

COUNTY OF ERIE PUBLIC NOTICE

Notice is hereby given that a Public Hearing will be held by the Town Board of the Town of Orchard Park, Erie County, New York, at the Municipal Building, S4295 South Buffalo St. Orchard Park, New York 14127, on February 7, 2024 at 7:00PM (local time), in the matter of a Conservation Easement for Kathleen and Joseph Zizzi, 6458 Bunting Road, Orchard Park, NY 14127. At such time all interested persons will be given an opportunity to be heard. Remy Orffeo, Town Clerk. January 17, 2024

Jc

Resolved, That the Town Board does hereby approve the agreement between the Accounting Department and the Orchard Park High School to participate in the work-based learning internship program; and let it be further

Resolved, that the Town Board does hereby accept Julia Tills and Vivian Jones during the 2023/2024 school year to work in the Accounting Department upon the completion of 150 hours at the rate of \$16.00 per hour.

JC

RESOLVED, that the Town Board does hereby appoint Joann Litwin as *Town Historian* for the Town of Orchard Park for the Year 2024 with a stipend not to exceed \$4,500.00 per year. This appointment begins January 1, 2024 and ends December 31, 2024.

WHEREAS, an error was made in the Town of Orchard Park 2024 salary – nonunion raise for a Town Clerk employee.

NOW, THEREFORE be it

RESOLVED, that Michelle Faust's hourly rate is changed to \$17.22 per hour, effective January 1, 2024.

TC

Resolved, that the Town Board does hereby approve the following pay rate increase for part time non union Senior Center employee effective January 1, 2024 - Barbara Orlandt to \$16.00 /hr

RESOLVED, that the Town Board does hereby approve a pay rate increase for the following part-time non union Senior Center employees effective January 2, 2024 as recommended by the Senior Center Director:

- Kevin Kornowicz Increase from \$16.48 to \$16.75
- Margaret Sanna Increase from \$16.00 to \$17.50
- Robert Kostran Increase from \$16.00 to \$16.25



TOWN OF ORCHARD PARK

ENGINEERING DEPARTMENT

S 4295 South Buffalo Street Orchard Park, New York 14127-2609

Phone: (716) 662-6425
Fax: (716) 662-6488
Email: openq@orchardparkny.org

TOWN ENGINEER
WAYNE L. BIELER, RE.

January 10, 2024

Honorable Town Board
Town of Orchard Park
4295 South Buffalo Street
Orchard Park, New York 14127

***Re: 2024 Engineering Appointment
Engineering Department***

Dear Board Members:

WHEREAS, funds have been allocated in the 2024 budget for seasonal help in the Engineering Department. With the current work load of the Engineering Department and Anton helping with data entry for Diamond Maps (GPS), the Town Engineer recommends Anton Hastings to continue his appointment through 2024. He attends ECC South studying Architecture Technology but will be able to assist us for a maximum of 19.5 hours a week.

NOW, THEREFORE be it

RESOLVED, that the Town Board does hereby approve Anton Hastings to extend his appointment in the Engineering Department for working no more than 19.5 hours per week at a wage rate of \$16.00 per hour as recommended by the Town Engineer.

WHEREAS, The Town of Orchard Park (herein "Town") and CSEA, Incorporated, Local 1000, AFSCME, AFL-CIO Orchard Park White Collar Unit #6765-01 Local #815 (herein "Unit") have agreed that effective 1/20/2024 all unit members with a Dog Control Officer I civil service title will receive a rate of pay other than previously negotiated in the collective bargaining agreement (herein "CBA") ; and

WHEREAS, to help Police Department Administration maintain required levels of staffing, recognizing recruitment and retention needs,

NOW, THEREFORE, be it RESOLVED, that upon the recommendation of the Chief of Police, the Town Board does hereby approve:

- 1) The membership of the Unit with a Dog Control Officer I Civil Service Title will permanently move from a Range 6 rate of pay to a Range 8 rate of pay as outlined in the CBA.
- 2) Unit member Elizabeth Bertozzi will move from Step B to Step C and continue to follow the step schedule without interruption.
- 3) The parties agree that this shall not and will not constitute past practice.
- 4) The cost of such agreement has been included in the 2024 Police Department Budget.

