchard Park Police Dept., Guy Cary – Liaison for OP Fire Company, and Judy Kaminski as Secretary.

The resolution was unanimously adopted.

25) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Richard Mrugalski as *Emergency Disaster Coordinator*, and John Gullo as *Assistant Emergency Disaster Coordinators* for the year 2024.

The resolution was unanimously adopted.

26) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all salaries as set forth in the *Wage Scale* for non-union employees whose salaries are included in the General Fund, Part Town Fund and Special Districts Fund are hereby adopted for the Year 2024, and be it further set forth a copy of the *Wage Scale* shall be on file in the Payroll Office.

The resolution was unanimously adopted.

27) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that all *paydays* for the Town of Orchard Park hourly Employees, including Elected Officials, are hereby established on a biweekly basis to begin on January 12, 2024, and be it further

RESOLVED, that Elected Officials and salaried employees are hereby established on a biweekly basis to begin on January 12, 2024.

The resolution was unanimously adopted.

28) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby establish the *mileage rate* of \$0.67 per mile for the Town Personnel when their private vehicles are used for official business for the Year 2024.

The resolution was unanimously adopted.

29) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that the Town of Orchard Park *official depositories* for all funds for the Year 2024 are hereby authorized as follows: JP Morgan Chase, M&T Bank, Key Bank, and NYCLASS; and be it further

RESOLVED, that all Town Offices & Department Managers are directed to make *daily deposits* in designated depositories on all monies received.

The resolution was unanimously adopted.

30) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY SUPERVISOR MAJCHRZAK, TO WIT:

RESOLVED, that post-dating a check puts a future date on the check; and be it further

RESOLVED, that once a check is signed it becomes legal tender and may be cashed by a bank or financial institution; and be it further

RESOLVED, that the Town of Orchard Park does not accept post-dated checks and all checks received by the Town of Orchard Park are deposited on the date received.

The resolution was unanimously adopted.

31) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Supervisor to sign and execute the “*Town of Orchard Park Investment Policy*” Pursuant to State Law §10 & 11 of the General Municipal Law.

The resolution was unanimously adopted.

32) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby authorize the following *Daily Bank and/or Petty Cash Funds* for the Year 2024: Town Clerk – \$800.00; Police Department – \$100.00; Town Justice – \$200.00 and the Recreation Department – \$100.00.

The resolution was unanimously adopted.

33) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board is hereby authorizing the following personnel to attend the Association of Towns 2024 Annual Meeting and Training School: three (3) Town Board members, Town Clerk, Town

Attorney, Deputy Town Attorney, Town Engineer, one (1) Town Justice, the Chief of Police and Town Supervisor, and be it further

RESOLVED, that the Town Board does hereby designate the Town Engineer and Town Attorney as Delegates to the 2024 *Association of Towns Conference on February 18-21, 2024*.

The resolution was unanimously adopted.

34) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby authorize the Highway Superintendent to make *purchases*, pursuant to the *procurement policy* as adopted by the Town Board, and subject to review or according to permissible legislation for the Year 2024, and be it further

RESOLVED, that the Sewer and Water Department and IT Department is hereby authorized to make *purchases* for equipment, tools and supplies to the extent of \$1,000.00 U.S dollars without prior authorization from the Town Board, subject to review or according to permissible legislation for the Year 2024.

The resolution was unanimously adopted.

35) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby direct all Department Managers (except the Highway Superintendent, the Sewer & Water Department and the IT Department) to use *Purchase Orders*, approved by the Supervisor, on all purchases \$500.00 and over for the Year 2024.

The resolution was unanimously adopted.

36) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

WHEREAS, employees need to attend continuing education seminars to stay apprised of changes in their fields and meet certification requirements; and

WHEREAS, the Town of Orchard Park benefits from its employees taking such seminars as approved by their department head.

NOW, THEREFORE be it

RESOLVED, that department heads are enabled to approve attendance for employees at continuing education seminars without prior authorization from the Town Board provided funds are available in the department budget.

The resolution was unanimously adopted.

37) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the filing of the *2023 Supervisor's Annual Report* with the Town Clerk is hereby directed by May 1, 2024 following the close of last year; and be it further

RESOLVED, that the Town Clerk is hereby directed to *publish due notice* of the filing of the Supervisor's Annual Report within ten (10) days in the official newspaper for the Town of Orchard Park.

The resolution was unanimously adopted.

38) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that all *claims* against the Town in the Year 2024 are hereby authorized only if made on the certified form stipulated under §118 of the Town Law and properly signed by the claimant and authorized by the individual Department Manager.

The resolution was unanimously adopted.

39) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby designate the "*Orchard Park Bee*" as the *Official Newspaper* for the Town of Orchard Park for the Year 2024.

The resolution was unanimously adopted.

40) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board *Work Sessions* for 2024 will be the 1st, 2nd, 3rd, 4th and possibly 5th Wednesday of each month that will begin at 6:00 PM, at the Orchard Park Municipal Center located at 4295 South Buffalo Street, Orchard Park, NY 14127; and be it further

RESOLVED, that the *Town Board Public Meetings* for the Year 2024 are hereby scheduled for the 1st and 3rd Wednesday of each month; and be it further

RESOLVED, that the *Town Board Public Meetings* for the year 2024 will start ten (10) minutes after the close of the Work Session.

The resolution was unanimously adopted.

41) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint the Town Attorney as *Liaison to Erie County Industrial Development Agency* for the Year 2024.

The resolution was unanimously adopted.

42) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby adopt the *Water, Sewer, Storm Water and Road Specifications* for the Year 2024.

The resolution was unanimously adopted.

43) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Tricia Jurek, Accounts Payable Manager and Bob Benning Representative of the four (4) Labor Unions within the Town of Orchard Park, as the employees

who will participate as the *Representatives for the Town of Orchard Park in the Labor Management Healthcare Fund/Coalition, Inc., (LMHF)* for the Year 2024.

The resolution was unanimously adopted.

44) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint to the *Comprehensive Plan Implementation Committee*: John Bailey, term to expire December 31, 2027; Gene Majchrzak, term to expire December 31, 2028; JoAnn Litwin, term to expire December 31, 2024; Remy Orffeo term to expire December 31, 2025; Harold Fabinsky term to expire December 31, 2026; and be it further

RESOLVED, that Remy Orffeo is hereby designated as Chairperson of the *Comprehensive Plan Implementation Committee* and Rose Messina as Secretary for the year 2024.

The resolution was unanimously adopted.

45) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint John Deluca, Tom Jaeger and Richard Schechter to the *Conservation Board* for the Town of Orchard Park, for a two (2) year term ending December 31, 2025; and be it further

RESOLVED, that the Town Board does hereby appoint David Ward as *Alternate to the Conservation Board* for the Town of Orchard Park for the year 2024; and be it further

RESOLVED, that the Town Board does hereby designate Richard Schechter as *Chairperson of the Conservation Board* for the Year 2024.

The resolution was unanimously adopted.

46) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Andy Slotman, Wayne Bieler, Eugene Majchrzak, Richard Mrugalski, Ernie Matthews and Tom Ostrander to *the Drainage Committee* for 2024; and be it further

RESOLVED, that Wayne Bieler is hereby designated as Chairperson of *the Drainage Committee*.

The resolution was unanimously adopted.

47) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the Orchard Park *Economic Development Committee* for the Year 2024: Jim Morse, Molly Barniak, Joseph Cox, Matthew Grubka, and David Kaczor; and be it further

RESOLVED, that Jim Morse is hereby designated as Chairperson for the year 2024.

The resolution was unanimously adopted.

48) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MARIANO, WHO

MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Employees Safety Committee* for the Year 2024: Andrew Slotman, Bob Benning, Ed Leak, Captain Daniel Lagoda, Mark Tuttle, Tricia Jurek, Rich Mrugalski and Eugene Majchrzak; and be it further

RESOLVED, that Andrew Slotman is hereby designated as Chairperson of the *Employees Safety Committee* and Tricia Jurek as Secretary for the year 2024.

The resolution was unanimously adopted.

49) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint to the *Historic Preservation Board* David Even, term to expire December 31, 2027; Wayne Bieler, term to expire December 31, 2024; Thomas Jaeger, term to expire December 31, 2025; and Norman Stoj, term to expire December 31, 2026 and be it further

RESOLVED, that Norman Stoj is hereby appointed Chairperson of the *Historic Preservation Board* for the year 2024.

The resolution was unanimously adopted.

50) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER HONER, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint Peter Krog with a term to expire December 31, 2028 and John Deluca with a term to expire December 31, 2025 to the *North and South Buffalo Architectural Overlay District Board*; and be it further

RESOLVED, that Anna Worang-Zizzi is hereby designated as Secretary of the *North and South Buffalo Architecture Overlay District*: term to expire December 31, 2024; and be it further

RESOLVED, that Tom Jaeger is appointed Chairperson of the *North and South Buffalo Architectural Overlay District Board* for the year 2024.

The resolution was unanimously adopted.

51) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MOMBREA, TO WIT:

RESOLVED, that the Town Board does hereby appoint Phillip Murray to the *Planning Board* for a seven (7) year term ending December 31, 2030; and be it further

RESOLVED, that the Town Board does hereby appoint David Mellerski as *Alternate to the Planning Board* for the year 2024; and be it further

RESOLVED, that the Town Board does hereby designate Harold Fabinsky as *Chairperson of the Planning Board* for the Year 2024; and be it further

RESOLVED, that the Town Board does hereby appoint Remy Orffeo as *Acting Part-time Planning Coordinator* for the Year 2024.

The resolution was unanimously adopted.

52) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby adopt all orders in the matter of *Speed and other Traffic Regulations* in the Town of Orchard Park, and these orders of Speed and other Traffic Regulations are filed in the Town Clerk's Office for the Year 2024, and be it further

RESOLVED, that the Town Board does hereby appoint the following to the *Public Safety Committee* for the Year 2024: Captain Dan Lagoda, Dr. Gregory Bennett, Ryan Crawford, Paul Gorczyca, Elizabeth Landwehr, Dwight Mateer, Charles Messina, Dan Neaverth Jr., and Andrew Slotman Highway Superintendent as Liaison, and be it further

RESOLVED, that Captain Dan Lagoda is hereby designated as Chairperson of the *Public Safety Committee* for the year 2024.

The resolution was unanimously adopted.

53) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Jim Connelly to the *Recreation Commission* for a 7 year term ending December 31, 2030;and be it further

RESOLVED, that Audrey Ramage is hereby designated as Chairperson of the *Recreation Commission* for the year 2024.

The resolution was unanimously adopted.

54) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Senior Services Task Force* for the Year 2024: Harold Fabinsky, Thomas Pieczynski, Courtney Fasolino, Denise Kennedy, and Lyn Phillips, and be it further

RESOLVED, that Harold Fabinsky is hereby designated as the chairperson for the *Senior Services Task Force* for the year 2024.

The resolution was unanimously adopted.

55) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Street Naming Committee* for the Town of Orchard Park for the year 2024: the Chief of Police, the Town Engineer, the Town Building Inspector, the Town Planning Coordinator and the Town Clerk; and be it further

RESOLVED, that the Town Clerk is hereby designated as the chairperson for the *Street Naming Committee* for the year 2024.

The resolution was unanimously adopted.

56) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint Wayne Bieler as the *Title 6* Coordinator for the Town of Orchard Park for the year 2024.

The resolution was unanimously adopted.

57) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER LIBERTI WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following members to the *Tree Conservancy Committee* for the Year 2024: Fred Piasecki, Marian Fields, Alex Long, Remy Orffeo, David Ward and Emory Wittmeyer and be it further

RESOLVED, that Fred Piasecki is hereby designated as Chairperson of the *Tree Conservancy Committee* for the Year 2024.

The resolution was unanimously adopted.

58) THE FOLLOWING RESOLUTION WAS OFFERED BY COUNCILMEMBER MOMBREA, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby appoint the following to the *Youth Court Board* for the year 2024: Chief of Police Patrick Fitzgerald, Detective Darryl Purucker, Phillip Murray, Robert Farwell, Lisa Henrich, Aaron Grupka, Jon Wolf, Captain Greg Sheppard, David Even; and be it further

RESOLVED, that Darryl Purucker is hereby designated as *Youth Court Director*; and be it further

RESOLVED, that the Town Board does hereby appoint the following as student members of the *Youth Court Board* for 2024: Alex Cimo, Ella Newell, Zoe Aylsworth and Grace McCormick.

The resolution was unanimously adopted.

59) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER HONER, TO WIT:

RESOLVED, that the Town Board does hereby appoint Robert Lennartz to the *Zoning Board of Appeals* for a five (5) year term ending December 31, 2028, and be it further

RESOLVED, that Lauren Rodo is hereby designated *Chairperson for the Year 2024 for the Zoning Board of Appeals*.

The resolution was unanimously adopted.

60) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby establish the following fees for the Year 2024:

The Town will continue all fees from 2023 with the following changes

Building Inspector/Code Enforcement Fees – on file in the Town Clerk’s Office.

Engineering Department Fees – on file in the Town Clerk’s Office.

Highway Department Fees – Mulch and Compost for Residents-\$17.00/yard & Non-Residents-\$25.00/yard

Planning Department – Application Fee \$75.00

Police Department Schedule of Fees – on file in the Town Clerk’s Office.

Recreation Department Fees – on file in the Town Clerk’s Office.

Town Clerk Fees – on file in the Town Clerk’s Office.

Community Activity Center/Senior Center Fees – on file in the Town Clerk’s Office.

These are all subject to change if necessary during 2024.

The resolution was unanimously adopted.

61) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER MARIANO, TO WIT:

RESOLVED, that the Town Board does hereby approve the following list of Holidays to be observed by Orchard Park Town offices.

New Year's Day	Columbus Day
Martin Luther King Jr. Day	Veterans Day
President's Day	Thanksgiving Day
Good Friday	Day after Thanksgiving
Memorial Day	Christmas Eve
Independence Day	Christmas Day
Labor Day	

The resolution was unanimously adopted.

On motion by Supervisor Majchrzak, seconded by Councilmember Mombrea, the *2024 Organizational Meeting* for the Town of Orchard Park was adjourned at 7:18PM (local time).

Respectfully submitted,

Remy C. Orffeo
Town Clerk