WHEREAS, in recognition that Part Time Animal Control Officers perform the same duties and responsibilities as their full time counterparts; and

WHEREAS, to help Police Department Administration maintain required levels of staffing, recognizing recruitment and retention needs,

NOW, THEREFORE, be it RESOLVED, that upon the recommendation of the Chief of Police, the Town Board does hereby approve:

- 1) Part time Animal Control Officers hired by the Town of Orchard Park will be compensated at a rate of pay as outlined in the CSEA, Incorporated, Local 1000, AFSCME, AFL-CIO Orchard Park White Collar Unit #6765-01 Local #815 Collective Bargaining Agreement Range 8.
- 2) P/T Animal Control Officer Thomas McCarthy will be compensated at step "First Year", and continue to follow the step schedule without interruption.
- 3) At no time will part time employees be represented by the CSEA White Collar Unit, nor receive any further benefit from such CBA.
- 4) The cost of such compensation has been included in the 2024 Police Department Budget.
- 5) This change in compensation will be effective January 20, 2024.

WHEREAS, The Town of Orchard Park (herein "Town") and CSEA, Incorporated, Local 1000, AFSCME, AFL-CIO Orchard Park White Collar Unit #6765-01 Local #815 (herein "Unit") have agreed that effective 1/20/2024 all unit members with a Police Clerk civil service title will receive a rate of pay other than previously negotiated in the collective bargaining agreement (herein "CBA") ; and

WHEREAS, due to additional duties and responsibilities being placed upon the Police Department Police Clerk and

WHEREAS, to help Police Department Administration maintain required levels of staffing, recognizing recruitment and retention needs,

NOW, THEREFORE, be it RESOLVED, that upon the recommendation of the Chief of Police, the Town Board does hereby approve:

- 1) The membership of the Unit with a Police Clerk Civil Service Title will permanently move from a Range 3 rate of pay to a Range 5 rate of pay as outlined in the CBA. Unit member Nadine Tomaka will move from a Step E to a Step B and continue to follow the step schedule without interruption.
- 2) The parties agree that this shall not and will not constitute past practice.
- 3) The cost of such agreement has been included in the 2024 Police Department Budget.

Town of Orchard Park
Recreation, Parks, and Forestry Department
4520 California Rd
Orchard Park NY 14127
leake@orchardparkny.org (716) 662-6450 ext.1

1/17/24

To: Town Board

From: Ed Leak

Director of Recreation

Item 1: Appt. to the staff of the Town of Orchard Park Recreation Department PT for 2024, effective 1/17/24

Emma Johnson \$16.75 Supervisor *

Recreation Director: Ed Leak

Assistant Recreation Director: Kristin Santillo

New Business #2 Approve a Special Event 5K

11) THE FOLLOWING RESOLUTION WAS OFFERED BY SUPERVISOR MAJCHRZAK, WHO MOVED ITS ADOPTION, SECONDED BY COUNCILMEMBER LIBERTI, TO WIT:

RESOLVED, that the Town Board does hereby approve the Special Event Permit request for the Allergy Awareness @ Fatty's 5K Run to be held on Saturday May 18, 2024 from 10AM – 11AM pending all fees have been paid.

The resolution was unanimously adopted.



TOWN OF ORCHARD PARK

S 4295 Buffalo Street □ Orchard Park, New York 14127

MEMORANDUM

To: Honorable Town Board
From: Wayne L. Bieler, P.E., CFM Town Engineer
Date: February 2, 2024
Subject: Budget Transfer – Engineering Department

I request that you authorize the following budget transfer within the 2023 Engineering Budget:

\$ 35.00

From: Budget Code: A01440 50200
(Engineering Equipment)

To: Budget Code: A01440 50414
(Engineering Training)

cc: Remy Orffeo, Town Clerk
Tricia Jurek, Accounting
Drescher & Malecki LLP
File

Budget Amendment – Compost Equipment

WHEREAS, The Town Board approved the purchase of a Morbork Wood Hog at a total cost of \$1,144,518.39, and

WHEREAS, the equipment was ordered in 2023, and

WHEREAS, \$900,000 is due now and \$244,518.39 will be financed with payments in 2025 and 2026, and

WHEREAS, the Town of West Seneca is purchasing the old machine for \$680,000, and

WHEREAS, the funding for these appropriations is available within appropriation accounts in the Town's 2023 budget and revenue from the Town of West Seneca,

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following budget amendment to the 2023 budget to account for encumbered funds:

Increase Appropriations:

DB5130 50200	\$75,000
SR8161 50200	\$35,000
SR8161 50200	\$680,000

Decrease Appropriations:

DB5140 50416	\$75,000
SR8161 50444	\$35,000

Increase Estimated Revenues:

SR0000 42665	\$680,000
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RESOLVED, that the Town Board does hereby add former Councilmember Conor Flynn to the standard workday and reporting solution for elected and appointed officials to the New York State and Local Employees Retirement System based on the record of activities maintained and submitted by the Town Clerk.

WHEREAS, the IT Department has a need for a full time support technician, and

WHEREAS, Shannon Denz is able and willing to be appointed to the full time position as a Micro-Computer Technical Support Technician,

NOW, THEREFORE be it

RESOLVED, that Shannon Denz, upon the recommendation of the Head of the IT Department, is appointed to the position of Micro-Computer Technical Support Technician as a non-union, full-time employee effective January 29, 2024 at a rate of \$23.00 per hour.

WHEREAS, In October of 2022 a vacant Police Lieutenant position existed in the Orchard Park Police Department; and

WHEREAS, at that time no valid Civil Service list existed for the position of Police Lieutenant in the Orchard Park Police Department; and

WHEREAS, Lieutenant Wendy Lazarz was provisionally promoted to Lieutenant on October 22, 2022 to fill the temporary vacancy; and

WHEREAS, a valid civil service list was recently scored and released for Police Lieutenant in the Orchard Park Police Department; and

WHEREAS, the Town of Orchard Park Police Department must select from within the top three candidates scores of the Police Lieutenant Civil Service List; and

WHEREAS, Lieutenant Wendy Lazarz was not within the top three candidates of the Police Lieutenant Civil Service List; and

NOW, THEREFORE, be it

RESOLVED, that upon the recommendation of the Chief of Police, Lieutenant Wendy Lazarz will return to her previous civil service rank of Patrol Officer, effective February 10, 2024. Lieutenant Lazarz is a veteran officer who dutifully fulfilled the temporary assignment with honor and distinction and deserves to be recognized for her leadership during this provisional appointment.

RESOLVED, that the Town Board does hereby promote Police Officer John E. Starr to the Position of Patrol Lieutenant, (probationary) effective February 10, 2024, with a rate of pay as defined in the Collective Bargaining Agreement as recommended by the Chief of Police.

Resolution for Budget Transfer
Outside Support

WHEREAS, the Town wishes to amend the 2024 budget to add additional appropriations for outside support,

NOW, THEREFORE, be it

RESOLVED, that the Town Board hereby authorizes the following transfer within the Town's 2024 budget:

General Fund:

Increase appropriation account:

A07270 50545	Orchestra	\$4,000
A07270 50548	Council of the arts pavilion	\$5,000
A07270 50419	Council of the arts contractual	\$2,000

Decrease appropriation account:

A01910 50550	Contingency	\$11,000
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TOWN OF ORCHARD PARK

MEMORANDUM

S.4295 SOUTH BUFFALO STREET
ORCHARD PARK, NEW YORK 14127
(716) 662-6432, ext. 2202

DATE: 2/5/2023

TO: Town Clerk, Remy Orffeo
Jenifer Brady
Building Inspector Tom Minor

FROM: Anna Worang-Zizzi

SUBJECT: February 5, 2024 - TB Agenda (additional item)

NEW BUSINESS:

Please refer the following to the Planning & Conservation Boards, for their review and recommendation of the following request:

1. 7425 Jewett Holmwood Road, Eagle Ridge Recreation Association, Inc., located on the south side of Jewett Holmwood Road, west of Timberlake Drive, Zoned R-1, Applicant is seeking an amendment to a Special Use Permit to increase the number of members permitted. (SBL # 173.20-1-20)

BUILDING DEPARTMENT COPY: Please review above and indicate if any Zoning corrections are needed.

Reviewed by: _____ Date: _____



TOWN OF ORCHARD PARK

Recreation, Parks, and Forestry Department

4520 California Road Orchard Park, New York 14127-2609

(716) 662-6450 FAX: (716) 209-0210

E-Mail: oprec@orchardparkny.org

Website: www.oprec.org



To: Town Board

From: Ed Leak

Subject: Resolution

February 1, 2024

WHEREAS, our Parks Department has completed the plans and specifications for the resurfacing of Tennis Courts at Orchard Meadows Park and,

NOW, THEREFORE, be it

RESOLVED, the Town Board does hereby authorize the Parks Department to advertise for bids in the Orchard Park Bee, to be opened at 11:00 AM on Thursday, February 22, 2024 in the Basement Meeting Room in Town Hall, be it further

RESOLVED, that the Town Clerk is hereby directed to publish due notice thereof.

WHEREAS, the Town of Orchard Park did receive and opened bids on February 1st, 2024 for the mowing of town owned cul de sacs and green space.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby award the bid for the mowing to Jensen Lawn and Yard Care (PO Box 304 Orchard Park NY 14127) of \$890./weekly that being the lowest responsible bidder thereof, as recommended by the Town Parks Director.

WHEREAS, the Town of Orchard Park did receive and opened bids on February 1st, 2024 for porta potties.

NOW, THEREFORE, be it

RESOLVED, that the Town Board does hereby award the bid porta potties to United Rentals, 2 Benzel Ct. Lancaster, NY 14086, that being the lowest responsible bidder thereof, as recommended by the Town Parks Director.

**Resolution for Closure of Capital Projects and Transfer of Capital Projects
Funding**

WHEREAS, certain capital projects are complete and can be closed, and

WHEREAS, certain projects are in need of funding that is available in other projects, and

WHEREAS, the Town has reviewed the source of funds within each project and determined that the funds can be transferred projects as described,

NOW, THEREFORE, be it

RESOLVED that the Town Board authorizes the closure of the following capital projects and transfers of funding as of December 31, 2023:

Close AP013 Green Lake Maint Dredging balance of \$305.67 to AP001 Unallocated General Drainage Projects

Transfer \$295,383.18 from G0003 Burmon Drive Sewer to DB006 Burmon Drive Reconstruction to account for final project close out and to properly allocate expenses.

Close G0003 Burmon Drive Sewer balance of \$481,978.08 to G0001 Unallocated General Drainage Projects

Close FX004 Brush Mountain Waterline balance of \$229,843.34 to FX009 Eaglebrook Waterline

RESOLVED that the Town Board authorizes the closure of the following capital projects and transfers of funding as of February 7, 2024:

Transfer \$226,512.96 from AP005 Yates Park Trail to AP003 Yates Park LL Diamonds

Transfer \$239,400.66 from FX005 Water Tanks balance to FX002 Chestnut Ridge Waterline

Transfer \$286,000 from FX005 Water Tanks balance to FX009 Eaglebrook Waterline

Transfer \$227,794 from FX005 Water Tanks balance to FX011 Lakeview Waterline

Transfer \$483,255.71 from G0001 Unallocated Sewer projects balance to G0006 Berg Road Pump Station

**TOWN OF ORCHARD PARK
ANNUAL BUILDING INSPECTOR'S REPORT 2023**

Building Permits Issued	Description	Dwelling Units	Value
40	Single Family Dwelling		18,578,676
0	Double Family Dwelling		0
0	Multi-Family / Apartment		0
7	New Commercial		16,190,899
4	Commercial Addition		1,291,908
27	Commercial Alter / Repair / Tenant BO		4,223,536
33	Commercial Misc.		101,678
17	Residential Addition		1,741,635
63	Residential Alter / Repair		2,279,800
86	Residential Mech/ Plumbing/ Roof		1,308
103	Residential Misc.		1,872,384
27	Detached Garage / Barn / Pole Barn		843,223
5	Fire Equipment		295,332
412	TOTAL		47,420,379

OTHER PERMITS (Reidental Misc.)

Above Ground Pools	17	Generators	214
Inground Pools	61	Misc.	103
Decks	36	Sheds	81
Demo	11	Signs	46
Porch/Patio	12	Solar PV System	9
Electrical	117	Solid Fuel / Gas Burner	0
Fences	76	Tower	2
Tent	11	Operating /Comm. Misc	5

Construction Inspections	1,887	Fire Inspections	219
Building Permit Fees	489,787	Close-out Inspections	37
Plumber & Electrician License/ Renewal	385	Plan Review Fee	6,000
Misc Inspections	278	Property Maintaince Inspections	694

Meetings Attended	Town Board	Plan Board	ZBA	Court
Tom Minor	37	21	3	1
John Wittmann	1	1	7	
Natalie Nawrocki				
Rayne Degre				
Robert Rendon			1	6

FIVE YEAR VALUE COMPARISON

2023	1131	62,097,760.00
2022	1041	57,201,520.00
2021	1070	52,981,042.00
2020	982	31,490,334.00
2019	891	39,039,451.00

SIGNED

F/Town/BldgInspt/Annual2022

DATE

1/24/2024

TOWN OF ORCHARD PARK
NEW CONSTRUCTION 2014 TO 2023

<u>New Construction Permits Issued</u>			<u>Dwelling Units</u>	<u>Value</u>
<u>2014</u>	70	Single Family Dwelling	70	18,653,766.00
	1	Double Family Dwelling	2	325,000.00
	<u>5</u>	<u>New Commercial Bldg</u>	<u>—</u>	<u>4,710,000.00</u>
	76		72	23,688,766.00
<u>2015</u>	68	Single Family Dwelling	68	17,465,665.00
	1	Double Family Dwelling	2	160,000.00
	1	Multi Dwelling (1@8)	8	325,000.00
	<u>5</u>	<u>New Commercial</u>	<u>—</u>	<u>4,200,000.00</u>
	75		78	22,150,665.00
<u>2016</u>	57	Single Family Dwelling	57	15,954,480.00
	<u>3</u>	<u>New Commercial Bldg</u>	<u>—</u>	<u>1,450,000.00</u>
	60		57	17,404,480.00
<u>2017</u>	55	Single Family Dwelling	55	19,123,484.00
	<u>2</u>	<u>New Commercial Bldg</u>	<u>—</u>	<u>1,300,000.00</u>
	57		55	20,423,484.00
<u>2018</u>	49	Single Family Dwelling	49	14,704,973.00
	3	Multi Dwelling (2@7 1@8)	22	3,000,000.00
	<u>5</u>	<u>New Commercial Bldg</u>	<u>—</u>	<u>12,557,000.00</u>
	57		71	30,261,973.00
<u>2019</u>	40	Single Family Dwelling	40	13,545,394.00
	7	Multi Dwelling (2@12, 3@10, 1@8, 1@6)	68	4,833,200.00
	<u>7</u>	<u>New Commercial Bldg (Comm Devlp)</u>	<u>—</u>	<u>1,053,091.00</u>
	54		111	19,431,685.00

TOWN OF ORCHARD PARK

BUILDING INSPECTOR MONTHLY REPORT

MONTH OF DECEMBER 2023

BUILDING PERMITS	# OF	VALUE	BUILDING PERMITS	# OF	VALUE
NEW CONSTRUCTION:			ABOVE GROUND POOLS		
SINGLE DWELLING	7	\$3,137,013	INGROUND POOLS	1	\$111,000
DOUBLE DWELLING			DECKS		
APT/MULTI-FAMILY			ELECTRICAL	5	\$14,400
COMMERCIAL			FENCES	4	\$29,300
ADDITIONS:			GARAGE / BARN / POLE BARN		
RESIDENTIAL			GENERATORS	21	\$240,128
COMMERCIAL	1	\$550,000	MISC. (OPERATING/ DEMO)	1	\$1,000
ALTER/REPAIR:			PORCH/PATIO	1	\$40,000
RESIDENTIAL	3	\$66,099	SHEDS		
COMMERCIAL / TENANT BO	3	\$358,000	SIGNS	4	\$24,820
COMMERCIAL MISC.	1	\$28,000	RESIDENTIAL MISC.	11	\$205,474
SOLAR PV SYSTEM			TOTAL:	63	\$4,805,234

INSPECTIONS TYPE:	NUMBER OF INSPECTIONS PER ZONE				TOTAL
	1	2	3	4	
NEW CONSTRUCTION:					
RESIDENTIAL	13	7	5	2	27
COMMERCIAL			5	4	9
ADDITIONS:					
RESIDENTIAL					
COMMERCIAL			4	1	5
ALTER/REPAIR:					
RESIDENTIAL	1		3	6	10
COMMERCIAL / TENANT BO			2	3	5
ABOVE GROUND POOLS					
INGROUND POOLS					
DECKS	1		1		2
ELECTRICAL					
FENCES					
GARAGE/BARN/POLE BARN	1	2		2	5
GENERATORS	2			2	4
MISC.	1	2	2	2	7
PROPERTY MAINTANICE	2	4	7	42	55
SHEDS		1			1
SIGNS			1		1
SOLAR PV SYSTEM					
FIRE INSPECTIONS		2	1	4	7
CLOSEOUT INSPECTIONS			1		1
TOTAL INSPECTIONS:	21	18	32	68	139

Meetings Attended	Town Board	Planning Board	Z B A	Court
Tom Minor	3	2		
John Wittmann			1	
Natalie Nawrocki				
Robert Rendon				
Dave Holland				

ZONING BOARD OF APPEALS:

GRANTED:

DENIED: 1 TABLED: 2

REMARKS:

SIGNATURE: _____



DATE: 1/5/2024